

**THE ERWIN BOARD OF COMMISSIONERS  
JANUARY 2023 REGULAR MEETING  
THURSDAY, JANUARY 5, 2023 @ 7:00 P.M.  
ERWIN MUNICIPAL BUILDING BOARDROOM**

**AGENDA**

**1. MEETING CALLED TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

**2. AGENDA ADJUSTMENTS /APPROVAL OF AGENDA**

**3. CONSENT**

*All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen request discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.*

- A. Minutes Regular Meeting on December 1, 2022 (**Page 2**)
- B. Financial Report for November 2022 (**Page 11**)

**4. PUBLIC COMMENT**

*Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers. §160A-81.1*

**5. SPECIAL PRESENTATION RECOGNIZING THE 2022 TRITON HIGH SCHOOL VARSITY FOOTBALL TEAM (Page 13)**

**6. PRESENTATION OF FISCAL YEAR 2021-2022 AUDIT (Page 14)**

**7. CLOSED SESSION**

- A. Pursuant to General Statute 143-318.11(a) (6) for the Purpose of Discussing Personnel

**8. MANAGER'S REPORT**

**9. ATTORNEY'S REPORT**

**10. GOVERNING BODY COMMENTS**

**11. ADJOURNMENT**

**\*\*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT (910) 591-4202 AT LEAST 48 HOURS PRIOR TO THE MEETING. \*\***

**ERWIN BOARD OF COMMISSIONERS**

**REGULAR MINUTES**

**DECEMBER 1, 2022**

**ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Randy Baker presiding held its Regular Meeting in the Erwin Municipal Building Board Room on Thursday, December 1, 2022, at 7:00 P.M. in Erwin, North Carolina.

Board Members present were: Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners William Turnage, Alvester McKoy, Timothy Marbell, David Nelson, and Charles Byrd.

Board Member absent was: Commissioner Charles Byrd.

Town Manager Snow Bowden, Town Clerk Lauren Evans, Town Attorney Tim Morris, and Police Chief Jonathan Johnson were present.

Mayor Baker called the meeting to order at 7:00 PM.

Commissioner McKoy gave the invocation.

Commissioner Nelson led the Pledge of Allegiance.

**AGENDA ADJUSTMENT/APPROVAL OF AGENDA**

Commissioner Blackmon made a motion to approve the agenda as presented and was seconded by Commissioner Turnage. **The Board voted unanimously.**

**CONSENT**

Commissioner Blackmon made a motion to approve **(ITEM A)** Minutes of Workshop on October 24, 2022 **(ITEM B)** Minutes Regular Meeting on November 3, 2022 **(ITEM C)** Financial Report for October 2022 **(ITEM D)** 2023 Meeting Schedule and was seconded by Commissioner McKoy. **The Board voted unanimously.**

**PUBLIC COMMENT**

No one was present for Public Comment.

## MINUTES CONTINUED FROM DECEMBER 1, 2022

### PROCLAMATIONS RECOGNIZING RETIREMENT AND PROMOTIONS IN THE POLICE DEPARTMENT

The Town Board of Commissioners recognized the retirement of First Sergeant Charles Ryals and the promotions of Sergeant Dario Alvarado, Sergeant William Barefoot, Corporal Destiny Johnson, Corporal John Michael Rodriguez, Investigator Charles Norris, and Investigator Ethan Core. Mayor Baker presented each of them with Proclamation Plaques.

### PUBLIC HEARING

#### **SU-2022-009**

Commissioner Blackmon made a motion to open the Public Hearing and was seconded by Commissioner McKoy. **The Board voted unanimously.**

Town Manager Snow Bowden informed the Board that the Town received a Special Use Application to place a Class A Manufactured Home on an individual lot in our R-6 zoning district. This lot is in a Special Flood Hazard Zone so if approved, the applicant will have to obtain flood insurance, a flood elevation certificate, and elevate the structure outside of the floodplain.

