THE ERWIN BOARD OF COMMISSIONERS SEPTEMBER 2020 REGULAR MEETING THURSDAY, SEPTEMBER 3, 2020 @ 7:00 P.M. ERWIN MUNICIPAL BUILDING BOARD ROOM

AGENDA

1. MEETING CALLED TO ORDER

- A. INVOCATION
- B. PLEDGE OF ALLEGIANCE

2. AGENDA ADJUSTMENTS /APPROVAL OF AGENDA

3. **CONSENT (Page 2)**

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen request discussion of an item, the item will be removed from the consent Agenda and considered under New Business.

- A. Minutes of Regular Meeting on August 6,2020 (Page 2)
- B. Resolution of Awarding Badge and Service Sidearm to Clark Wilkes (Page 10)
- C. Appoint Stacy Walsh as the Erwin representative on the Harnett County Library Board (Page 11)

4. **PUBLIC COMMENT**

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff and other speakers. §160A-81.1

5. OLD BUSINESS

A. American Tower (Page 12)

6. **NEW BUSINESS**

- A. Request from Harnett County Habitat for Humanity (Page 15)
- B. Depot (Page 21)

8. MANAGER'S REPORT

9. **ATTORNEY'S REPORT**

10. GOVERNING BODY COMMENTS

11. CLOSED SESSION

A. Pursuant to General Statute 143-318.11(a) (6) for the Purpose of Discussing Personnel

11. **ADJOURNMENT**

ERWIN BOARD OF COMMISSIONERS REGULAR MINUTES AUGUST 6, 2020 ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin with Mayor Pro-Tem Baker presiding, held its Regular Meeting in the Town Hall on Thursday, August 6, 2020 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners William Turnage, Randy Baker, Ricky Blackmon, Alvester McKoy, Thurman Whitman and Melinda Alvarado.

Town Manager Snow Bowden and Town Attorney Tim Morris were present.

Mayor Pro-Tem Baker called the meeting to order at 7:00 P.M.

Mayor Pro-Tem Baker gave the invocation.

Those present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Turnage made a motion to approve the agenda and was seconded by Commissioner McKoy. **The Board voted unanimously.**

CONSENT ITEMS

Commissioner Turnage made a motion to approve (**Item A**) Approval of Regular Minutes of 6/4/2020, (**Item B**) Approval of Special Called Minutes of 6/23/2020, (**Item C**) Financial Report Study for June 2020 and (**Item D**) Planning Board Member Billy Howell resignation from Planning Board and was seconded by Commissioner Whitman. **The Board voted unanimously.**

A copy of the Financial Report Summary for June 2020, and Planning Board Member Billy Howell resignation from Planning Board is incorporated into these minutes as **Attachment #1**

NEW BUSINESS

2020-2021 STREET RESURFACING RECCOMENDATIONS

If you turn to page 13 in your agenda you can see a memo from the Town Manager Snow Bowden and on the next page there is a memo from the Town Engineer Bill Dreitzler with the streets that we are recommending to be resurfaced in this Fiscal Year. Bill is here to answer any questions that you might have. We have identified the roads in East Erwin as the recommended roads to be resurfaced this Fiscal Year. I know that in the past there has been discussion to resurface some of the roads but it was put on hold because of the East Erwin Drainage project. We knew it was a project that we wanted to get done and it would require the roads to be cut into and we did not want to resurface a road and then cut right into the road a year or two later. Now that we were able to complete the first phase of the East Erwin drainage project we are now recommending that we resurface those roads this Fiscal Year.

Commissioner Turnage stated that he did not have a problem with these streets. He mentioned that there have been issues in the past with roads that have been selected to be resurfaced. The roads in the cemetery look great. Commissioner Turnage brought up resurfacing the rear street in the cemetery. After some discussion it was determined that this is a private street that is not on the Town's Powell Bill map and due to its size it would probably not meet the standards to be added to the map. If the Erwin Lions Club wants to have this street resurfaced they will have to handle it themselves.

Commissioner Baker asked Town Engineer Bill Dreitzler a question about having a new pavement condition study at an estimated costs of \$20,000. Is this something Town Staff can do without having to contract it out? Is this something that Erwin Public Works Could handle?

Town Engineer Bill Dreitzler stated that an updated pavement study is something that could be done in house by Town Staff. But the main benefit of contracting it out to a firm such as the one that handled our 2013 Pavement Study (Withers and Ravenel) is that it is an independent document. I use the pavement study to make my recommendations to the Town Board but it is getting outdated. That is why we are recommending to complete a new study. But I can still use the current study to make my recommendations to the Town Board.

Commissioner Baker stated he can see the importance of having a third party complete this type of study. It would be a true assessment of the condition of each road with no favoritism for a certain area of Town.

Commissioner Baker stated that we have Town Staff that are out on the roads and if we could save money on doing this study by Town Staff we could potentially resurface another street. But he does see the importance of having an independent document.

Commissioner Turnage recommended that each commissioner just recommend a road or two in each ward to Town Engineer Bill Dreitzler.

Town Engineer Bill Dreitzler stated that we could certainly follow that idea Commissioner Turnage but there has been a move in recent years to make these decisions less political and that is why we would use an independent document to make street resurfacing recommendations to the Town Board.

Commissioner Whitman stated that West D Street is one of the worst streets in Town. It has nine pavement cuts into the road. I have been trying to get this street paved for the past four years.

There was further discussion about saving money by having Town Staff evaluate the roads.

Commissioner Blackmon stated that he could see the value in having an independent study completed by an outside party.

Town Engineer Bill Dreitzler described what would all go into a street assessment by a third party. There are a lot of man hours that go into walking 30 miles of streets. They will be in the field for two to three with two teams made up of two to three people. They will be here all day long.

Commissioner Blackmon stated there is nothing wrong with reaching out to a few firms to see how much a study would costs. Just because we get an estimate it does not mean we have to accept the estimate.

Commissioner Whitman asked if we were still using the most recent study that was completed.

