

**THE ERWIN BOARD OF COMMISSIONERS
OCTOBER 2023 REGULAR MEETING
THURSDAY, OCTOBER 5, 2023 @ 7:00 P.M.
ERWIN MUNICIPAL BUILDING BOARDROOM**

AGENDA

1. **MEETING CALLED TO ORDER**
 - A. Invocation
 - B. Pledge of Allegiance

2. **AGENDA ADJUSTMENTS /APPROVAL OF AGENDA**

3. **CONSENT**

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen request discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

 - A. Minutes Regular Workshop on August 28, 2023 **(Page 3)**
 - B. Minutes Regular Meeting on September 7, 2023 **(Page 9)**
 - C. Wex Fuel Cards **(Page 18)**
 - D. Bayles Street Subdivision **(Page 22)**
 - E. Surplus Vehicles **(Page 23)**

4. **PUBLIC COMMENT**

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers. §160A-81.1

5. **PROCLAMATIONS OF RECOGNITION OF OUTGOING PLANNING BOARD MEMBERS JUDY PRICE, PAT CAMERON, ANGELA GUNDERSEN AND ALAN WEST (Pages 24-27)**

6. **PROCLAMATION OF RECOGNITION OF A PROMOTION IN THE POLICE DEPARTMENT (Page 28)**

7. **PRESENTATION OF EMPLOYEE OF THE QUARTER**

8. **RECESS FOR REFRESHMENTS IN RECOGNITION OF OUR HONOREES**

9. **MANAGER’S REPORT**

10. **ATTORNEY’S REPORT**

11. **GOVERNING BODY COMMENTS**

12. **CLOSED SESSION**

- A. Pursuant to General Statute 143-318.11(a) (3) for the Purpose of Preserving the Attorney-Client Privilege

13. **ADJOURNMENT**

IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT (910) 591-4202 AT LEAST 48 HOURS PRIOR TO THE MEETING.

ERWIN BOARD OF COMMISSIONERS
REGULAR WORKSHOP MINUTES
AUGUST 28, 2023
ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin with Mayor Randy Baker presiding held its Regular Workshop in the Erwin Municipal Building Board Room on Monday, August 28, 2023, at 6:00 P.M. in Erwin, North Carolina.

Board Members present were: Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners David Nelson, Charles Byrd, Timothy Marbell, Alvester McKoy and William Turnage.

Town Manager Snow Bowden, Town Clerk Lauren Evans, Town Engineer Bill Dreitzler, and Town Attorney Tim Morris were present.

Mayor Baker called the meeting to order at 6:00 P.M.

Commissioner Blackmon gave the invocation.

Commissioner Marbell led the Pledge of Allegiance.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Town Manager Snow Bowden requested to add the letter from the North Carolina Department of agriculture as Item M under New Business.

Commissioner Blackmon made a motion to approve the agenda as amended and was seconded by Commissioner Byrd. **The Board voted unanimously.**

NEW BUSINESS

Creating Outdoor Recreation Economies (CORE) MOU

Bruce Naegelen from the North Carolina Department of Commerce came forward and presented a presentation to the Board and discussed the next steps for the CORE Program including adopting the proposed MOU.

The presentation is attached to these minutes as Attachment 1.

The consensus of the Board was to place this item under Consent on the agenda for our Regularly Scheduled Meeting in September.

West K Street

Town Engineer Bill Dreitzler came forward and addressed the Board. He stated as discussed previously, because the complexity of this project and the potential of it hitting the eight hundred thousand-to-one-million-dollar range, the appropriate course of action was to hire a consultant, prepare a set of bid documents, design plans, a survey, and hydraulic analysis. The Town received six submittals and he was

MINUTES CONTINUED FROM AUGUST 28, 2023

pleased. Scoring was based on the way the RFQ was set up and Gradient was the highest scoring company with 98 out of 110 points. Negotiations began and he brought them before the Board. At a million-dollar project, normally you would expect about 5-6% cost for engineering designs, this proposal was 4.5% including the hydraulic analysis. He was pleased with the \$45,115 which was the cost for the design, hydraulic analysis, permitting, bidding, and construction administration. He did ask for a proposal to close the open channel with the potential to not do the culvert project, that cost was \$22,090 and his recommendation to the Board was not to accept that and move forward with the culvert design.

Commissioner McKoy arrived at 6:18 PM.

Commissioner Blackmon inquired about the Board seeing all six proposals.

Town Engineer Bill Dreitzler stated staff usually does the scoring and recommending based on qualification. He could provide the scoring sheet to the Board.

Commissioner Blackmon stated he understood but for the Board to approve over \$45,000, the Board needed to see all proposals and how they were scored. He was not questioning their ability; he just felt the Board needed to see all the information to ensure each member was comfortable with the selection.

Mayor Baker verified that whatever contracting company this project was completed by, that every step would be under the supervisor of this engineering firm.

Town Engineer Bill Dreitzler stated that was correct, all development will have to have the engineer's seal.

Commissioner Byrd asked if this project is bid out to a contracting company and the engineering firm will be onsite to make sure everything goes right, who was liable if something was to go wrong?

Town Engineer Bill Dreitzler stated the Engineer will have liability for the design so if it was an error in design, the Engineer who put their seal on the drawings would be liable. If it was an issue with the contractor, we would have included retainage and general language in the contract to protect the Town.

Commissioner Blackmon verified that the engineer would do the hydraulics downstream.

Town Engineer Bill Dreitzler stated that was correct.

The consensus of the Board was to place this item and the budget amendment under Consent on the agenda for our Regularly Scheduled Meeting in September with the expectation that Staff will get the six proposals to the Board in a timely manner.

Al Woodall Park Parking Lot

Town Manager Snow Bowden stated at our last workshop, Town Engineer Bill Dreitzler presented the Board with a potential plan to expand the parking lot at Al Woodall Park. Mr. Dreitzler reached out to a company and received a max of \$6,000 for a design plan which he felt was fair.

Town Engineer Bill Dreitzler stated he called this company because they just completed two parking lots in the Town of Angier. He sent Town Manager Snow Bowden the well-designed plans so he could see their work. The company was a one-man shop out of Sanford, he was inexpensive and does quality work.

The consensus of the Board was to place this item and the budget amendment under Consent on the agenda for our Regularly Scheduled Meeting in September.

MINUTES CONTINUED FROM AUGUST 28, 2023

Erwin Comprehensive Land Use Plan

Town Manager Snow Bowden stated we had finally reached the point of adopting our Land Use Plan at our September Board Meeting. Town Clerk Lauren Evans provided the Board with a hard copy of the Land Use Plan. He asked if anyone had any questions to please let him know.

Commissioner Blackmon stated he started reading over it and so far it looked okay but he stated he wanted to ensure we minimizing so many special use and rezoning requests.

Town Manager Snow Bowden stated one of the goals for this year was to update our UDO.

Mayor Baker stated this needed to be utilized and address issues. He was pleased with the outcome but it was up to the Town Staff and the Town Board to implement the changes and do the steps this plan called for.

Town Manager Snow Bowden stated Jake from Stewart Group would be present at the September Meeting to speak during the Public Hearing.

The consensus of the Board was to place this item on the agenda for our Regularly Scheduled Meeting in September to hold the Public Hearing.

Erwin Wilderness Challenge

Mayor Baker stated Patsy Carson contacted him and asked if the Town would be willing to assist with and sponsor the Erwin Wilderness Challenge.

Town Manager Snow Bowden stated Mr. Carson requested sponsorship of \$1,000. In the past, the Board has sponsored \$500.

The consensus of the Board was to approve the \$1,000 sponsorship for the Erwin Wilderness Challenge.

502 East H Street

Town Manager Snow Bowden stated he received a phone call from Dr. Rao stating he wished to donate the land at 502 East H Street to the Town. His request was that the Town build a Children's Park in honor of his late wife.

Discussion continued among the Board.

The consensus of the Board was that the land was not big enough for a kids park. They instructed Town Manager Snow Bowden to ask Dr. Rao if he would consider allowing the Town to build a dog park or possibly a rest area due to its proximity to the Rail Trail.

Wondertown Drive Preliminary Plat

Town Manager Snow Bowden presented the Board with the Preliminary Plat for an 11 lot subdivision off of Wondertown Drive and Bayles Street. All of the lots conform to R-6 standards.