Mayor Baker asked if the applicant was present to present.

The applicant, Paul Blankenship (109 Martin Street, Dunn, NC 28334), and Rodney Dent (70 Classic Cove Ct, Fuquay-Varina, NC 27526) of Clayton Homes came forward and were both sworn in by Town Clerk Lauren Evans.

Mr. Dent stated Mr. Blankenship is purchasing a home from Clayton Homes to place on this property. They both spoke with Mr. Bowden who informed them that the property is in a flood area and they must get an engineer to show that the building will be elevated prior to bringing the home out. The engineer will go back out to the property once the building is set to verify it is elevated correctly.

Mayor Baker asked if the building will be Mr. Blankenships' residence.

Mr. Blankenship stated that was correct.

Mayor Baker verified that the process has been explained to Mr. Blankenship thoroughly.

Mr. Dent agreed.

Mayor Baker asked staff to show the aerial view of the property.

Mayor Baker asked the applicant how close to the stormwater drainage will the home be located.

Mr. Dent stated that the 38 feet on one side and the 40 feet on the other side, shown in the plan, indicate how far the home will be located from the stormwater drainage.

**MINUTES CONTINUED FROM DECEMBER 1, 2022**

Commissioner Blackmon inquired about the size of the unit.

Mr. Dent stated the unit will be 28x60.

Mayor Baker asked if there are similar homes nearby.

Mr. Bowden stated there is not, most homes in that area are stick built and built during the WW2 timeline.

Mayor Baker asked if anyone else would like to come forward and speak in favor of the request.

No one came forward.

Mayor Baker asked if anyone would like to come forward and speak in opposition to the request.

James Skillen of 211 Burton Avenue came forward and was sworn in by Town Clerk Lauren Evans.

Mr. Skillen stated he owned the residence at 211 Burton Avenue and it is directly across the street from the lot this Special Use Permit is for. He had some questions and he did some research about the neighborhood. There are 29 houses and of those 29, 25 were built prior to 1970 which makes them all historical homes. The vast majority of the homes were built right after WW2. His biggest concern was that the permit application was not complete and he did not understand how the Board could consider the application without more information, what the applicant is going to do, how much he is going to spend, etc. The applicant did not provide any estimates on the cost of the project except that he plans to place a Class A Manufactured Home. If the applicant does not provide the cost, he could go by a used manufactured home and place it there. We don't know whether it is a brand-new home or a used home. He stated he is worried about it being a manufactured home, if it were a modular home, he would not have been against the request. He stated all he is asking for is more information. Where the applicant is going to park his car is also not included in the application. The rest of the houses in the neighborhood are stick built and it is not a trailer park. He stated modular homes have to meet building inspections and manufactured homes do not. Why would the Board consider putting a home on that lot that does not meet the codes? He was concerned about how well the structure will be built and whether it would improve the neighborhood or depreciate the neighborhood.

Mayor Baker stated in order for it to come before the Board, the home would have to meet the definition of a Class A Manufactured Home. The estimated cost of the home is not required for approval reference.

Commissioner Blackmon stated that the question is on our form for tax purposes.

Mayor Baker asked if anyone else would like to come forward and speak in opposition to the request.

No one came forward

Mr. Dent and Mr. Blankenship came back up to address Mr. Skillen's concerns.

Mr. Dent stated the home is a 2022 manufactured home and a rough estimate will be \$183,000.

## MINUTES CONTINUED FROM DECEMBER 1, 2022

Mayor Baker verified that it does meet the definition of a Class A Manufactured Home.

Mr. Dent confirmed that it does. He stated it is an energy-smart home, with 30 architecture shingles, 2x4 and 2x6 throughout, and meets every qualification for a Class A Manufactured Home.

Commissioner Nelson asked if it has sheetrock or panel siding.

Mr. Dent stated it will have the panel siding.

Mayor Baker asked if there will be any decks or porches on this unit and where they planned to have the driveway.