Town Engineer Bill Dreitzler responded that we were still using the pavement study completed in 2013. The last two years we have relied a bit more on our site inspection and feedback from the public and members of the Town Board. These studies really need to be updated every five years or so. This study is seven years old. However, some of the streets that we have recommend to resurface in this Fiscal Year were considered a high priority in the 2013 pavement study.

Commissioner Blackmon made a motion to accept the recommended roads by Town Engineer Bill Dreitzler to be resurfaced in Fiscal Year 2020-2021 and was seconded by Commissioner Turnage. **The Board voted unanimously.**

A copy of the recommended roads to be resurfaced from Town Engineer Bill Dreitzler is incorporated into these minutes as **Attachment #2**

INTER-LOCAL AGREEMENT WITH HARNETT COUNTY TO PROVIDE FUNDS INVOLVING COVD-19 EXPENSES

Town Manager Snow Bowden stated that there are a lot of details associated with this agreement but it is in response to the CARES ACT that was passed in response to coronavirus (COVID-19). The Federal Government approved giving each State money. Then the North Carolina General Assembly gave each County in the state an allotment of funds. Each County in North Carolina has to share 25% of their allocated funds with the municipalities located in it. Harnett County has determined each allotment for the five municipalities in the County by its population. The Town of Erwin should receive up to \$234,841 in funding from the CARES ACT. These funds have to go into a special revenue line item they cannot be used for other expenses. They have to be used for expenses that are directly related to the response to COVID-19. I have to submit a plan to Harnett County and then monthly reports to Harnett County until we receive our allotment. Then we have to keep these records for at least three years. We need to treat these reimbursements like you would with FEMA. We will have a file with all of the required information just in case the Town or County gets audited. The Harnett County legal department has determined the best way to apply for these funds would be to request to be reimbursement for each police officers' salaries and benefits (we will not include our School Resource Officers in the reimbursement request). I just need approval from the Town Board before I can sign it and send it back to Harnett County.

Commissioner Baker asked Town Attorney Tim Morris if he had reviewed this contract.

Town Attorney Tim Morris stated that he had read the agreement. He did not have any major concerns with the agreement. There is some language that locks you into how to spend the funds but these mandates are mandates from the State that would need to be followed anyways.

Commissioner McKoy made a motion to authorize the Town Manager Snow Bowden to sign the inter-local agreement with Harnett County involving the CARES ACT and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

A copy of the inter-local agreement between the Town of Erwin and Harnett County is incorporated into these minutes as Attachment #3

AMERICAN TOWER REQUEST

Town Manager Snow Bowden informed the Town Board that he had received an email from a representative from American Tower. American Tower has requested a reduction in rent and rent escalator that was in the most recent lease extension back in 2018. American Tower is claiming that they are seeing a decrease in revenues and are requesting that the members of the Town Board consider a 21% decrease in rent and a decrease from a 3% annual rent escalator or a 2% rent escalator. I am not an expert on the cell phone industry but I do think we should at least have some discussion on this request.

Town Manager Snow Bowden stated we should at least consider this request and propose a counter offer. I do not know if they really are seeing a decrease in revenues. But that is their claim and it is why they are asking for a reduction in rent payments. Of course they can always leave whenever they want. There is no guarantee they will stay on this site for ten years or until the lease ends in 2069.

Commissioner Turnage stated that he is aware that T-Mobile (current tenant on the tower) and Sprint just merged he was not too sure if they would need to continue to use that tower. He said this agreement comes up just about every year and maybe they are trying to tell us something. I think cell towers are here to stay.

Town Manager Snow Bowden stated that he believed that we should submit a counter offer to this request. But I would like to see some form of a more formal agreement. The Town signed a lease extension back in 2018 and I have brought three request to you since then and it is only 2020. If we are to agree to new terms with American Tower I would like it to be a more firm agreement.

Commissioner Baker stated that if we were to renegotiate this agreement until 2029 he would like to see a certain dollar amount that would be paid annually and guaranteed. We could do away with the annual rent escalation. If we had a guarantee that we would receive the annual rent payment until at least 2029 we would have a guarantee that we would receive these rent payments until at least 2029.

Commissioner Baker stated that the rent payments from this tower are very important to the Town. If we requested an annual rent payment of \$30,000/year that is roughly the equivalent of a one (1) cent of your tax ad valorem base.

Town Attorney Tim Morris asked if they had shown any evidence about the claim that their revenues were down. He stated that if they had not we were just taking them at their word.

Town Manager Snow Bowden stated that they had not shown him any evidence supporting the claim that their revenues were down.

Town Attorney Tim Morris stated that before we agreed to any new terms with this contract he would want to see some proof that their revenues were down.

There was some discussion amongst the board that they believed that American Tower wanted to buy the site outright.

Town Manager Snow Bowden stated that he thought that might be the case. He stated that just a few months ago I presented another request to you from American Tower that was just a request to buy the property. There was nothing presented about a rent decrease at that time.

Commissioner Blackmon stated that every time there has been new terms presented with this site there has been a buyout option included. He stated that he does not have a problem renegotiating the rental terms. But he would like to see the monthly rent remain the same but agree to a decrease from an annual three (3) percent rent escalation rate to an annual two (2) percent rent escalation rate. He stated that he would rather renegotiate the rent reescalation rate than the rent. He stated that he still thinks they just want to buy the property outright.

Commissioner Turnage stated that he has some concerns with this tower due to a merger between Sprint Wireless and T-Mobile Wireless. There is already a Sprint tower in Erwin. He is concerned that T-Mobile might not need that tower anymore.

Commissioner Alvarado stated that she agreed with Commissioner Baker that once you agree to terms with a landlord you don't just go back and try and renegotiate new terms with the rental rate. She agreed with the fact that she would like to see some of the rent guaranteed.

Commissioner Blackmon stated that we tried to get some of the rent guaranteed the last time we renegotiated this contract. We requested ten (10) years of rent guaranteed and they did not agree to that request. He stated that he did not think they would agree to any sort of rent guarantee.

Commissioner Baker stated that he had reviewed the numbers and he had the following counter offer proposal:

- Agreement from 2021-2029
- An annual payment of \$30,000 to be paid the first month of the year.
- The annual rent escalation rate of 3% can be removed for this time period.
- The annual payment of \$30,000 for the time period from 2021-2029 would need to be guaranteed.