Discussion continued among the Board.

MINUTES CONTINUED FROM AUGUST 28, 2023

The consensus of the Board was to place this item and the budget amendment under New Business on the agenda for our Regularly Scheduled Meeting in September.

Pump Station Road Preliminary Plat

Town Manager Snow Bowden stated the developer had to make some changes to the septic tanks for this subdivision. It was a 6-lot subdivision, and it was expected for 5 lots to be buildable. The only question he had was the concern with Pumpstation Road. According to the person who lived at 281 Pump Station Road, there was a court case that went up to the supreme court because the owner was blocking off the road and blocking access to their property.

The consensus of the Board was to place this item and the budget amendment under New Business on the agenda for our Regularly Scheduled Meeting in September.

Renewal of SRO Updated MOU

Town Manager Snow Bowden informed the Board that at our last Board meeting, the Town Board approved the updated SRO MOU but then Harnett County stated they sent the wrong MOU. We highlighted the only difference. He and Chief Johnson did not have any issues with the changes.

The consensus of the Board was to place this item under Consent on the agenda for our Regularly Scheduled Meeting in September.

ZT-2023-005

Town Manager Snow Bowden made the Board aware of the Public Hearing scheduled for case ZT-2023-005 at our Regularly Scheduled Meeting in August.

Mayor Baker expressed his concern with what kind of product was being proposed and whether the street could handle the additional traffic. He stated no clear plans were submitted to the Town which would be required for a conditional district. He asked how a multifamily development would merge with the businesses in the area. He stated in his opinion, the application was incomplete.

Commissioner Byrd stated this parcel was the one area the Town had that was already set up for commercial. If someone came and wanted to build, we would have somewhere for them to put a business.

Commissioner Blackmon stated he agreed that for a conditional zoning request, the applicant must bring the Board their product and submit plans. A decision could not be made based on what was submitted.

Discussion continued among the Board.

Mayor Baker and Commissioner Blackmon both agreed that once the applicant is informed of our requirements, if they need to pull the request and come back, we should take care of the cost for the Public Hearing.

The consensus of the Board was for the owners to submit a plan and design then Town Staff would need to take the request back to the Planning Board for recommendation.

MINUTES CONTINUED FROM AUGUST 28, 2023

SU-2023-005

Town Manager Snow Bowden made the Board aware of the Public Hearing scheduled for case SU-2023-005 at our Regularly Scheduled Meeting in September. No discussion was had among the Board.

SU-2023-006

Town Manager Snow Bowden made the Board aware of the Public Hearing scheduled for case SU-2023-006 at our Regularly Scheduled Meeting in September. No discussion was had among the Board.

Community Conservation Assistance Program (CCAP)

Town Manager Snow Bowden stated last week Lynn Lambert, the Natural Resources Director of the Harnett Soil and Water Conservation District, reached out to Mayor Baker and I followed back up with her. Ms. Lambert set up a meeting with the State to discuss the Community Conservation Assistance Program. The Town would have to match the grant for the program would provide \$35,000 for streambank restoration. They informed him that Porter Park would score fairly high. He wanted the Board's approval before moving forward. Something to think about was that this grant would restore the streambank but the streambank would have to grow up, may look a little overgrown, in order to maintain itself.

The consensus of the Board was to move forward.

MANAGER'S REPORT

Town Manager Snow Bowden stated he would have a full report at our Regularly Scheduled Meeting in September.

ATTORNEY'S REPORT

Town Attorney Tim Morris thanked the Board for allowing him to be the Town Attorney.

GOVERNING COMMENTS

Commissioner Turnage stated he knew everyone was tired of hearing this but he asked the Board to give Town Manager Snow Bowden permission to apply with DOT to put sidewalks down S 13th Street.

Town Manager Snow Bowden stated he planned on bringing the information to the Board in the Fall. We included money in the budget this year for sidewalks.

Commissioner Turnage expressed his concern with people driving golf carts illegally on Town Streets.

Mayor Baker stated at our next meeting he would like an update on condemning the little house at the corner of St Matthews Road. He also stated we needed to contact a company about tearing the Depot down to the foundation level. If that building was sitting in anyone else's front yard, there would be a condemnation sign in front of it. He asked for an update on the History Room signage.

Town Manager Snow Bowden stated we took the library signage off of the building and were waiting for the History Room to complete the Barn Quilt.

MINUTES CONTINUED FROM AUGUST 28, 2023

Mayor Baker stated he and Town Manager Snow Bowden attended the open house and ribbon cutting for Heritage Counseling and Wellness located at the Keen's old property. The Services they will be able to offer to our citizens and the area citizens was going to be a true gem for our Town. He expressed his appreciation for the calls and prayers for his wife. The Lord definitely answers prayers.

ADJOURNMENT

Commissioner Byrd made a motion to adjourn at 7:32 P.M. and was seconded by Commissioner Nelson. **The Board voted unanimously.**

**MINUTES RECORDED AND TYPED BY
LAUREN EVANS TOWN CLERK**

ATTEST:

Randy Baker
Mayor

Lauren Evans
Town Clerk

ERWIN BOARD OF COMMISSIONERS

REGULAR MINUTES

SEPTEMBER 7, 2023

ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin with Mayor Baker presiding held its Regular Meeting in the Erwin Municipal Building Board Room on Thursday, September 7, 2023, at 7:00 P.M. in Erwin, North Carolina.

Board Members present were Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners Timothy Marbell, William Turnage, David Nelson, and Alvester McKoy.

Board Members absent were: Commissioner Charles Byrd

Town Manager Snow Bowden, Town Clerk Lauren Evans, Town Attorney Tim Morris, Town Engineer Bill Dreitzler, Code Enforcement Officer Chris Jones, and Police Chief Jonathan Johnson were present.

Mayor Baker called the meeting to order at 7:00 PM.

Commissioner McKoy gave the invocation.

Commissioner Turnage led the Pledge of Allegiance.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Town Manager Snow Bowden requested to remove Item B, ZT-2023-005, under Public Hearing. He also requested to add a request from Mill Reunion-Gentry Rental under new business.

Mayor Baker stated due to a Commissioner having a conflict of interest with Item I, Pumpstation Road Preliminary Plat, under consent, he requested to place the item under New Business.

Commissioner Blackmon made a motion to approve the agenda as amended and was seconded by Commissioner Turnage. **The Board voted unanimously.**

CONSENT

Commissioner Blackmon made a motion to approve **(ITEM A)** Minutes Regular Meeting on August 3, 2023 **(ITEM B)** Creating Outdoor Recreation Economies (CORE) Resolution and MOU **(ITEM C)** West K Street **(ITEM D)** BOA 2024-01 **(ITEM E)** Al Woodall Park Parking Lot **(ITEM F)** BOA 2024-02 **(ITEM G)** Renewal of SRO Updated MOU **(ITEM H)** Wondertown Drive Preliminary Plat and was seconded by Commissioner Turnage. **The Board voted unanimously.**

MINUTES CONTINUED FROM SEPTEMBER 7, 2023

PUBLIC COMMENT

Mayor Baker stated each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff and other speakers.

Bill Morris of 127 Bumpas Creek Road came forward and addressed the Board. He stated that as the District 2 Harnett County Commissioner, they have received repeated complaints about the quality of water served in the City. He brought a sample jar of water taken at the end of the prior week. He contacted the County Manager and asked him to direct Harnett Regional Water to find out what the problem was and a plan in place to fix it. He stated he, Commissioner Matthews and Chairman Nichol have all shown support in the matter. He stated he had not spoken in depth with Commissioner Weatherspoon but he did not see any cause as to why he would not support it as well.

Vanessa Lech of 302 N 10th Street came forward. She stated she was present to speak on the rezoning request which was removed from the agenda. She asked to comment now because she may not be able to be present at the next Board Meeting. She stated she was for the request, the economic development, and the hundreds of people it would bring. It would improve the quality of life for many people in the community whether they realize it or not. People such as herself drive to Wake County, Holly Springs, Fuquay Varina, etc. to frequent businesses and places that offer Recreational Fitness. That money could be coming here to Erwin if we had more people here to make those purchases. As a pet owner, she greatly valued Petco's opening on 421. There have been many complaints in the last couple of months in Downtown not being as lively and vibrant.