Mr. Dent answered no, there will only be front and back steps. Mr. Blankenship will be utilizing the existing driveway.

Mayor Baker asked if this property was previously used for residential purposes.

Mr. Bowden stated all he could find in the past were vacant properties.

Mayor Baker closed the Public Hearing and opened the floor for deliberation.

Mayor Baker verified with staff that all the required information is on the application needed prior to obtaining the necessary permits.

Mr. Bowden stated everything needed is included. The applicant will have to obtain an elevation certification so we can stay in good graces with FEMA. The property owner will have to enroll in flood insurance as well.

Commissioner Blackmon made a motion to accept the Finding of Facts in the affirmative and was seconded by Commissioner McKoy. **The Board voted unanimously.**

Commissioner Blackmon made a motion to recommend that the proposed special use application meets all the Findings of Fact in the affirmative, the proposed amendment is consistent with those documents that constitute the officially adopted land development plan and other applicable plans, and to approve SU-2022-009 Special Use Application to place a Class A Manufactured Home on a vacant parcel that does not have an address. The parcel is located off of Burton Avenue, adjacent to 210 Burton Avenue. (HC Tax PIN # 1507-50-7708.000) and was seconded by Commissioner Nelson. **The Board voted unanimously.**

### **SU-2022-010**

Commissioner Blackmon made a motion to open the Public Hearing and was seconded by Commissioner Turnage. **The Board voted unanimously.**

## **MINUTES CONTINUED FROM DECEMBER 1, 2022**

Town Manager Snow Bowden informed the Board that the Town received a Special Use Application requesting permission to build a planned unit development. The Board previously approved a subdivision for this lot but the developer has a different direction they would like to go. The Planned Unit Development is different and the developers have requested conditions and a site plan included in the packet.

Mayor Baker asked if the applicant was present to present.

Applicants, Sean Johnson and Jon Ward came forward and were sworn in by Town Clerk Lauren Evans.

Mr. Johnson of 230 Reese Dr, Willow Spring, NC 27592 addressed the Board. He stated he was representing True Homes who are the developer and future home builder of the project that was before the Board for consideration. As Mr. Bowden mentions, this was a previously approved 219-unit residential development, they are not trying to redesign the project, and they are just simply looking to revise it as a Planned Unit Development. The reason he and Mr. Ward chose to go this route rather than the previously approved route was for the extra flexibility that a Planned Unit Development will provide. The major change is we will be going from 219 units to 247 total units. There will be a mixture of single-family lots and townhome lots. In case anyone is unfamiliar with the site in question, it is on the north side of St Matthews Rd, near the intersection of 421. It also intersects with Bryant Rd to the North West corner. The lot is just shy of a 55-acre site made up of 3 parcels. He showed the Board a copy of the previously approved plat with the street layout, the proposed entrances, and open spaces which are all identical to the PUD being proposed. The previous subdivision had a mixture of 143 single-family homes and 76 townhomes and the new PUD will have a proposed 204 single-family homes and 43 townhomes. He provided the Board and Town Staff with color renderings that painted a good picture of the pond onsite, the proposed stormwater ponds they plan to build, as well as the green open space which will be up to 36% of the total site area that will be permanently open space and maintained by an HOA. He pointed out to the Board the single-family homes and the townhomes on the site plan. They were requesting a reduction in the minimum square footage of the single-family lots from 6,000 square feet to 4,800 square feet. They would adjust the lot width from 50 feet down to 40 feet and the lot depth remains the same at 120 feet. The front setback will stay the same at 20 feet, the side setbacks will be slightly reduced from 8 feet to 5 feet, the rear setback will be adjusted from 20 feet to 15 feet, and the corner side will stay the same at 10 feet. The townhomes unit's minimum lot size would drop down from 2,200 square feet to 1,400 square feet, the minimum width from 22 feet wide down to 20 feet, the side setbacks would be decreased, and rear setbacks would drop from 20 feet to 15 feet and the corner side would stay the same at 10 feet. He presented a slide show to the Board. He stated he wanted to present a picture to the Board of what the units will look like. The single-family homes and 26-foot-wide townhomes will have a two-car garage with the availability to fit two cars in the driveway and the 22-foot-wide townhomes will have a single-car garage and availability to fit one car in the driveway. He presented the street cross-section they plan to provide and he informed the Board that it was the exact Erwin streets specs with one exception of the landscaping grass strip between the back of the curb to the 5-foot sidewalks, reducing the overall driveway width from 50 feet down to 40 feet. The driving section will be two 11-foot travel lanes making up a 27-foot back of curb to back of curb. There will be 30-foot concrete curbing with a gutter on both sides, no open ditches,