Commissioner Baker stated that we could renegotiate this contract in 2029. But the following proposal would guarantee \$270,000 in revenues for the Town of Erwin.

After some discussion amongst the members of the Town Board the Town Manager Snow Bowden was instructed to propose that counter offer proposed by Commissioner Baker.

MANAGER REPORT

- We should be finished with the improvements at Al Woodall Park in four to five weeks.
- I have hired Linda Williams to be our Finance Director.

GOVERNING BOARD COMMENTS

Commissioner McKoy stated that he wanted to commend Star Bailey and Snow Bowden for stepping up and making sure everything was still completed like it was supposed to be done while being short staffed.

Commissioner Whitman agreed with the comments made by Commissioner McKoy.

Commissioner Turnage stated that he had some strong comments to make. He stated that he was ashamed to be the Ward 6 commissioner. He highlighted some concerns that he had:

- The condition of some of the homes in the area. He would like to see them fixed or demolished.
- The Town needs to do a better job of mowing the grass in the right-of-ways.
- Town Staff needs to do a better job with code enforcement and getting people to mow their yards.
- He stated that he was proud to be from Erwin and he wanted to see Town Staff do a better job. He stated that he knows that we are still currently short on staff but he would like to see staff start to clean the Town up.
- He stated that Erwin has a lot of positive things going on at the moment. We have a lot of new homes that are being built in Town. All of the homes that are being built have already been sold.
- We are getting a new elementary built in Erwin and Good Hope Hospital is rebuilding.

CLOSED SESSION

Commissioner Turnage made a motion to go into a closed session at 7:45 PM in pursuant to G.S. 143-318.11 (a) (6) to discuss personnel and was seconded by Commissioner Whitman. **The Board voted unanimously.**

RECONVENED

Commissioner Turnage made a motion to go back in regular session at 7:58 PM and was seconded by Commissioner Blackmon. **The Board voted unanimously.**

ADJOURNMENT

Commissioner Blackmon made a motion to adjourn at 8:00 PM and was seconded by Commissioner Turnage. **The Board voted unanimously.**

MINUTES RECORDED AND TYPED BY SNOW BOWDEN TOWN MANAGER

	ATTEST:	
Patsy M. Carson,	Snow Bowden	
Mayor	Town Manager	



TOWN OF ERWIN

P.O. Box 459 · Erwin, NC 28339 Ph: 910-897-5140 · Fax: 910-897-5543 www.erwin-nc.org Mayor
Patsy M. Carson
Mayor Pro Tem
Randy L. Baker
Commissioners
William R. Turnage
Thurman E. Whitman
Alvester L. McKoy
Ricky W. Blackmon
Melinda Alvarado

TOWN OF ERWIN RESOLUTION AWARDING BADGE AND SERVICE SIDEARM TO RETIRING LIEUTENANT CHARLES CLARK WILKES JR.

2020-2021-001

- **WHEREAS**, NC GS 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality; and
- **WHEREAS**, NC GS 20-187.2 further provides that the governing body of the municipal law enforcement agency may, in its discretion, award to a retiring member the service sidearm of such retiring members; and
- **WHEREAS**, Charles Clark Wilkes Jr. has served many distinguished years with the Erwin Police Department and will retire at the rank of Lieutenant;
- **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Commissioners of the Town of Erwin, North Carolina as follows:

The Town Manager or his designee is hereby authorized, in accordance with the provisions of NC GS 20-187.2, to transfer to Lieutenant Charles Clark Wilkes Jr the badge worn by him during his service with the Erwin Police Department and his service sidearm, Semi-Automatic Glock model 22 .40 caliber handgun. Serial #: STT454

BE IT FURTHER RESOLVED that appreciation is expressed to Lieutenant Charles Clark Wilkes Jr. for the dedicated service rendered by him during his employment with the Town of Erwin.

Patsy M. Carson
Mayor

Snow Bowden
Town Manager

Duly adopted this 3RD day of September, 2020.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: September 3, 2020

Subject: Erwin Public Library Representative for the Harnett County Library Board

Our Erwin representative for the Harnett County Library board term came to an end on August 31, 2020. The Erwin Public Library Director Kimberly Van Beck has recommended Stacy Walsh serve as our next representative on this board. Ms. Walsh is a resident of Erwin. She is an active patron at the library and attends many in-person programs. She has an active interest in the libraries well-being and is invested in our local community. She lives and works locally. She understands the importance of literacy based community programming and would be a good advocate for such. I believe she would be a great choice to represent Erwin and would have the best interests of Erwin at heart.

OLD BUSINESS

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: September 3, 2020 Subject: American Tower

After our August Town Board meeting I reached out to American Tower with the proposed counter offer we discussed during that meeting. They did not accept the offer. We discussed a few points that were mentioned during our discussion at the August Board meeting. American Tower cannot share their revenue reports based on what I was told. Based on my conversation with the representative from American Tower it sounds like they are either losing money with this tower or are barely breaking even. But I do not know that for sure.

I have attempted to read a number of articles to try and learn more about this industry. It seems like most of the firms associated with these articles just want to outright buy towers from the property owners. I do not want to mislead any of you, American Tower can always decide to up and leave this tower. In the current state of the industry it does seem like they need as many towers as they can have though. The upcoming expansion to a 5G network is something that we need to keep an eye out for. I am not aware of any updates to this tower for 5G yet.

Attachments:

- Counter offer from American Tower
- Projected rent revenue with current agreement and with proposed changes

Action Recommended:

• Instruct the Town Manager to accept the proposed changes or submit to another counter offer.



Town Of Erwin NC Attn: Snow Bowden PO Box 459 Erwin NC 28339 Important Information Regarding Your Tower

Do Not Discard!

RE: Tower Site #273036Z

Please see the updated 2020 Tower Site progress report and contract valuations below for your file and review. This report will serve to keep you informed of the Tower Site's status and relevant industry news. The intent is to better inform you of the current market value of your contract and the factors impacting that value. Keep in mind that a contract's value will fluctuate based on changes to the industry, technology, economic conditions and a tower's tenant activity.