PRESENTATION OF SEPTEMBER CITIZEN OF THE MONTH

Michael West of 202 Denim Drive was recognized as the September 2023 Citizen of the Month. Mayor Baker presented him with a Proclamation Plaque.

SPECIAL PRESENTATION

Town Clerk Lauren Evans was recognized for obtaining her North Carolina Municipal Clerk Certification.

RECESSED

Commissioner Blackmon made a motion to recess at 7:21 PM for a reception and was seconded by Commissioner McKoy. **Motion Unanimously Approved.**

RECONVENED

Commissioner Blackmon made a motion to go back into regular session at 7:34 PM and was seconded by Commissioner Turnage. **Motion Unanimously Approved.**

MINUTES CONTINUED FROM SEPTEMBER 7, 2023

PUBLIC HEARING

Comprehensive Land Use Plan

Commissioner McKoy made a motion to open the Public Hearing and was seconded by Commissioner Turnage. **The Board voted unanimously.**

Jaquasha Colón of Stewart Group was present to present the Final Draft of the Erwin Comprehensive Land Use Plan.

The Final Draft of the Erwin Comprehensive Land Use Plan is part of these minutes as an attachment.

Mayor Baker asked if anyone was present to ask a question or express a concern.

No one came forward.

Town Manager Snow Bowden stated he was happy with the plan; it was a good refresher to our current plan and addressed some changes that had occurred since our last plan was adopted in 2014. It was well-needed and included goals for the Town to work towards.

Mayor Baker thanked the Town Staff and our citizens for their input and help with the plan. This is a regulatory document that the Town must adopt.

Town Manager Snow Bowden thanked the Planning Board for serving as the Steering Committee and a special thank you to Kimberly VanBeck at the Library for helping get the surveys completed for us.

Commissioner Nelson made a motion to close the Public Hearing and was seconded by Commissioner McKoy. **The Board voted unanimously.**

Commissioner Blackmon stated he appreciated the work Stewart Group done.

Commissioner Blackmon made a motion to approve the Erwin Comprehensive Land Use Plan and was seconded by Commissioner Nelson. **The Board voted unanimously.**

SU-2023-005

Commissioner Blackmon made a motion to open the Public Hearing and was seconded by Commissioner Turnage. **The Board voted unanimously.**

Town Manager Snow Bowden stated that the Town received a special use application for Townhome Development with 90 townhomes total on an undeveloped track of land at the bottom of the hill at the end of N 16th Street. The applicant was present.

Representatives of the applicant, Jonathan Charleston and Victoria Clarkson, came forward and was sworn in by Town Clerk Lauren Evans.

Mr. Charleston of 102 Haye Street of Fayetteville, came forward and addressed the Board. He stated he was present to represent the applicant who was also present at the meeting. This project was an application for a Special Use Permit. He stated per the Town's criteria in the Staff Report. Mr. Charleston read through the Findings of Facts in the staff report and the reasonings. He stated he and

MINUTES CONTINUED FROM SEPTEMBER 7, 2023

the applicant agreed with the staff report's findings. This project was very similar to a project they were working on in Fuquay Varina. He anticipated the units to be priced around \$250,000, give or take based on developer costs. He showed the Board a picture on his phone of their development in Fuquay Varina. He stated you could see in the pictures that the project was attractive and would improve the area. He took a pause to see if the Board had any questions for him, Ms. Clarkson, or the developers.

Mayor Baker asked that since the Town was not provided with the picture Mr. Charleston showed the Board prior to the meeting, he asked if anyone present would like to see the picture to please come forward.

No one came forward.

Commissioner Blackmon asked Staff to bring the aerial view up on the television.

Mayor Baker stated he had a question about the aerial with the green line and extends.

Town Manager Snow Bowden stated that was a Harnett Regional sewer line.

Mayor Baker stated he would assume a structure could not be built over the sewer line.

Town Manager Snow Bowden stated that was correct. One thing he found working with developers and property owners was that a lot of these sewer lines were placed before everyone did the proper thing. He could not find any easements on the property, and it may have been something that was not recorded properly.

Mayor Baker asked if anyone was present to speak in favor of or against the request.

Arthur Brown of 609 N 16th Street came forward and was sworn in by Town Clerk Lauren Evans.

Mr. Brown addressed the Board. He stated he was concerned with the zoning of the area. The street he had questions about whether there were plans to continue it through the cul-de-sac or a plan to make a U-turn.

Mayor Baker showed Mr. Brown what was being proposed by the applicant.

Mr. Brown stated his concern was that there would be a continuance from N 16th to S 16th.

Mayor Baker stated he would have the applicant come back up and address his concerns.

Phillip Ennis stated he had a lot at the end of 16th Street. He knew the sewer ran through there and he wanted to know if they planned to put a road in.

Mr. Charleston stated their development will not continue through and they will not be extending the road so it will not cause any traffic issues in that area. The traffic will remain on the property. As for the sewer lines, they will have to relocate some of those.

Mayor Baker asked if anyone else had questions or concern before closing the Public Hearing.

No one came forward.

Commissioner Blackmon made a motion to close the Public Hearing and was seconded by Commissioner Turnage. **The Board voted unanimously.**

MINUTES CONTINUED FROM SEPTEMBER 7, 2023

Commissioner Blackmon made a motion in the affirmative, seconded by Commissioner Nelson, and unanimously approved by the Board that the use requested is listed among the special uses in the district for which the application is made. Reasoning that townhomes are allowed with a special use permit in our R-6 Zoning District.

Commissioner Nelson made a motion in the affirmative, seconded by Commissioner Blackmon, and unanimously approved by the Board that the requested use is essential or desirable to the public convenience or welfare. Reasoning that there is a need for additional single-family homes in the area. This would provide 90 additional attached single-family dwellings inside our Town Limits.

Commissioner Blackmon made a motion in the affirmative, seconded by Commissioner Nelson, and unanimously approved by the Board that the requested use will not impair the integrity or character of the surrounding or adjoining districts, nor be detrimental to the health, morals, or welfare. Reasoning that tract of land is surrounded by primarily residential land uses. The proposed land use would remain residential.

Commissioner Blackmon made a motion in the affirmative, seconded by Commissioner Nelson, and unanimously approved by the Board that the requested use will be in conformity with the Land Development Plan. Reasoning this parcel is located in an area identified for Medium Intensity Growth in our 2014 Land Use Plan. This area should include medium to high-density residential land uses.

Commissioner Blackmon made a motion in the affirmative, seconded by Commissioner Nelson, and unanimously approved by the Board that adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided. Reasoning that these are parcels already accessible from North 15th Street.

Commissioner McKoy made a motion in the affirmative, seconded by Commissioner Nelson, and unanimously approved by the Board that adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. Reasoning that there will be three parking spaces for each unit with one being inside the garage and two spaces in each driveway.

Commissioner Nelson made a motion in the affirmative, seconded by Commissioner Blackmon, and unanimously approved by the Board that the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Board of Commissioners.

Commissioner Blackmon made a motion to recommend that the proposed special use permit application meets all the Findings of Facts in the Affirmative, the proposed amendment is consistent with those documents that constitute the officially adopted land development plan and other applicable plans and to recommend the approval of SU-2023-005 Special Use Application to build a townhome development on a vacant parcel of land that does not have an identifying address (HC Tax PIN # 0597-56-2485.000) and was seconded by Commissioner Nelson. **The Board voted unanimously.**

SU-2023-006

Commissioner Nelson made a motion to open the Public Hearing and was seconded by Commissioner Blackmon. **The Board voted unanimously.**

MINUTES CONTINUED FROM SEPTEMBER 7, 2023

Town Manager Snow Bowden stated that the Town received a special use application to build ten townhomes at the corner of W J Street and W K Street. The applicant was present to speak.

Applicant, Brian Vo, came forward and was sworn in by Town Clerk Lauren Evans.

Mr. Vo addressed the Board. He stated he requested to build 10 townhomes of the corners of W J Street and W K Street. The plan he provided showed that the townhomes looked very nice and would make the area look more colorful too. He hoped everything with the request was good and could be approved.

Mayor Baker asked if anyone was present to speak in favor of or against the request.

No one came forward.