## **MINUTES CONTINUED FROM DECEMBER 1, 2022**

and stormwater all buried underground. There will be 5-foot wide concrete sidewalks on one side of all proposed streets. They are also proposing 5-foot public utilities on the back of all right of ways throughout the entire development. True Homes is trying to be creative as possible to save development costs per lot on this project and one of the ways they are doing that is by using a portion of concrete that would be required between the back of the concrete curb and the side of the sidewalk that would be reduced from 6.5 feet down to 1.5 feet. That extra five feet of concrete times a 20-foot wide typical driveway in the single-family lot times 247 lots equals 50,000 plus dollars that can be saved by simply shifting the sidewalk closer to the development. This development will be serviced by Harnett Regional Water. He and Mr. Ward worked closely with Mr. Bowden to answer the Findings of Facts and make sure the plan was well laid out for the Board. They look forward to staking their flag in Erwin. He stated their goal is to provide affordable homes by decreasing building costs.

Mayor Baker asked how high of a berm are they planning to build on the side that will be on St Matthews Rd. Is the goal to shield the rear of these structures from that highway?

Mr. Johnson stated they are open to recommendations but typically when they self-develop projects, the height is depending on the amount of dirt on the site, they do not ever want to have the extra expense of hauling dirt off of the site, if they can use the extra dirt to make a beautiful berm then that is what they do. He asked if the Board has a specific request, to please let them know.

Commissioner Turnage asked about the annexation of the lots into the Town of Erwin.

Mr. Bowden informed Commissioner Turnage that the annexation has been approved and comes into effect on June 30, 2023.

Commissioner Turnage asked if our garbage company will be able to take on picking up 247 additional homes.

Mr. Bowden informed the Board that he will have to speak with GFL but they should be able to handle it.

Mayor Baker asked staff if what was present before them has met all of the Town's guidelines as far as development and is consistent with our current Land Use Plan.

Mr. Bowden stated it is consistent with our PUD standards and current Land Use Plan.

Mayor Baker asked if the Board had any other questions for the developers.

Commissioner Blackmon stated he thought the developers had a good plan.

Commissioner Nelson asked if there will only be two ways in and out.

Mr. Johnson confirmed that was correct.

Mr. Bowden stated both of those accesses will have to be approved by NC DOT.

## **MINUTES CONTINUED FROM DECEMBER 1, 2022**

Mr. Ward of 1300 Fordham Blvd, Chapel Hill, NC 27514 came forward on behalf of True Home and thanked the Board. As Mr. Johnson stated, it has been a pleasure to work with Mr. Bowden and Town Staff and they are looking forward to working with the Town in the years going forward. He wanted to highlight two dynamics, not a lot of houses have been built in Erwin before the 70s or 90s. It is tough to get houses built and it is rough to get affordable houses built. They are trying to do this PUD to scale for 247 families. He informed the Board that a family who could afford a \$400,000 mortgage last year can now only afford a mortgage for \$280,000. The original subdivision they proposed was looking at a price range of \$300,000 per home but with the shift this year they lost over 40% of their potential buyer who can no longer afford the price increase. Their goal as a home-building company isn't building high-end homes, they are serving affordable homes for people who deserve to have a home of their own.