Current Contract Terms:

Ground Lease Expiration Date: 3/02/2069

Rent: \$2,122.12 per month
Rent Escalator: 3% per year
Next Escalation Date: 3/03/2021

Based on the current market conditions, in order to ensure the long-term stability of this Tower Site we need to adjust the financial terms of this contract so that all parties can benefit. Your cooperation in one of the options below will strengthen the long-term viability of your tower. We therefore request your serious consideration of the proposal options below.

We recognize this can be a challenging request. The mergers and acquisitions in our industry as well as tenants actively negotiating reductions in their rent and escalation have driven changing market conditions. Working together we can find a path to a continued mutually beneficial relationship. The proposal below outlines the options available for the tower on your property. Upon approval of either option, we will provide the appropriate documents for your review and signature.

Option 1: Rent Reduction

Reduction of the base rent payment by **15%.** Your **3% Annual** escalator will be reduced to **2% Annual** and will continue with the next escalation scheduled for March, 2021. You will also receive a \$5,000 signing bonus which will absorb much of the immediate loss.

Option 2: Cash out now at current rent for a one-time payment of \$435,000.00

I look forward to discussing the site and how American Tower can continue to strengthen our partnership on this tower. When you call please reference the site number above so I can serve you faster.

Respectfully,

Carolyn Srabian

The Lyle Company Lease Consultant Authorized Vendor of American Tower

Carolyn Srabian | Office # 817-431-4383 | Fax # 916-266-7000 | Email csrabian@lyleco.com

"This letter is for discussion purposes only and expires 9/15/2020. The parties will not be bound in any respect until and unless a written agreement is signed by all parties"

13

	Current Rent	Proposed New Rent		
2021	\$25,991.44	\$18,284.78		
2022	\$26,771.24	\$18,650.46		
2023	\$28,401.76	\$19,023.43		
2024	\$29,253.82	\$19,403.88		
2025	\$30,131.52	\$19,791.92		
2026	\$31,035.52	\$20,187.74		
2027	\$31,966.62	\$20,591.45		
2028	\$32,925.66	\$21,003.24		
2029	\$33,914.58	\$21,423.31		
2030	\$34,932.12	\$21,851.77		
2031	\$35,979.12	\$22,288.81		
TOTAL	\$341,303.40	\$222,500.79	Loss	\$118,802.61
Total Through 2069 with current contract	est. \$3,303,973		Loss	\$ 1,682,553
Total through 2069 with proposed change	est. \$1,621.420			

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: September 3, 2020

Subject: Harnett County Habitat for Humanity

Harnett County Habitat for Humanity Executive Director Mike Blackmon submitted a letter to the Town of Erwin requesting that the Town donate two lots currently owned by the Town to Harnett County Habitat for Humanity. The two lots that were requested are 107 Holmes Street and 301 North 14th Street. Both of these lots had homes on them that the Town demolished. Recently, Harnett County Habitat for Humanity built a new single family dwelling on a lot off of Rosemary Street, and they have plans to build their next home on a lot off of Cedarwood Drive.

The organization is trying to increase the number of lots they have so they can build more homes for people in need. They build homes for deserving families. I would recommend that the Town donate these two parcels to Harnett County Habitat for Humanity. They have a lawyer that handles all of the paperwork with a lot donation.

N.C. General Statute 160A-280 allows for the donation of personal property to other governmental unity or non-profit organizations. We would have to post a notice five days prior to the adoption of a resolution approving the donation of these lots before we could donate them to Harnett County Habitat for Humanity.

Attachments:

- GIS Image of 107 Holmes Street
- GIS Image of 301 North 14th Street
- Property Card of 107 Holmes Street
- Property Card of 301 North 14th Street
- Request from Harnett County Habitat for Humanity Executive Director Mike Blackmon

Action Recommended:

• Instruct the Town Manager to write a resolution for the donation of these two lots and ensure proper pubic notice is posted.

08-04-2020

Town of Erwin Board of Commissioners 100 West F. Street Erwin, NC 28339

Dear Board of Commissioners:

My name is Mike Blackmon and I am the Executive Director for Habitat for Humanity of Harnett County. As you may know we just recently dedicated a new home in Erwin located at 807 Rosemary Street to the Morris Family. They will be closing within the next two weeks and moving into their new home.

Habitat's Mission Statement is "Seeking to put God's love into action, Habitat for Humanity brings people together to build homes, communities and hope."

Habitat of Harnett is getting ready to build another home in the Forest Hills Subdivision, 207 Cedarwood Drive to another family that has qualified. A single mom with 3 children.

Habitat continues to look for buildable lots throughout the county so that when the next family qualifies, we have a place to build their home. Habitat is interested in two (2) lots located in Erwin that belong to the Town of Erwin, one lot located at 107 Holmes Street 50' x 200', the second lot 301 North 14th Street. Both are currently vacant. Habitat for Humanity of Harnett County would like for the Town of Erwin to consider gifting those lots to Habitat, so that we may continue to build affordable housing in your area. Thank you so much for your consideration.