Commissioner Blackmon made a motion to close the Public Hearing and was seconded by Commissioner Turnage. **The Board voted unanimously.**

Commissioner Blackmon stated he knew we had drainage issues behind these properties, he asked Town Engineer Bill Dreitzler if it would effect anything with these lots.

Town Engineer Bill Dreitzler stated he had not had an opportunity to review this case so he could not answer that question.

Commissioner Blackmon stated he knew Harnett Regional Water had a sanitary sewer easement through there, it would be mighty tight.

Mayor Baker stated it was proposed zero lot line on the sides being townhomes but as for the front and rear setbacks, it appeared to be 15 ft setbacks but because of the easements in the rear, we must pull that setback from the easement. This was just a preliminary and any adjustments that must be made to ensure developmental compliance will have to be made and approved before any permits are issued.

Commissioner Blackmon made a motion in the affirmative, seconded by Commissioner Nelson, and unanimously approved by the Board that the use requested is listed among the special uses in the district for which the application is made. Reasoning that townhomes are allowed with a special use permit in our Residential Mill Village Zoning District.

Commissioner Blackmon made a motion in the affirmative, seconded by Commissioner Nelson, and unanimously approved by the Board that the requested use is essential or desirable to the public convenience or welfare. Reasoning that there is a need for additional single-family homes in the area. This would provide 10 additional attached single-family dwellings inside our Town Limits.

Commissioner Nelson made a motion in the affirmative, seconded by Commissioner Blackmon, and unanimously approved by the Board that the requested use will not impair the integrity or character of the surrounding or adjoining districts, nor be detrimental to the health, morals, or welfare. Reasoning that the tract of land is surrounded by primarily residential land uses. The proposed land use would remain residential.

Commissioner McKoy made a motion in the affirmative, seconded by Commissioner Blackmon, and unanimously approved by the Board that the requested use will be in conformity with the Land Development Plan. Reasoning that this parcel is located in an area identified for Medium Intensity

MINUTES CONTINUED FROM SEPTEMBER 7, 2023

Growth in our 2014 Land Use Plan. This area should include medium to high-density residential land uses.

Commissioner Blackmon made a motion in the affirmative, seconded by Commissioner Nelson, and unanimously approved by the Board that adequate utilities, access roads, drainage, sanitation, and/or other necessary facilities have been or are being provided. Reasoning that these are parcels already accessible from North 15th Street.

Commissioner Nelson made a motion in the affirmative, seconded by Commissioner Blackmon, and unanimously approved by the Board that adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. Reasoning that there will be three parking spaces for each unit with one being inside the garage and two spaces in each driveway.

Commissioner McKoy made a motion in the affirmative, seconded by Commissioner Blackmon, and unanimously approved by the Board that the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Board of Commissioners.

Commissioner Blackmon made a motion, seconded by Commissioner Nelson, and unanimously approved by the Board to recommend that the proposed special use permit application meets all the Findings of Facts in the Affirmative, the proposed amendment is consistent with those documents that constitute the officially adopted land development plan and other applicable plans and to recommend the approval of SU-2023-006 Special Use Application to build a townhome development on four vacant parcels of land:

- 301 North 15th Street (HC Tax PIN # 0597-55-7446.000)
- 303 North 15th Street (HC Tax PIN # 0597-55-7555.000)
- 307 North 15th Street (HC Tax PIN # 0597-55-7660.000)
- Lot on the corner of North 15th Street with no identifying address (HC Tax PIN # 0597- 55-7667.000)

NEW BUSINESS

Mill Reunion- Gentry Rental

Town Manager Snow Bowden informed the Board that we received a request from the organizer for the Mill Reunion. They would like to rent Gentry but the school system required for the Town to call them since the event is part of Denim Days. There would be no charge to the Town. He stated he did not feel comfortable renting the building on behalf of the Town without the support of the Board. Town Staff would not be present, it would be run by volunteers.

Commissioner Blackmon made motion to authorize Town Manager Snow Bowden to rent the Gentry Building on behalf of the Town of Erwin for the Erwin Denim Days Mill Union and was seconded by Commissioner Nelson. **The Board voted unanimously.**

MINUTES CONTINUED FROM SEPTEMBER 7, 2023

Pump Station Road Preliminary Plat

Commissioner Blackmon asked to be excused from the discussion and voting due to a conflict of interest. He worked part-time with the company that submitted the plat.

Commissioner Nelson made a motion to excuse Commissioner Blackmon and was seconded by Commissioner McKoy. **The Board voted unanimously.**

Town Manager Snow Bowden stated this subdivision created six new lots, five of which were developable. A road maintenance agreement would have to be in place prior to finalizing. They do plan on extending water out there and will be on septic tanks. The Planning Board did recommend this for approval.

Commissioner Nelson made a motion to approve the Pump Station Road Preliminary Plat and was seconded by Commissioner McKoy. **The Board voted unanimously.**

MANAGER'S REPORT

Town Manager Snow Bowden informed the Board that:

- We were working with Ample Storage to try and get them in a position to break ground on their site and tear down the old white house restaurant off of HWY 421.
- He reached out to the Soil and Water Division at Harnett County and told them that we were interested in applying for a CAPP grant to improve the ditch at Porter Park. Hopefully, we will have an update for you at our September workshop meeting.
- We have explored our options and have had a few discussions with design firms about our desire to build a new Public Works facility. We are still exploring the best route to take.
- He had not had any luck with the company that helped us with the plans for the Depot. Doug Burns was on the team with CPNI that has held two economic development workshops in Erwin. He reached out to him and was hoping that he can help us get to our desired outcome of getting the building torn down to its foundation and a plan for the future development of that site.
- We just need to get on top of the Community Building grant we have reported it as required but have not had much luck with finding someone to do the work. Due to the costs of the project we will need to get multiple bids. It has been busy here it is something that he have not been able to focus on. He was hoping things will ease up some so he could focus on this grant.
- We were still exploring any and all grant opportunities that we can find.
- Investigator Norris will be going to school next week for K-9 training.
- He had reached out to the Mid-Carolina COG to discuss getting some help with a potential overlay for HWY 421, and helping us update our Town Code now that the COG offers these services he thought it was something we should consider.

MINUTES CONTINUED FROM SEPTEMBER 7, 2023

- He had a pretty good meeting with the consultants that the Fayetteville Metropolitan Planning organization (FAMPO) has hired to discuss expansion. We were currently in the Mid-Carolina Rural Planning Organization (RPO). There were a lot of moving parts to this expansion. This discussion is a result of the census data. We could see some benefits from joining FAMPO. There are pros and cons of leaving the RPO to join an MPO. We would discuss this in more detail at our September workshop.

ATTORNEY'S REPORT

Town Attorney Tim Morris thanked the Board for allowing him to be the Town Attorney.

GOVERNING COMMENTS

Commissioner Turnage stated it was overdue for the internet company to start packing the holes on the east and west of Town. West C Street had close to a dozen.

Commissioner Nelson thanked all the people for coming out to our meeting and voicing your opinions. He thanked Town Staff for the wonderful job they do. He also thanked the City of Dunn for allowing our Public Works to borrow their bush hog.

Commissioner Blackmon congratulated Town Clerk Lauren Evans.

Commissioner McKoy stated he echoed Commissioner Nelson's comments. He was tickled pink for his 9 lb granddaughter born the day prior. He thanked everyone for coming.

Mayor Baker thanked everyone for coming. He was thankful to everyone who participated in our Comprehensive Land Use Plan process.

ADJOURNMENT

Commissioner Blackmon made a motion to adjourn 8:30 P.M. and was seconded by Commissioner McKoy. **The Board voted unanimously.**

**MINUTES RECORDED AND TYPED BY
LAUREN EVANS TOWN CLERK**

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: October 5, 2023

Subject: Wex Fuel Cards

We currently use BP Fuel Cards for our Fuel Management program. Last year we started looking at installing fuel tanks back at the Erwin Public Works facility but due to costs, we could not justify the price of the equipment. Due to the fact that we are considering moving our Public Works facility as well, we thought that it would be best to wait before moving forward with taking this step. But it does make the most sense to have fuel in-house. You can save money on fuel and you are better prepared for emergencies and storms.