Dale Snipes of 835 ST Matthews Rd, Erwin, NC 28339 addressed the Board and requested to ask a question. When he and his wife were at the meeting about a year ago for the previous subdivision, there were concerns about the setbacks being small but going from 6,000 square feet to 4,800 square feet, he asked if the single-family homes going to be smaller than previously proposed.

Mr. Ward confirmed the home would be smaller. He stated they will be roughly 2,400 square foot single-family homes.

Commissioner Blackmon made a motion to close the Public Hearing and was seconded by Commissioner McKoy. **The Board voted unanimously.**

Commissioner McKoy made a motion to accept the Finding of Facts in the affirmative and was seconded by Commissioner Blackmon. **The Board voted unanimously.**

Commissioner McKoy made a motion to recommend that the proposed special use application meets all the Findings of Fact in the affirmative, the proposed amendment is consistent with those documents that constitute the officially adopted land development plan and other applicable plans, and to approve SU-2022-0010 Special Use Application for a Planned Unit Development located on three parcels off of St. Matthews/Bryant Road. (HC Tax PIN #s 1507-34-7604.000, 1507-45-1001.000, and 1507-35-0329.000) and was seconded by Commissioner Nelson. **The Board voted unanimously.**

## **CLOSED SESSION**

Commissioner Blackmon made a motion to go into Closed Session Pursuant to General Statute 143-318.11 (a) (6) for the Purpose of Discussing Personnel at 7:58 PM and was seconded by Commissioner McKoy. **The Board voted unanimously.**



## **MINUTES CONTINUED FROM DECEMBER 1, 2022**

### **RECONVENED**

Commissioner Blackmon made a motion to go back into regular session at 8:27 PM and was seconded by Commissioner Turnage.

Chief Johnson introduced the Police Department's Chaplin, John Whitman.

### **MANAGER'S REPORT**

Town Manager Snow Bowden stated we will have a kick-off meeting for the Land Use Plan with Town Staff and the Stewart Group on December 8<sup>th</sup> at 10 AM. Cloudwyze has started laying the fiber in town. He informed the Board that the Christmas Parade was scheduled for Monday, December 5<sup>th</sup> at 7 PM and the Board will be on the first float in the parade, item #7. At our next meeting, we will probably review an MOU from the NC Department of Commerce regarding Creating Outdoor Recreation Economies (CORE). We had our final inspection at Al Woodall Park with the PARF group and we should be receiving our last reimbursement check by the end of the year. Also, he and Town Engineer Bill Dreitzler met with WithersRavenel in regards to the changes we wanted to see for the Pavement Condition Study and decided we have a good plan in place, we just want to get a new proposal prepared for them. He hopes to have the LED and Community Building Signs up at Town Hall by the end of the year. He stated he wanted to personally thank everyone for the well wishes and prayers, he is feeling much better now. He thanked Staff for stepping up while he was gone.

### **ATTORNEY'S REPORT**

Town Attorney Tim Morris thanked the Board for allowing him to be the Town Attorney.

### **GOVERNING COMMENTS**

Commissioner McKoy thanked everyone for their thoughts and prayers on the recent passing of his brother. The cards, flowers, and people showing up at the funeral meant a lot to him and his family.

Commissioner Nelson thanked our Police Department and Staff for the good job they are doing.

Commissioner Turnage stated after the Christmas Tree Lighting he asked Mr. Bowden to find more money next year to string up more lights down S 13<sup>th</sup> Street. He asked for an update on the grant for the Depot.

Town Manager Snow Bowden stated we are supposed to hear back in January.

Commissioner Turnage stated there were about 120 people who showed up for the Erwin Mills Reunion. They are making plans to have the reunion every year. They are planning to use the Erwin Elementary School Cafeteria for future reunions.