Sincerely,

Mike Blackmon

Mike Blackmon Executive Director Habitat for Humanity of Harnett County

16

TVLD VILLY	<u> </u>																	
ERWIN TOW	/N OF											Retu	n/App		Parcel: 06-0)597-15-:	28-	
107 HOLMES	ST ERW	/IN NC 283	39									11000		,	PLAT: U	INIQ ID		
1500000015		200	0,5											ID NO	1/37 2 0: 0597-71-66	48257		
		CITY	ERWIN	ADVL TA	X (100),	COUNT	Y WIĐE	ADVA	LOREM TAX (100), ERV	VIN FIRE TO	WN CARE	NO. :		. 0397-71-00	00.000		
D-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1	047 7	OF A	DVALOR	EM TAX	(100)							1						
Reval Year: 2 2021	OI1 ISX	Year:LOT#	247-24	3 287-2	88 F W M	CKAY M	IB#1-37					4.000	00 LT		SRC=			
Appraised by	14 on 0	9/07/2017	00602 (DUKE - E	ERWIN							TW-0	6	CI- 02	R-EX-CITY A	T-	LAST ACT 20170907	
CONSTRU					ARKET V					DEPREC	IATION				CORRELATIO	N OF VAI	LUE	
BUILDING			USE		iff. rea IOUA	BA		NEYB	AVB			CDED	ENCE	TO				
TOTAL ADJUS			01		ica IQUA	NE NA	IL KU	LIB	Aib	% GC	OD				ALUE - CARE)		- 3
TOTAL QUALI					E FAMILY	RESID	ENTIAL	•							JE - CARD			
			1		L I ZIIILI	((LJID	LITTLAL								UE - CARD			8,00
			STYL	E:											LUE - CARD VALUE - CAI	20		8,000
			1												VALUE - CAI			8,00
			1												SE VALUE - P			(
			1												ERRED - PAR			
			1									TOTA	L TA	(ABLE V	ALUE - PARCI			8,000
1			1									BUTLE	DING \	/ALLIE	PRI	OK		
													VALU					ì
			1										VALU					8,000
														SE VALUE	i .			9
													RRED ' L VALL					8.00
			1												PERI	MIT		0,00
												CC	DE	DATE	NOTE	NUMBE	R AM	IOUNT
												ROUT	: WTR	SHD:				
												OFF		_	SALES	DATA		
l												OFF.	RD	DATE	DEED	111	INDICATE	SALES
														E MOY		Q/UV/I	PRIC	
l													044			IV		
												738	0114 114	4 1 19 1 19		QII		15000
			1									/36	р.14	1 119	HEATED			7500
															NOT			
			1												EALLED BY TO			N
	UBARE	Δ.	1					-	1 1	UNIT	ORIG		ED RC		NG IN. 2015 \			XF DEPR
	G	S RP		QUAL	TYDESC	RIPTI	ONCOU	NTLT	HWTHUNIT					CT AYB				VALUE
TYPE	AR	EA % C:	TOTA	L OB/	(F VALUE	E												
FIREPLACE SUBAREA	_		-															
TOTALS																		
BUILDING D			_															
LAND INFOR	MATTO	N		4													_	
								ОТН										
HIGHEST									JSTMENTS NOTES		LAND	TOTAL			I			
AND BEST	USE	LOCAL	FRON		DEPTH	LND	COND		AC LC TO	ROAD		LAND	UNT	TOTAL	ADJUSTED	LAND	OVERRIDE	LAND
USE		ZONING	TAGE	DEPTH	/ SIZE	MOD	FACT	ОТ		TYPE	PRICE	UNITS	TYP		UNIT PRICE	VALUE		NOTES
SFR	0100	R10	100	100	1.0000	0	1.0000	TOP	O LEVEL		8,000.00	1.000	LT	1.000	8,000.0	8000	1	1
TOTAL MARK	ET LAN	ID DATA		_				IOP	O LEVEL							1	8,000	1
TOTAL PRES								_						_			0,000	1
													1	1				1

Return/Appeal Parcel: 06-0597-10-15-RWIN TOWN OF 0006 PLAT: 6/87 Notes: UNIQ ID 301 N 14TH ST ERWIN NC 28339 247100 1500000015 ID NO: 0597-65-2536.000 CITY ERWIN ADVL TAX (100), COUNTY WIDE ADVALOREM TAX (100), ERWIN FIRE TOWN CARD NO. 1 of OF ADVALOREM TAX (100) Reval Year: 2017 Tax Year: LOT#113 SEC#1 ERWIN MILLS 89X144 MB#6-87 1.0000 LT SRC= LAST ACTION Appraised by 14 on 01/01/2017 00628 J ST/OLD WIRE/13TH-17TH TW-06 FR-EX-CITY AT-20180516 CONSTRUCTION DETAIL **MARKET VALUE** DEPRECIATION **CORRELATION OF VALUE** Foundation - 3 Continuous Footing PD 0.10000 Physically Eff. amaged ub Floor System - 4 Area OUAI RATE RCN **EYB** AYE REDENCE TO MARKET Plywood 9.00 62 05 3,214 87 58.29 187345 1975 1910 % GOOD 10.0 DEPR. BUILDING VALUE - CARD 18,740 xterior Walls - 08 APARTMENTS DEPR. OB/XF VALUE - CARD MARKET LAND VALUE - CARD TOTAL MARKET VALUE - CARD 800 TYPE: DUPLEX/TRIPLEX Masonite on Sheathing 24.0 14,00 Roofing Structure - 04 STYLE: 3 - 2.0 Stories 33,54 10.0 Roofing Cover - 03 Asphalt or Composition 2.00 TOTAL APPRAISED VALUE - CARD TOTAL APPRAISED VALUE - PARCEL Shingle Interior Wall Construction - 5 33,540 Drywall/Sheetrock 22.00 Interior Floor Cover - 08 TOTAL PRESENT USE VALUE - PARCEL TOTAL VALUE DEFERRED - PARCEL TOTAL TAXABLE VALUE - PARCEL \$ Sheet Vinyl 5.00 eating Fuel - 01 33,540 0.00 None leating Type - 01 PRIOR BUILDING VALUE 17,340 None 0.00 Air Conditioning Type - 01 OBXF VALUE 800 14,000 0.00 None PRESENT USE VALUE DEFERRED VALUE Structural Frame - 02 3.00 Wood Frame Unit Count - 3 TOTAL VALUE 32,140 0.00 Units Half-Bathrooms BAS - 0 FUS - 0 LL - 0 Plumbing Fixtures PERMIT 8.00 15.00 CODE DATE NOTE NUMBER Office AMOUNT BAS - 0 FUS - 0 LL - 0 TOTAL POINT VALUE 87,000 BUILDING ADJUSTMENTS ROUT: WTRSHD:
 Market
 3
 Factor 3
 1.0200