We have had some issues with the BP cards in the past and we would like to open a new account. We have done a lot of research and it seems that the WEX fuel card program is the best. There is no fee to open the account, and of course, we pay the account off each month so there are no interest fees. The cards are accepted and just about every gas station that we would use except for one in Town (Supermart).

STATE OF NORTH CAROLINA FLEET CARD PROGRAM



CONTRACT NO. 1510A

BETTER SAVINGS

Earn monthly rebates based on gallons purchased

Use electronic billing to reduce administrative costs

No enrollment, setup, or card fees

BETTER SECURITY

Enforce your spending policy with purchase limits you control

Driver PINs at the pump help prevent misuse

BETTER ACCOUNTING

Track spending online — see details like driver, odometer reading, and more for every purchase

Download monthly reports

Tax exemption reporting for qualified fleets

A BETTER EXPERIENCE



APPLY TODAY

State of North Carolina Fleet Card Contract No. 1510A

FAX the addendum to 1-866-527-8873

WEXG_590800_DM 03/22

FOR MORE INFORMATION

CALL 1-866-527-8870 | VISIT www.wexinc.com/NorthCarolina | EMAIL governmentmailbox@wexinc.com



ClearView Snap

Quick and easy insights



Fuel expense insights delivered straight to your inbox

ClearView Snap gives you a quick snapshot of your company's fueling activity in easy-to-interpret charts and graphs.

ClearView Snap dashboards include:

- Fuel consumption in gallons and dollars
- Mid- and premium-grade fuel purchasing
- A list of your highest-spending drivers

ClearView Snap does the work for you. Based on your WEX fuel card transaction data, it presents your spending over time, alerting you to irregular spending patterns or potential spending spikes that you may miss.

"Alexa, ask ClearView Snap for my summary."

With the ClearView Snap skill and Amazon Alexa, you can now get the same valuable insights you receive from your Snap dashboard by simply asking.

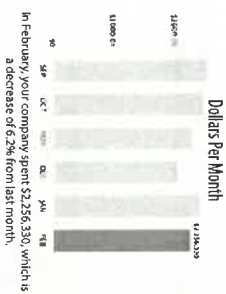
WEX | 11/2017 | 08 | 10/2017

1-844-755-6458 | wexinc.com/clearview

ClearView Snap: Dashboards that help you easily monitor your fuel spend

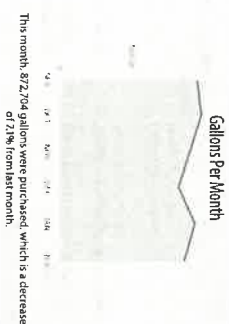
How much does your company spend on fuel every month?

Are your expenses climbing or are they under control? The **Dollars Per Month** bar chart shows not only the previous month's fuel expense but the spending trend over time.



Do gallons purchased numbers align with your business activity levels?

The **Gallons Per Month** graph shows the previous month's gallons purchased and your fuel consumption trend over time. The trend reflected here should run parallel to business activity volumes; if not, it may warrant your attention.



What products are employees buying?

Are there non-fuel purchases? The **Product Type** doughnut chart tells you what products were purchased in the previous month by category. It will alert you to non-compliant purchasing behaviors.



1-844-755-6458 | wexinc.com/clearview

WEX | 11/2017 | 08 | 10/2017

**ADDENDUM TO THE FLEET CARD AND RELATED SERVICES AGREEMENT BETWEEN
WEX BANK ("WEX") AND SOURCEWELL CONTRACT #080620-WEX FOR THE STATE OF NORTH
CAROLINA UNDER CONTRACT # 1510A**

CREDIT INFORMATION

Participating Entity has requested a credit account pursuant to the Sourcewell Contract #080620-WEX entered into between the Sourcewell and WEX Bank ("WEX") as adopted by the State of North Carolina through the execution of North Carolina Contract # 1510A on September 29, 2021 (the "Agreement"). By enrolling in this Program, the Participating Entity named below agrees that in the event their account is not paid as agreed, WEX may report the undersigned's liability for and the status of the account to credit bureaus and others who may lawfully receive such information.

Participating Entity		Phone #	Fax#
Headquarters Name and Physical Address (Do not include PO Box)			
Sourcewell Member ID Number		Applicant's Taxpayer ID # (TIN, FEIN or SSN)	
Non-Profit Only: SIC/Industry Code (e.g. 8399 Social Services; 6732 Education, Charitable Trusts; Other)		If Participating Entity is a Non-Profit Provide Gross Annual Revenue	
In Business Since (yyyy)	Year of Incorporation (yyyy)	Number of Vehicles	Avg Monthly Fuel Expenditures \$
			Avg Monthly Service Expenditures \$

ACCOUNT SETUP INFORMATION

Write Participating Entity name as you wish it to appear on cards. Limit of 20 characters & spaces. Unless specified, no company name will appear on cards.

□□□□□□□□□□□□□□□□□□□□

Billing Contact	Billing Address	City	State	Zip+4
Designate the Fleet Contact authorized to receive all charge cards, reports, and other such information we provide from time to time and to take actions with respect to your account and account access. This is also the person designated by your company to provide all fleet vehicles, driver and other information we may request.				
Authorized Fleet Contact Name	Title	Phone #	Fax #	
Mailing Address (if different from billing address)		City	State	Zip+4
Email address (required to take advantage of product type card controls)				
<input type="checkbox"/> Check here if business is exempt from motor fuels tax				

TERMS

- This Addendum is to allow the Participating Entity to participate under the Agreement #080620-WEX between WEX and Sourcewell as adopted by the State of North Carolina through the execution of North Carolina Contract # 1510A on September 29, 2021. It does not modify, amend or change the Agreement #080620-WEX or North Carolina Contract # 1510A in any way.
- Participating Entity hereby requests the services of WEX described in the Agreement #080620-WEX as adopted by the State of North Carolina through the execution of North Carolina Contract # 1510A, and agrees to perform all duties required under the Agreement #080620-WEX and North Carolina Contract # 1510A, including, without limitation, timely payment of all charges (including any additional fees) on its account(s). Participating Entity agrees to be bound by the terms and conditions of the Agreement #080620-WEX as adopted by the State of North Carolina through the execution of North Carolina Contract # 1510A, including, without limitation, rules for authorized and unauthorized use of cards, disputes of charges, reporting lost and stolen cards, and all other rules and provisions relating to use of Participating Entity's account.
- Participating Entity acknowledges that its failure to make timely payment in accordance with the terms of the Agreement #080620-WEX and North Carolina Contract # 1510A may result in suspension or cancellation of the account(s).
- WEX Bank shall pay financial incentives in accordance with the terms and conditions set forth in the Agreement #080620-WEX between WEX and Sourcewell and North Carolina Contract # 1510A.

INFORMATION SHARING DISCLOSURE: Information regarding your transactions may be provided to Sourcewell accepting merchants or their service providers.

Compliance with Federal Law: WEX Bank complies with federal law which requires all financial institutions to obtain, verify, and record information that identifies each company or person who opens an account. What this means for you: when you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents for your business.

DISCLAIMER: THIS IS AN APPLICATION FOR SERVICES AND SHALL NOT BE BINDING UPON WEX UNTIL FINAL CREDIT APPROVAL HAS BEEN GRANTED BY WEX.

PARTICIPATING ENTITY AUTHORIZED SIGNATURE REQUIRED

Any person signing on behalf of the Participating Entity has been duly authorized by all necessary action of Participating Entity's governing body, and that the undersigned is authorized to make this application and accept the terms referenced herein on behalf of the Participating Entity.