**MINUTES CONTINUED FROM DECEMBER 1, 2022**

Mayor Baker thanks Town Staff for all they do. He reminded the Board of the Christmas Parade and hoped for a safe event so everyone can enjoy the season.

**ADJOURNMENT**

Commissioner Turnage made a motion to adjourn at 8:41 P.M. and was seconded by Commissioner Nelson. **The Board voted unanimously.**

**MINUTES RECORDED AND TYPED BY  
LAUREN EVANS TOWN CLERK**

**ATTEST:**

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**Ricky Blackmon  
Mayor Pro Tem**

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**Lauren Evans  
Town Clerk**

Town Of Erwin  
Financial Summary Report  
YTD Comparison of November 2021 and 2022



Revenues	YTD		YTD DIFFERENCE
	Nov-22	Nov-21	
CURRENT YEAR LEVY OF PROPERTY TAXES	226,868.00	209,907.00	16,961.00
CURRENT YEAR MOTOR VEHICLE TAXES	65,621.00	66,388.00	(767.00)
PRIOR YEAR TAXES / Penalties & Interest	6,000.00	36,323.00	(30,323.00)
UTILITIES FRANCHISE TAXES	43,212.00	42,235.00	977.00
ENTRY FEES	13,745.00	11,615.00	2,130.00
SALES & USE TAX	416,370.00	363,803.00	52,567.00
ZONING PERMITS/APPLICATIONS	8,125.00	6,285.00	1,840.00
REFUSE COLLECTIONS FEES	193,264.00	193,394.00	(130.00)
STORM WATER COLLECTION	26,506.00	26,108.00	398.00
ALL OTHER REVENUES	252,478.00	214,788.00	37,690.00
<b>Total Revenues</b>	<b>\$ 1,252,189.00</b>	<b>1,170,846.00</b>	<b>81,343.00</b>
<b>Expenditures</b>			
GOVERNING BODY	10,773.00	9,533.00	1,240.00
ADMINISTRATION	116,209.00	103,404.00	12,805.00
NON-DEPARTMENTAL	158,519.00	221,455.00	(62,936.00)
PLANNING & INSPECTIONS	9,280.00	9,377.00	(97.00)
POWELL BILL-STREETS	6,000.00	6,000.00	0.00
POLICE	405,152.00	387,598.00	17,554.00
POLICE-SRO	27,731.00	26,768.00	963.00
CONTRACT SERVICES-FIRE	42,584.00	57,737.00	(15,153.00)
PUBLIC WORKS-ADMIN.	53,203.00	51,852.00	1,351.00
PUBLIC WORKS-STREETS	136,833.00	122,971.00	13,862.00
PUBLIC WORKS-SANITATION	293,599.00	114,894.00	178,705.00
PUBLIC WORKS-STORM WATER	25,375.00	3,549.00	21,826.00
RECREATION	141,342.00	140,177.00	1,165.00
LIBRARY	9,437.00	27,641.00	(18,204.00)
COMMUNITY CENTER	5,450.00	1,772.00	3,678.00
<b>Total Expenditures</b>	<b>\$ 1,441,487.00</b>	<b>1,284,728.00</b>	<b>156,759.00</b>