 Quality
 3
 Average
 1.0000

 Size
 Size
 Size
 0.9800

 TOTAL ADJUSTMENT
 1.000
 SALES DATA OFF. IBAS RECORD DEED INDICATE SALES BOOK PAGE MOYR 03604 1000 5 2018 01586 0195 2 2002 00960 0747 3 1992 TYPE PRICE WD I E X I I NW K TOTAL QUALITY INDEX 25500 +1120 3 5 I I 00944 0060 - 15 - -- 30 HEATED AREA 3,136 7 FOP NOTES 12/16/15; Clerical correction (correct PD .01 to .10 7/14/15; House burned, extensive damage, not liveable e. House still on site. Adjust to salvage value for 2015.twRENTS \$90.00 X TWO. \$125.00 X ONE. 1515 UNIT OB/XF DEPR. ORIG % ANN DEP 0/6 BLDG# AYB EYB 19101910 CODE DESCRIPTION COUNT GS PRICE COND VALUE RATE TYPE AREA STORAGE 200.00 100 S5 S5 100 100 400 400 1,658 100 96645 01 STORAGE 196 040 4547 TOTAL OB/XF VALU 400.00 100 20032003 FOP FUS FIREPLACE 1,478 100 86153 SUBAREA TOTALS 3.332 187,345 BUILDING DIMENSIONS BAS=W23S16W10S35E30FOP=S7W28N7E28\$N8 E15N12W11N15W1N16\$ PTR=W50FUS=W23S16W10S35E30N20E4N15W1N16\$E50\$. LAND INFORMATION OTHER ADJUSTMENTS AND NOTES HIGHEST AND BEST LAND TOTAL USE RF AC LC TO LOCAL FRON DEPTH LND COND FACT ROAD TYPE UNIT PRICE LAND UNT TOTAL ADJST ADJUSTED LAND OVERRIDE LAND /SIZE MOD 1.0000 0 USE SFR CODE ZONING TAGE DEPTH OT UNIT PRICE VALUE VALUE NOTES 14,000.00 0100 R10 0 0 0 1.0000 14,000.00 1.000 LT 1.000 14000 TOPO ROLLING TOTAL MARKET LAND DATA 14,000 TOTAL PRESENT USE DATA

NEW BUSINESS

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: September 3, 2020 Subject: The Erwin Depot

I was asked to put this topic on the agenda for this meeting. In March 2020 Rick Collins and Julianne Harrelson presented the drawings and estimates for the renovation of the old depot building. The estimate cost of the project at the time was \$856,609. Of course the project would need to be put out for bid. We could always take a few things off of the scope of work to save money but this project is going to be expensive. I know it might be hard to believe but at the moment constructions costs (mostly materials) are extremely expensive at the moment.

At the moment, there is a lot of uncertainty regarding the economy, and what will happen due to COVID-19. When we passed our budget for this Fiscal Year we passed a budget that was mostly and operational budget with no capital purchases included. We decided that we were going to re-evaluate some of these decisions towards the start of 2021. The rental payments that we get from American Tower for the cell tower are not a source that you can guarantee that the Town will always have.

If this project is approved to move forward I will need to get in contact with the Local Government Commission to see if they would approve the Town borrowing money for this project.

Attachments:

Estimated costs document

Action Recommended:

• Table this item until we re-evaluate our revenues at the start of 2021.

Project name 19-036 Erwin Depot

Labor rate table Standard

Equipment rate table Standard

Job size 2867 sf

Report format Sorted by 'Location/Group phase/Phase'

'Detail' summary Allocate addons

					Total	
Item		Description	Takeoff Qty		Amount	
Existing De	pot					
2.200		DEMOLITION				
2.205		Gen. Demolition Sub General Demolition Gen. Demolition Sub	1.00	Is	11,250 11,250	
2.875	10	Remove Misc. Lead Paint Removal And Abatement Remove Misc. 128.00 Labor hours 96.00 Equipment hours	1.00	each	18,000 18,000	
		DEMOLITION 128.00 Labor hours 96.00 Equipment hours			29,250	
5.000		STEEL				
5.510	10	Stair Railing Stair Railing Stair Railing 135.333 Labor hours 67.67 Equipment hours	406.00	Inft	<u>44,406</u> 44,406	
		STEEL 135.333 Labor hours 67.67 Equipment hours			44,406	
6.000		WOOD & PLASTICS				
6.100 lab		Rough Carpentry Carpentry Labor Rough Carpentry 1.00 Labor hours 0.50 Equipment hours	1.00	mh	7,500 7,500	
6.145	10	Misc Small Framing Exterior Decks and Ramp Misc Small Framing 68,185.20 Labor hours 34,092.60 Equipment hours	1,704.63	sf	29,832 29,832	
6.210 ply5		Plywood Subfloor SUL Underlayment 5/8" Plywood Subfloor 114.00 Labor hours 28.50 Equipment hours	2,280.00	sqft	2,850 2,850	
6.230	12	Plywood Sheathng Plywood Wall Sheathing 1/2" Plywood Sheathng 111.00 Labor hours 37.00 Equipment hours	2,220.00	sqft	3,552 3,552	
6.235		Roof Sheathing 2 x 6 T & G Wood Roof Deck	3,564.00	sqft	11,275	