Signature: _____	Print Name: _____
Title: _____	Date: _____

Complete and sign addendum. Email to: governmentmailbox@wexinc.com. OR Fax to 1-866-527-8873

FOR OFFICE USE ONLY	Opoly Number	Sales Code	Plastic Type	Coupon Code C15	Account Number 04
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GENERAL NOTES:

1. AREA MEASUREMENTS CALCULATED BY COORDINATE METHOD UNLESS STATED OTHERWISE.
2. ALL MEASUREMENTS ARE HORIZONTAL GROUND MEASUREMENTS, U.S. SURVEY FEET UNLESS STATED OTHERWISE.
3. EXISTING MONUMENTATION WAS FOUND AT PROPERTY CORNERS AS SHOWN HEREON.
4. NO NC GEODETIC MONUMENTS WERE FOUND AND/OR RECOVERED WITHIN 2,000 FT OF THE SITE.
5. NO TITLE SEARCH HAS BEEN CONDUCTED ON THIS PROPERTY BY THIS OFFICE. NO RESPONSIBILITY IS ASSUMED BY THIS SURVEYOR FOR ANY CONDITIONS THAT MAY EXIST BUT ARE UNKNOWN OR REFERENCED HEREON.
6. THE EXISTENCE OF UTILITIES MAY IMPLY THE EXISTENCE OF EASEMENTS OF RECORD.
7. THE NORTH CAROLINA STATE PLANE COORDINATES FOR THIS SURVEY WERE REALIZED WITH A SURVEY GRADE TOPCON HYBRID SYSTEM INCLUDING A HiPer SR RECEIVER AND ROBOTIC TOTAL STATION.
8. HORIZONTAL AND VERTICAL POSITIONS ARE REFERENCED TO NORTH CAROLINA GEODETIC SURVEY (NCGS) VIRTUAL REFERENCE STATION (VRS).
9. HORIZONTAL POSITIONAL DATA WERE OBTAINED BY REAL TIME KINEMATIC AND ROBOTIC OBSERVATIONS WITH 0.05" AVERAGE POSITIONAL ACCURACY.
10. VERTICAL POSITIONAL DATA WERE OBTAINED BY ROBOTIC SYSTEM WITH 0.05" AVERAGE POSITIONAL ACCURACY.

CERTIFICATE OF FLOODWAY INFORMATION:

PROPERTY SHOWN HEREON (---) IS (---X---) IS NOT LOCATED IN A FEMA DESIGNATED FLOOD ZONE 'AE'.

FLOOD HAZARD MAP NUMBER 3720059600J ZONE X, HARNETT COUNTY EFFECTIVE DATE: OCTOBER 3, 2006

PROFESSIONAL LAND SURVEYOR _____ DATE _____

CERTIFICATE OF SURVEY ACCURACY:

I, JASON E. GODWIN, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN DEED BOOK 4101, PAGE 483); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS BROKEN(DASHED) LINES (DRAWN FROM INFORMATION FOUND IN MAP BOOK SEE, PAGE REF); THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH N.C.G.S. 47-30 AS AMENDED.

WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS _____

DAY OF _____ A.D., 2023

JASON E. GODWIN _____ L-5080
NUMBER LICENSE

I, JASON E. GODWIN, PROFESSIONAL LAND SURVEYOR NO. L-5080, CERTIFY TO ONE OR MORE THE FOLLOWING AS INDICATED THUS X OR:

___X___A. THAT THIS PLAT IS OF A SURVEY THAT CREATED A SUBDIVISION OF LAND WITHIN THE AREA OF THE COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

___B. THAT THIS PLAT IS OF SURVEY THAT IS LOCATED IN SUCH PORTION OF A COUNTY THAT REGULATES PARCELS OF LAND.

- ___C. ANY ONE OF THE FOLLOWING:
- ___(1) THAT THE FOLLOWING IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE OF EXISTING STREET.
 - ___(2) THAT THE SURVEY IS OF AN EXISTING BUILDING OR OTHER STRUCTURE, OR NATURAL FEATURE, SUCH AS WATERCOURSE; OR
 - ___(3) THAT THIS SURVEY IS A CONTROL SURVEY.

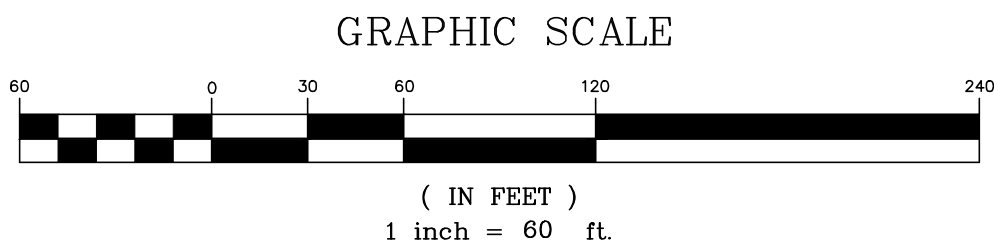
___D. THAT THIS PLAT IS OF A SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION.

___E. THAT THE INFORMATION AVAILABLE TO THIS SURVEY IS SUCH THAT I AM UNABLE TO MAKE A DETERMINATION TO THE BEST OF MY PROFESSIONAL ABILITY AS TO PROVISIONS CONTAINED IN (A) THROUGH (D) ABOVE.

JASON E. GODWIN, PROFESSIONAL LAND SURVEYOR _____ LICENSE NO. L-5080

SURVEYOR'S DECLARATION TO WHOM IT MAY CONCERN:

THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND PLATTED. A NORTH CAROLINA LICENSED ATTORNEY AT LAW SHOULD BE CONSULTED CONCERNING OWNERSHIP, WIDTH, AND LOCATIONS OF EASEMENTS, ANY CEMETERIES OR FAMILY BURYING GROUNDS NOT SHOWN ON RECORDED MAPS OR DEEDS MADE AVAILABLE TO THE SURVEYOR BY PRESENT OWNERS AT THE TIME OF THIS SURVEY AND OTHER TITLE QUESTIONS REVEALED BY TITLE EXAMINATION. NO RESPONSIBILITY OF ANY NATURE IS ASSUMED BY THE SURVEYOR FOR ANY CONDITIONS WHICH MAY PRESENTLY EXIST BUT ARE UNKNOWN SUCH AS: CEMETERIES, FAMILY BURYING GROUNDS, TOXIC OR HAZARDOUS WASTE MATERIAL, ETC.



REGISTER OF DEEDS CERTIFICATE:

STATE OF NORTH CAROLINA, COUNTY OF HARNETT
FILED FOR REGISTRATION AT _____
_____, 2023 IN THE REGISTER
OF DEEDS OFFICE.
RECORDED IN PLAT BOOK _____, PAGE _____

REGISTER OF DEEDS
BY: _____

CERTIFICATE OF REVIEW OFFICER:

STATE OF NORTH CAROLINA, COUNTY OF HARNETT
I, _____
REVIEW OFFICER OF HARNETT COUNTY, CERTIFY THAT
THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED
MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

STATE OF NORTH CAROLINA, TOWN OF ERWIN

I, _____
NOTARY PUBLIC FOR THE TOWN OF ERWIN, DO HEREBY
CERTIFY THAT JASON E. GODWIN PERSONALLY APPEARED
BEFORE ME THIS DAY AND ACKNOWLEDGED THE DUE
EXECUTION OF THIS CERTIFICATE. WITNESS MY HAND THIS
THE ___ DAY OF _____

NOTARY PUBLIC _____ DATE _____

SUBDIVISION ADMINISTRATOR'S CERTIFICATE:

STATE OF NORTH CAROLINA, TOWN OF ERWIN
I, _____
SUBDIVISION ADMINISTRATOR FOR THE TOWN OF ERWIN,
HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREIN
HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION
ORDINANCE OF TOWN OF ERWIN, NORTH CAROLINA AND THAT
THIS PLAT HAS BEEN APPROVED FOR RECORDING IN THE
OFFICE OF THE REGISTER OF DEEDS OF HARNETT COUNTY

SUBDIVISION ADMINISTRATOR _____ DATE _____
ERWIN, NORTH CAROLINA

CERTIFICATION OF OWNERSHIP, DEDICATION, AND JURISDICTION:

I (We) herby certify that I am (we are) the owners or agent of the property shown and described hereon which is located in the subdivision regulation jurisdiction of Harnett County, N.C. and that I (we) adopt this plan of subdivision with my (our) free consent, establish the minimum building setback lines as noted, and dedicate all streets, rights-of-way, and easements to public or private use as noted. I (We) further acknowledge that I (we), nor any subsequent owners, CAN NOT use the minor subdivision provision within 3-years on this property or any other property located within 1,500 feet of the boundaries of this property.