BANK ACCOUNT BALANCES			
	YTD	YTD	YTD
	Nov-22	Nov-21	Nov-21
CASH MANAGEMENT	2,508,513.46	2,101,090.48	2,101,090.48
BB&T CASH IN BANK	10,018.05	109,195.03	109,195.03
FIRST FEDERAL BUSINESS M	136,956.02	136,676.58	136,676.58
FIRST FEDERAL MONEY MARKET	889,021.42	887,305.08	887,305.08
Y-T-D INVESTMENT BALANCE IN GENERAL FUND ACCOUNTS	\$ 3,514,508.95		3,204,267.17
BB&T STATE FORFEITURE	2,009.47	4,246.64	4,246.64
BB & T CAPITAL RESERVE/COMM. ENHANCEMENT	226,702.41	199,914.22	199,914.22
FIRST FEDERAL CAP. RESERVE/GENERAL	2,355,564.73	2,350,868.33	2,350,868.33
BB&T HEALTH RESERVE HRA ACCT.	18,981.89	13,936.44	13,936.44
PRIEBE FIELD ACCT.	25,951.65	12,170.52	12,170.52
AL WOODALL PARK IMPROVEMENTS	388,175.66	373,394.48	373,394.48
AMERICAN RELIEF FUNDS: ARPA Grant	1,415,503.35	821,602.01	821,602.01
Community Bid.Renovation: SCIF GRANT	93,118.12		
Y-T-D BALANCE RESTRICTED FUNDS	\$ 4,526,007.28		3,776,122.64
CUMULATIVE BALANCE FOR TOWN OF ERWIN	\$ 8,040,516.23		6,980,389.81

**TOWN OF ERWIN**  
**FINANCIAL SUMMARY REPORT**  
**FOR MONTH OF NOVEMBER 2022**



REAL FISCAL YEAR

REVENUES	ANNUAL BUDGET	NOV. '22 ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
CURRENT YEAR LEVY OF PROPERTY TAXES	1,480,186.00	64,488.00	226,868.00	15.33%
CURRENT YEAR MOTOR VEHICLE TAXES	187,985.00	14,164.00	65,621.00	34.91%
PRIOR YEAR TAXES / Penalties & Interest	10,000.00	694.00	6,000.00	60.00%
UTILITIES FRANCHISE TAXES	190,270.00	871.00	43,212.00	22.71%
ENTRY FEES	20,000.00	5,375.00	13,745.00	68.73%
SALES & USE TAX	750,000.00	83,070.00	416,370.00	55.52%
ZONING PERMITS/APPLICATIONS	13,000.00	1,455.00	8,125.00	62.50%
REFUSE COLLECTIONS FEES	421,000.00	40,451.00	193,264.00	45.91%
STORM WATER COLLECTION	69,000.00	5,317.00	26,506.00	38.41%
ALL OTHER REVENUES	1,352,298.00	34,038.00	252,478.00	18.67%
<b>Total Revenues</b>	<b>4,493,739.00</b>	<b>250,063.00</b>	<b>1,252,189.00</b>	<b>27.87%</b>
EXPENDITURES	ANNUAL BUDGET	NOV. 2022 ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
GOVERNING BODY	36,115.00	1,951.00	10,773.00	29.83%
ADMINISTRATION	323,064.00	27,091.00	116,209.00	35.97%
NON-DEPARTMENTAL	349,273.00	15,273.00	158,519.00	45.39%
PLANNING & INSPECTIONS	161,686.00	6,038.00	9,280.00	5.74%
POWELL BILL-STREETS	177,000.00	1,000.00	6,000.00	3.39%
POLICE	1,119,663.00	116,076.00	405,152.00	36.19%
POLICE-SRO	70,706.00	5,667.00	27,731.00	39.22%
CONTRACT SERVICES-FIRE	330,158.00	0.00	42,584.00	12.90%
PUBLIC WORKS-ADMIN.	122,529.00	10,946.00	53,203.00	43.42%
PUBLIC WORKS-STREETS	423,721.00	24,462.00	136,833.00	32.29%
PUBLIC WORKS-SANITATION	751,244.00	23,940.00	293,599.00	39.08%
PUBLIC WORKS-STORM WATER	57,000.00	6,875.00	25,375.00	44.52%
RECREATION	494,175.00	25,884.00	141,342.00	28.60%
LIBRARY	69,405.00	365.00	9,437.00	13.60%
COMMUNITY CENTER	8,000.00	279.00	5,450.00	68.13%
<b>Total Expenditures</b>	<b>4,493,739.00</b>	<b>265,847.00</b>	<b>1,441,487.00</b>	<b>32.08%</b>
Y-T-D GENERAL FUND BALANCE INCREASE (DECREASE)		<b>(15,784.00)</b>	<b>(189,298.00)</b>	