Item		Description	Takeoff Qty		Total Amount
		Roof Sheathing			11,275
6.410	10	Wood Siding Wood Siding	2,220.00	sqft	10,989
	10	Decorative Brackets and Trim	14.00	ea	2,310
		Wood Siding 186.17 Labor hours			13,299
		558.50 Equipment hou	ırs		
6.418		House wrap			
	10	Tyvek Vapor Barrier wrap House wrap	3.00	roll	1,200 1,200
		12.00 Labor hours			.,
		1.50 Equipment hou	irs		
6.428	10	Finish Carpentry	1.00	loum	10 500
	10	Carpentry Sub (Interior) Finish Carpentry	1.00	Isum	10,500 10,500
6 901					, -
6.801	10	Fastners & Misc Fastners & Misc	1.00	each	1,200
		Fastners & Misc			1,200
		WOOD & PLASTICS			81,208
		68,609.37 Labor hours	ıre		
			ıı y		
7.000		THERMAL-MOIST PROTECTION			
7.120		Waterproof /Dampproof			
	10	Crawl Space Vapor Barrier System	1.00	ls	6,000
		Waterproof /Dampproof			6,000
7.201		Insulation	1,935.00	laum	6.005
sub		Spray Foam Insulation Insulation	1,935.00	Isum	6,095 6,095
7 210		Batt Insulation			
7.210	10	R38 Batt Insulation - Floor	1,900.00	sqft	2,584
		Batt Insulation			2,584
		38.00 Labor hours 12.67 Equipment hou	ırs		
7.215		Board Insulation			
		4" Nail Base Insulation	3,564.00	sqft	11,583
		Board Insulation			11,583
7.404		Gutters			=
	60	Gutters and downspouts - Sub Gutters	1.00	ls	5,400 5,400
7.004					2, . 30
7.821	10	Fiberglas Shingles Fiberglass Roof Shingles	38.00	sq	13,300
		Fiberglas Shingles			13,300
		76.00 Labor hours 25.333 Equipment hou	ırs		
7.835		Roofing Felt			
	10	Roofing Felt	38.00	SQ	534
		Roofing Felt 9.50 Labor hours			534
		3.17 Equipment hou	irs		
7.920		Caulking & Sealants			
sub		Caulk & Sealants	1.00	Inft	2,750

Item		Description	Takeoff Qty		Total Amount
		Caulking & Sealants			2,750
		THERMAL-MOIST PROTECTION			
		123.50 Labor hours			48,246
		41.17 Equipment hours			
8.000		DOORS & WINDOWS			
8.150		Misc Door Items			
		Refinish and Rehang Rolling Doors	4.00	each	4,500
		Misc Door Items			4,500
8.610		Wood Windows			
	10	Wood Windows	8.00	each	6,750
		Wood Windows			6,750
		32.00 Labor hours 16.00 Equipment hours			
					44.050
		DOORS & WINDOWS 32.00 Labor hours			11,250
		16.00 Equipment hours			
9.000		FINISHES			
9.860		Resilient Tile & Carpet			
0.000	10	Commercial Carpet	1,900.00	sf	5,985
		Resilient Tile & Carpet			5,985
9.922		Paint Beams			
	10	Clean and Seal Existing Beams	1,900.00	sqft	7,500
		Paint Beams			7,500
9.950	70	Paint Subcontractor	1 000 00	la	7 600
	70	Paint Subcontract - Lump Sum Paint Subcontractor	1,900.00	IS	7,600 7,600
		FINISHES			21,085
15.000		MECHANICAL			
15.010		HVAC			
-	10	HVAC Subcontractor	1.00	sqft	35,000
		HVAC			35,000
15.300		Sprinkler			
	05	Sprinkler System - Sub	2,640.00	sf	5,940
		Sprinkler			5,940
		MECHANICAL			40,940
16.000		ELECTRICAL			
16.001		Electrical			
sub		Electrical	1,900.00	sqft	24,000
		Electrical			24,000
16.175	40	Install Fire Alarm System	4.00	00.51	7.040
	10	Install Fire Alarm System	1.00	each	7,619

Total	
Total	
Item Description Takeoff Qty Amo	ount
	619
2.00 Labor hours	
ELECTRICAL 31,	,619
2.00 Labor hours	,019
2.00 Labor Hours	
Evicting Danot 200 (004
Existing Depot 308,0	JU4
1,900.00 sf	
69,030.20 Labor hours	
34,939.433 Equipment hours	
New Building	
3.000 CONCRETE	
2 020 Jump Sum Congrete	
3.020 Lump-Sum Concrete sub Lump Sum Concrete Slab & Foundations 967.00 sf5,	ററാ
	,802 ,802
Lump-Sum Concrete 5,	,002
CONCRETE 5,	802
· · · · · · · · · · · · · · · · · · ·	,
6.000 WOOD & PLASTICS	
6.100 Rough Carpentry	
	356
Rough Carpentry 4,	356
6.110 Wall Framing 2x4	
	,510
	510
G,	
6.115 Wall Framing 2x6	
Exterior Wall Framing 1,770.00 sf7,	,965
Wall Framing 2x6 7,	965
6.125 Wood Trusses	250
	350
Wood Trusses 2, 2.00 Labor hours	350
0.67 Equipment hours	
5.51 Equipment nodio	
6.130 Truss Bracing	
	670
Truss Bracing 1,	670
6.235 Roof Sheathing	40-
	107
	107
19.84 Labor hours 6.613 Equipment hours	
0.010 Equipment nouts	
6.410 Wood Siding	
	,300
	975
Wood Siding 10,	275
105.25 Labor hours	
315.75 Equipment hours	
C. 400	
6.430 Interior Paneling	,600
10 1 x 6 T&G Bead Board 3,330.00 sqft 9,	

				7.1 "0.		Total
Item		Description		Takeoff Qty		Amount
		Interior Paneling				9,600
		166.50 83.25	Labor hours Equipment hours			
			Equipment nours			
6.801	10	Fastners & Misc Fastners & Misc		1.00	each	2,150
	10	Fastners & Misc		1.00	Сасп	2,150
		14/00D 0 DI 40TIO0				40.000
		WOOD & PLASTICS 293.59	Labor hours			42,983
		406.28	Equipment hours			
7.000		THERMAL-MOIST	PROTECTION			
		-				
7.210	10	Batt Insulation Batt Insulation		2,347.00	sqft	1,994
		Batt Insulation		_,		1,994
			Labor hours			
		15.65	Equipment hours			
7.404		Gutters	0.1			. =
	60	Gutters and downspouts Gutters	s - Sub	1.00	ls	1,750 1,750
		Gullers				1,730
7.821	40	Fiberglas Shingles	_	22.00		7 700
	10	Fiberglass Roof Shingles Fiberglas Shingles	S	22.00	sq	7,700 7,700
		44.00	Labor hours			.,
		14.67	Equipment hours			
7.835		Roofing Felt				
	10	Roofing Felt		22.00	SQ	309
		Roofing Felt 5.50	Labor hours			309
			Equipment hours			
7.920		Caulking & Sealants				
sub		Caulk & Sealants		1.00	Inft	1,100
		Caulking & Sealants				1,100
		THERMAL-MOIST P				12,853
			Labor hours			
		32.15	Equipment hours			
8.000		DOORS & WINDO	ws			
8.116		Wood Doors				
		Wood Doors		9.00	each	13,050
		Wood Doors				13,050
8.610		Wood Windows				
	10	Wood Windows		10.00	each	4,750
		Wood Windows 40.00	Labor hours			4,750
		20.00	Equipment hours			
		DOORS & WINDOWS	 S			17,800
		40.00	Labor hours			11,000
		20.00	Equipment hours			
9.000		FINISHES				