Date _____ Signature of Owner or Agent _____

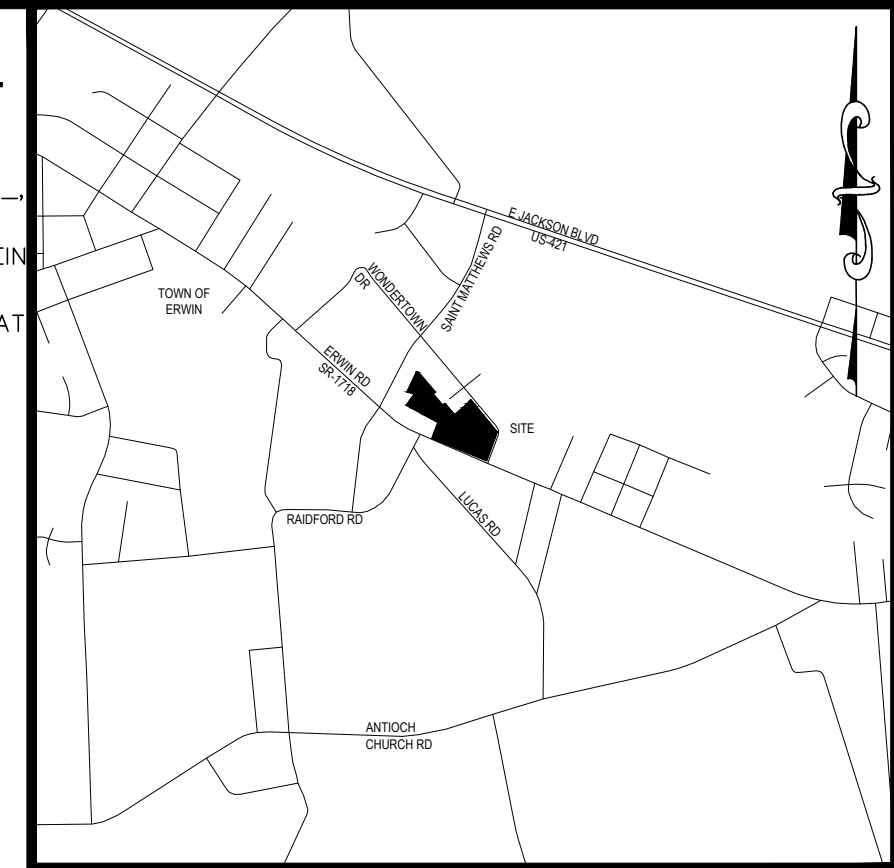
I, _____
CHAIRMAN OF THE PLANNING BOARD FOR THE TOWN OF
ERWIN, HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN
HEREIN HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION
ORDINANCE OF TOWN OF ERWIN, NORTH CAROLINA AND THAT
THIS PLAT HAS BEEN APPROVED BY THE ERWIN TOWN
PLANNING BOARD FOR RECORDING IN THE OFFICE OF THE
REGISTER OF DEEDS OF HARNETT COUNTY

CHAIRMAN OF THE PLANNING BOARD _____ DATE _____
ERWIN, NORTH CAROLINA

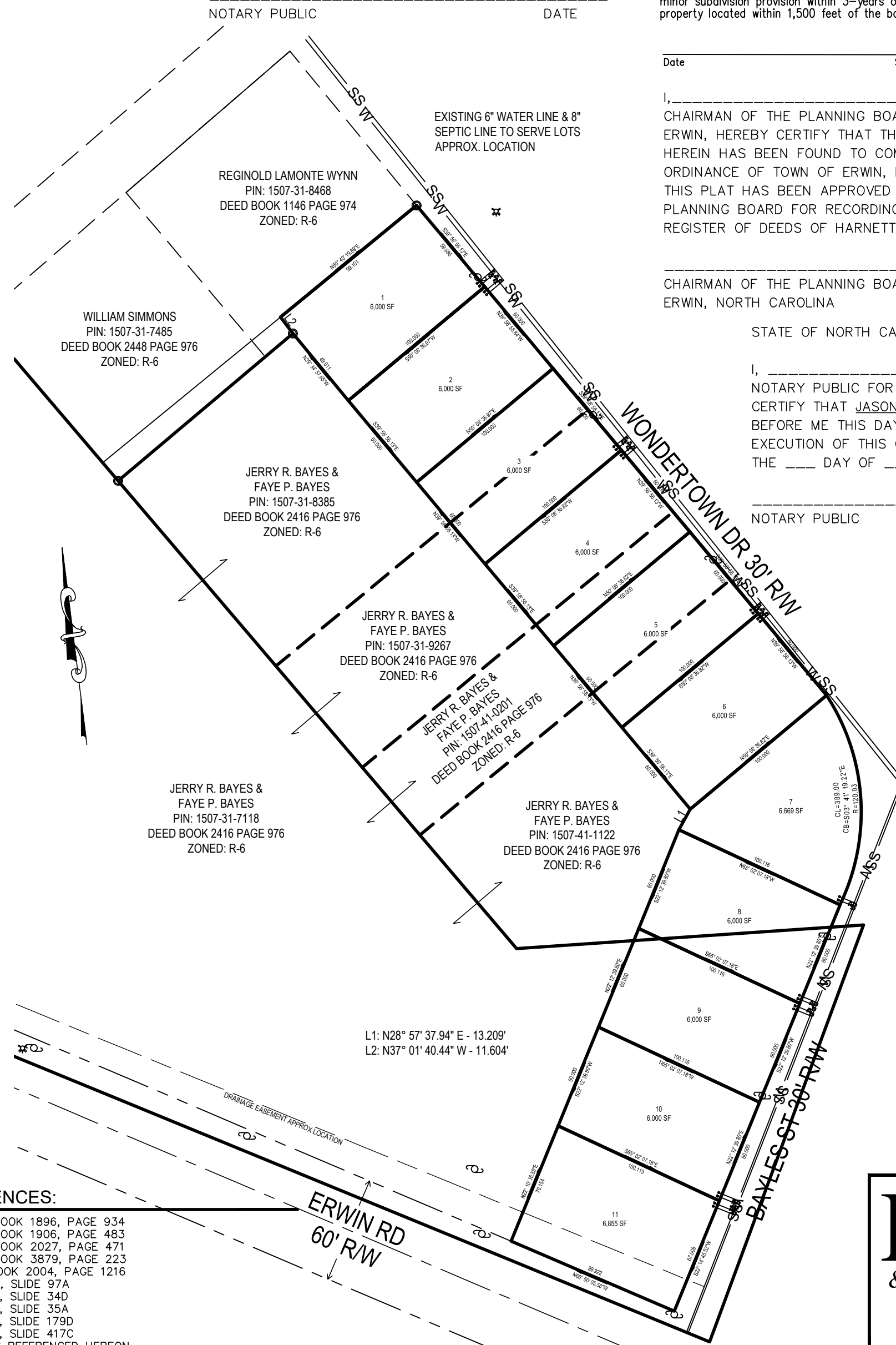
STATE OF NORTH CAROLINA, TOWN OF ERWIN

I, _____
NOTARY PUBLIC FOR THE TOWN OF ERWIN, DO HEREBY
CERTIFY THAT JASON E. GODWIN PERSONALLY APPEARED
BEFORE ME THIS DAY AND ACKNOWLEDGED THE DUE
EXECUTION OF THIS CERTIFICATE. WITNESS MY HAND THIS
THE ___ DAY OF _____

NOTARY PUBLIC _____ DATE _____



OWNER: JERRY R. BAYS &
FAYE P. BAYES
SITE ADDRESS: WONDERTOWN DR
ERWIN, NC 28334
WATERSHED DISTRICT: NOT IN WS-IV-P
FLOOD ZONE: X
MAP: 3720150600J
EFFECTIVE: 10/3/2006
CID: 370456
PANEL: 1506
ZONING: R-6
LOTS WILL BE SERVICED BY EXISTING 6" WATER LINE AND PRIVATE SEPTIC SYSTEMS



- REFERENCES:**
1. DEED BOOK 1896, PAGE 934
 2. DEED BOOK 1906, PAGE 483
 3. DEED BOOK 2027, PAGE 471
 4. DEED BOOK 3879, PAGE 223
 5. MAP BOOK 2004, PAGE 1216
 6. PC # D, SLIDE 97A
 7. PC # E, SLIDE 34D
 8. PC # E, SLIDE 35A
 9. PC # F, SLIDE 179D
 10. PC # F, SLIDE 417C
 11. OTHERS REFERENCED HEREON