BANK BALANCES AS OF NOVEMBER 2022	
NC Capital Mgt Trust - Cash Management	2,508,513.46
TRUIST - CASH IN BANK	10,018.05
FIRST FEDERAL PRESTIGE - BUSINESS MONEY MARKET	136,956.02
FIRST FEDERAL PREMIUM - BUSINESS MONEY MARKET	859,021.42
Y-T-D INVESTMENT BALANCE IN GENERAL FUND ACCOUNTS	3,514,508.95
TRUIT - STATE FORFEITURE	2,009.47
TRUIT - CAPITAL RESERVE/COMM. ENHANCEMENT	226,702.41
FIRST FEDERAL CAP. - RESERVE	2,355,564.73
TRUIT - HEALTH RESERVE HRA ACCT.	18,981.89
TRUIT - PRIEBE FIELD ACCT.	25,951.65
AL WOODALL PARK IMPROVEMENTS	388,175.66
TRUIT - AMERICAN RELIEF FUNDS - (ARPA) Federal Grant	1,415,503.35
TRUIT - Community Building Renovation - (SCIF) State Grant	93,118.12
Y-T-D INVESTMENT BALANCE RESTRICTED FUNDS	4,526,007.28
CUMULATIVE BALANCE FOR TOWN OF ERWIN	8,040,516.23

POWELL BILL BALANCE  
 \$ 289,503.10



# TOWN OF ERWIN

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## TOWN OF ERWIN PROCLAMATION TO CONGRATULATE 2022 TRITON HIGH SCHOOL VARSITY FOOTBALL TEAM

2022-2023----004

**Mayor**  
Randy L. Baker  
**Mayor Pro Tem**  
Ricky W. Blackmon  
**Commissioners**  
Alvester L. McKoy  
Timothy D. Marbell  
Charles L. Byrd  
David L. Nelson  
William R. Turnage

**WHEREAS**, the 2022 Triton High School Varsity Football Team set a school record by becoming the first team in Triton's 37-year history to make the 4th round of the NCHSAA football playoffs. After upsetting Jacksonville High School 37-35 in the 3rd round, the Hawks finished 3A-East Sectional Runner Ups with a 4th Round loss to Northern Nash; and

**WHEREAS**, the Hawks were led by Sr QB Jalen Evans, who accounted for 10 total touchdowns during the playoffs, and a stellar defense that included Ross Stevens' 52 tackles over the 4-game span. In arguably the biggest win in program history at Jacksonville, senior captain Nathan McKoy had the game-winning play on a strip sack as time expired.

**WHEREAS**, this special senior class and football team showed a lot of heart down the stretch and were motivated by the tremendous support from our community. They are forever blessed with these memories that they will cherish for a lifetime.

**WHEREAS**, it is with great pleasure and Town of Erwin pride, that the Town of Erwin Mayor and Board of Commissioners pauses to recognize the accomplishments and dedication of these fine Town of Erwin athletes and their coaches and to congratulate them on their momentous success.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Board of Commissioners of the Town of Erwin, to congratulate the 2022 Triton High School Varsity Football Team and coaches on an amazing season.

**DULY ADOPTED**, this the 5<sup>th</sup> day of January 2023.

**ATTEST:**

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Ricky Blackmon, Mayor Pro Tem

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Lauren Evans, Town Clerk

# Erwin Board of Commissioners

## REQUEST FOR CONSIDERATION

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To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: January 5, 2023

Subject: Audit Presentation

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Our auditor Bryon Scott is here to present the audit on the Fiscal Year 2021-2022. It has been approved by the LGC.

### Attachments:

- Audit
- Financial Statements

### Action Recommended:

- Accept the audit for the Fiscal Year 2021-2022