					7-4-1
Item		Description	Takeoff Qty		Total Amount
9.130		Acoustical Ceilings			
s-ls		Lump sum - subcontractor	967.00	ls	4,835
		Acoustical Ceilings			4,835
9.330		Drywall Sub	0.000.00		
sub		Drywall Drywall Sub	3,330.00	sf	5,775 5,775
					3,773
9.700 Isum		Ceramic/Marble Lump Sum Ceramic Tile	200.00	ls	2,400
isum		Ceramic/Marble	200.00	13	2,400
		D '' (T' 00)			·
9.860		Resilient Tile & Carpet Flooring Allowance	967.00	sub	4,835
		Resilient Tile & Carpet	307.00	Sub	4,835
		·			,
9.950	70	Paint Subcontractor Paint Subcontract - Lump Sum	967.00	ls	3,385
	70	Paint Subcontractor	907.00	ıJ	3,385
		FINISHES			21,230
10.000		SPECIAL CONDITIONS			
10.160	20	Toilet Partition Toilet Partitions (Solid Plastic)	2.00	each	1,800
	20	Toilet Partition	2.00	Caon	1,800
		5.00 Labor hours			,
		1.67 Equipment hours			
10.810		Lump Sum Toilet Accessory			
	10	LS Toilet Access	16.00	each	1,200
		Lump Sum Toilet Accessory 384.000 Labor hours			1,200
		128.00 Equipment hours			
		SPECIAL CONDITIONS			3,000
		389.000 Labor hours			3,000
		129.67 Equipment hours			
15.000		MECHANICAL			
15.001	10	Plumbing			1E 100
	10	Plumbing Subcontractor (fixture count) Plumbing			15,400 15,400
					15,400
15.010	40	HVAC	4.00	o.:#	44.004
	10	HVAC Subcontractor HVAC	1.00	sqπ	11,604 11,604
					11,004
15.300	٥٢	Sprinkler	4 450 00	of	2.007
	05	Sprinkler System - Sub Sprinkler	1,452.00	ST	3,267
		MECHANICAL			30,271
16.000		ELECTRICAL			
16.001		Electrical			
sub		Electrical	967.00	sqft	10,500

Item	Description	Total Takeoff Qty Amount
	Electrical	10,500
16.175	Install Fire Alarm System 10 Install Fire Alarm System Install Fire Alarm System 2.00 Labor hours	1.00 each3,878
	ELECTRICAL 2.00 Labor hours	14,378
	New Building	148,317

967.00 sf

821.030 Labor hours 588.093 Equipment hours

Site Work

2.000		SITEWORK				
2.002		Site Demolition Demo Exitsting Curb & Gutter Site Demolition	1.00	sub	3,200 3,200	
2.003	10	Site Grading Site Grading - Sub Site Grading	1.00	Is	7,500 7,500	
2.011	10	Bulk Fill Bulk Fill Bulk Fill 0.033 Labor hours 0.033 Equipment hours	1.00	ls	15,100 15,100	
2.025	05	Asphalt Paving Asphalt Paving - Sub Asphalt Paving	356.00	sy	7,476 7,476	
2.027	20	Concrete Curb Concrete Curb - Sub Concrete Curb	460.43	lf	6,906 6,906	
2.036 Isum		Parking Lines Parking Lines Parking Lines	1.00	ls	1,100 1,100	
2.040	10 10	Site Utilities Site Utilities - Water Site Utilities - Sewer Site Utilities	1.00 1.00	ls Is	21,750 6,000 27,750	
2.112	10	Site Furnishings Site Furnishings - Bench Trash Receptacles Site Dedication Plaque Site Furnishings	2.00 1.00 1.00	each each each	750 500 1,500 2,750	
2.115 sub		Termite Treatment Soil Poisioning	2,934.00	sqft	294	

					Total
Item		Description	Takeoff Qty		Amount
		Termite Treatment			294
2.140		Landscaping			
sub		Landscaping & Irrigation	1.00	ls	15,500
		Landscaping			15,500
2.190		Site Concrete			
		Site Walks	5,608.79	sf	28,885
	20	Concrete Dumpster Pad	100.00	sf	750
		Site Concrete			29,635
2.195		Site Electrical			
		Site Lighting	1.00	ls	10,000
		Site Wiring	1.00	ls	9,500
		Site Electrical			19,500
		SITEWORK			136,711
		0.033 Labor hours			
		0.033 Equipment hours			
10.000		SPECIAL CONDITIONS			
10.350		Flagpoles			
10.350	10	Flagpoles	2.00	each	13,000
	.0	Flagpoles	2.00	Suon	13,000
		6.000 Labor hours			, 0,000
		2.00 Equipment hours			
		SPECIAL CONDITIONS			13,000
		6.000 Labor hours			-,-,-
		2.00 Equipment hours			
		Site Work			149,711
		2.12 1. 2.1.			,

2,867.00 sf

6.033 Labor hours2.033 Equipment hours

Estimate Totals

Description	Amount	Totals	Hours	Rate			
	606,033	606,033					
Building Permits	3.636			0.420 %	Т	1.268 /sf	0.42%
Builder's Risk Insurance	1.645			0.190 %	Т	0.574 /sf	0.19%
General Conditions	70.000				L	24.416_/sf	8.09%
	75,281	681,314				237.640 /sf	8.70
Overhead	68.131			10.000 %			
	68,131	749,445				261.404 /sf	7.87
Profit	37.472			5.000 %			
Contingency	78.692			10.000 %	T	27.447 /sf	9.09%
Total		865,609					