SURVEY LEGEND:

AG	ABOVE GROUND
AL	AREA LIGHT
AXLE	AXLE IRON
BG	BELOW GROUND
BO	BOLLARD
CB	CATCH BASIN
CO	CLEAN OUT
CP	COMPUTED POINT
C/L	CENTERLINE
CPP	CORRUGATED PLASTIC PIPE
CMP	CORRUGATED METAL PIPE
ECM	EXISTING CONCRETE MONUMENT
EIP	EXISTING IRON PIPE
EIPC	EXISTING IRON PIPE CRIMP
EIPD	EXISTING IRON PIPE DISTURBED
EIS	EXISTING IRON STAKE
EISD	EXISTING IRON STAKE DISTURBED
ECS	EXISTING COTTON SPINDLE
ERRS	EXISTING RAILROAD SPIKE
EPKN	EXISTING PK NAIL
FWG	FLUSH WITH GROUND
FH	FIRE HYDRANT
GV	GAS VALVE
GP	GUY POLE
ISS	IRONS STAKE SET
IPS	IRON PIPE SET
SPKN	SET PK NAIL
SSMH	SANITARY SEWER MAN HOLE
TP	TELEPHONE PEDESTAL
TB	TRAFFIC BOX
R/W	RIGHT-OF-WAY
ROW	RIGHT-OF-WAY MONUMENT
UP	UTILITY POLE
OHPL	OVERHEAD POWERLINE
WM	WATER METER
WV	WATER VALVE
F	FOUND
PVMT	PAVEMENT
PVC	POLYVINYL CHLORIDE PIPE
W	WATER
AC	ACRES
SQ FT	SQUARE FEET
MON	MONUMENT

Enoch
Engineers, P.A.
& PROFESSIONAL LAND SURVEYORS
1403 NC Highway 50 South - Benson, NC 27504
Phone: (919) 894-7765 Fax: (919) 894-8190
Firm License: C-2061

RECOMBINATION MAP for
JERRY R. BAYES

LOCATION: BAYLES ST & WONDERTOWN DR DUNN, NC 28334	PROPERTY OWNER(S): JERRY R. BAYES & FAYE P. BAYES PO BOX 343 ERWIN, NC 28334-0000
TOWNSHIP: DUKE COUNTY: HARNETT	SCALE: 1" = 80'
SURVEYED BY: _____ SURV. DATE: _____	EE PROJECT: 5225 DRAWN BY: EE, PA SHEET: 1 OF 1

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: October 5, 2023

Subject: Surplus Vehicles

The Town of Erwin has the following surplus vehicles. I am requesting permission to list the following vehicles for sale on GOV Deals.

Erwin Police Department

- 2014 Dodge Charger VIN# 2C3CDXAT8EH346582. Mileage 96,651
- 2014 Dodge Charger VIN # 2C3CDXAT4EH190654 Mileage 88,268

Erwin Recreation Department

- 2010 Ford F150 VIN# 1FTMF1CWOAKE34964 Mileage 97,184.1

Erwin Public Works Department

- 2012 F-150- VIN #1FTNFICF6CKE38380 Mileage 127,536
- 2008 F-150- VIN #1FRF122X8KC71027 Mileage 106,364
- 2000 GMC 2500- VIN #1GCGC33R5YF465562 Mileage 81,467



TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339
Ph: 910-897-5140 • Fax: 910-897-5543
www.erwin-nc.org

TOWN OF ERWIN PROCLAMATION RECOGNIZING OUTGOING PLANNING/ZONING & BOARD OF ADJUSTMENTS MEMBER

MRS. JUDY PRICE FOR OUTSTANDING SERVICE

2022-2023--004

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, The members of the Erwin Town Board make an effort to officially recognize those individuals who serve as citizen volunteers in an effort to serve their community; and,

WHEREAS, Mrs. Judy Price served on the Erwin Planning/Zoning and Board of Adjustments for a period of two consecutive terms, extending from October 2017, through October 2023; and,

WHEREAS, during her tenure on the Planning/Zoning and Board of Adjustments Mrs. Price represented the community's interest in an exemplary fashion through her leadership, dedication, and ability to remain objective when considering a variety of issues.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Commissioners hereby officially recognize and commend former Planning/Zoning and Board of Adjustments Member Judy Price for distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction.

DULY ADOPTED, this the 5th day of October 2023.

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk



TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339
Ph: 910-897-5140 • Fax: 910-897-5543
www.erwin-nc.org

TOWN OF ERWIN PROCLAMATION RECOGNIZING OUTGOING PLANNING/ZONING & BOARD OF ADJUSTMENTS MEMBER

**MR. PAT CAMERON
FOR OUTSTANDING SERVICE**
2022-2023--005

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, The members of the Erwin Town Board make an effort to officially recognize those individuals who serve as citizen volunteers in an effort to serve their community; and,

WHEREAS, Mr. Pat Cameron served on the Erwin Planning/Zoning and Board of Adjustments for a period of two consecutive terms, extending from October 2017, through October 2023; and,

WHEREAS, during his tenure on the Planning/Zoning and Board of Adjustments Mr. Cameron represented the community's interest in an exemplary fashion through his leadership, dedication, and ability to remain objective when considering a variety of issues.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Commissioners hereby officially recognize and commend former Planning/Zoning and Board of Adjustments Member Pat Cameron for distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction.

DULY ADOPTED, this the 5th day of October 2023.

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk



TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339
Ph: 910-897-5140 • Fax: 910-897-5543
www.erwin-nc.org

TOWN OF ERWIN PROCLAMATION RECOGNIZING OUTGOING PLANNING/ZONING & BOARD OF ADJUSTMENTS MEMBER MRS. ANGELA GUNDERSEN FOR OUTSTANDING SERVICE

2022-2023--006

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, The members of the Erwin Town Board make an effort to officially recognize those individuals who serve as citizen volunteers in an effort to serve their community; and,

WHEREAS, Mrs. Angela Gundersen served on the Erwin Planning/Zoning and Board of Adjustments for a period of one consecutive term, extending from October 2020, through October 2023; and,

WHEREAS, during her tenure on the Planning/Zoning and Board of Adjustments Mrs. Gundersen represented the community's interest in an exemplary fashion through her leadership, dedication, and ability to remain objective when considering a variety of issues.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Commissioners hereby officially recognize and commend former Planning/Zoning and Board of Adjustments Member Angela Gundersen for distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction.

DULY ADOPTED, this the 5th day of October 2023.

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk



TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339
Ph: 910-897-5140 • Fax: 910-897-5543
www.erwin-nc.org

TOWN OF ERWIN PROCLAMATION RECOGNIZING OUTGOING PLANNING/ZONING & BOARD OF ADJUSTMENTS MEMBER

MR. ALAN WEST FOR OUTSTANDING SERVICE

2022-2023--007

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, The members of the Erwin Town Board make an effort to officially recognize those individuals who serve as citizen volunteers in an effort to serve their community; and,

WHEREAS, Mr. Alan West served on the Erwin Planning/Zoning and Board of Adjustments for a period of two consecutive terms, extending from October 2017 until his passing in September 2023; and,

WHEREAS, during his tenure on the Planning/Zoning and Board of Adjustments Mr. West represented the community's interest in an exemplary fashion through his leadership, dedication, and ability to remain objective when considering a variety of issues.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Commissioners hereby officially recognize and commend former Planning/Zoning and Board of Adjustments Member Alan West for distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction.

DULY ADOPTED, this the 5th day of October 2023.

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk



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PROCLAMATION RECOGNIZING LEMAR BENJAMIN FOR PROMOTION TO CORPORAL

2023-2024--003

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, the Town of Erwin Mayor and Board of Commissioners recognize and appreciate the contributions made by law enforcement officers and the essential role they play in safeguarding the rights and freedom of our citizens; and

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their law enforcement officers and agencies, and that members of those agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

NOW THEREFORE BE IT RESOLVED that the Town of Erwin Mayor and Board of Commissioners give recognition to Lemar Benjamin for his promotion to Corporal and appreciation for his valuable contributions to the quality of life in our community.

Duly Adopted, this the 5th day of October 2023.

Randy Baker
Mayor

ATTEST:

Lauren Evans, NCCMC
Town Clerk