

**THE ERWIN BOARD OF COMMISSIONERS
OCTOBER 2023 REGULAR MEETING
THURSDAY, OCTOBER 5, 2023 @ 7:00 P.M.
ERWIN MUNICIPAL BUILDING BOARDROOM**

AGENDA

1. MEETING CALLED TO ORDER

- A. Invocation
- B. Pledge of Allegiance

2. AGENDA ADJUSTMENTS /APPROVAL OF AGENDA

3. CONSENT

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen request discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

- A. Minutes Regular Workshop on August 28, 2023 **(Page 3)**
- B. Minutes Regular Meeting on September 7, 2023 **(Page 9)**
- C. Wex Fuel Cards **(Page 18)**
- D. Bayles Street Subdivision **(Page 22)**
- E. Surplus Vehicles **(Page 23)**

4. PUBLIC COMMENT

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers. §160A-81.1

5. PROCLAMATIONS OF RECOGNITION OF OUTGOING PLANNING BOARD MEMBERS JUDY PRICE, PAT CAMERON, ANGELA GUNDERSEN AND ALAN WEST (Pages 24-27)

6. PROCLAMATION OF RECOGNITION OF A PROMOTION IN THE POLICE DEPARTMENT (Page 28)

7. PRESENTATION OF EMPLOYEE OF THE QUARTER

8. RECESS FOR REFRESHMENTS IN RECOGNITION OF OUR HONOREES

9. MANAGER'S REPORT

10. ATTORNEY'S REPORT

11. GOVERNING BODY COMMENTS

12. **CLOSED SESSION**

A. Pursuant to General Statute 143-318.11(a)(3) for the Purpose of Preserving the Attorney-Client Privilege

13. **ADJOURNMENT**

*****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT (910) 591-4202 AT LEAST 48 HOURS PRIOR TO THE MEETING. *****

ERWIN BOARD OF COMMISSIONERS**REGULAR MINUTES****OCTOBER 5, 2023****ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Baker presiding held its Regular Meeting in the Erwin Municipal Building Board Room on Thursday, October 5, 2023, at 7:00 P.M. in Erwin, North Carolina.

Board Members present were Mayor Randy Baker and Commissioners Timothy Marbell, Charles Byrd, William Turnage, David Nelson, and Alvester McKoy.

Board Member absent was Mayor Pro Tem Ricky Blackmon.

Town Manager Snow Bowden, Town Clerk Lauren Evans, Attorney Vernon Stewart, and Police Chief Jonathan Johnson were present.

Mayor Baker called the meeting to order at 7:00 PM.

Commissioner McKoy gave the invocation.

Commissioner Byrd led the Pledge of Allegiance.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Town Manager Snow Bowden requested to remove the Closed Session for Attorney-Client Privilege from the agenda.

Commissioner McKoy made a motion to approve the agenda as amended and was seconded by Commissioner Nelson. **The Board voted unanimously.**

CONSENT

Commissioner Byrd made a motion to approve **(ITEM A)** Minutes of Regular Workshop on August 28, 2023 **(ITEM B)** Minutes Regular Meeting on September 7 **(ITEM C)** Wex Fuel Cards **(ITEM D)** Bayles Street Subdivision **(ITEM E)** Surplus Vehicles and was seconded by Commissioner Turnage. **The Board voted unanimously.**

PUBLIC COMMENT

Mayor Baker stated each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: October 5, 2023

Subject: Wex Fuel Cards

We currently use BP Fuel Cards for our Fuel Management program. Last year we started looking at installing fuel tanks back at the Erwin Public Works facility but due to costs, we could not justify the price of the equipment. Due to the fact that we are considering moving our Public Works facility as well, we thought that it would be best to wait before moving forward with taking this step. But it does make the most sense to have fuel in-house. You can save money on fuel and you are better prepared for emergencies and storms.

We have had some issues with the BP cards in the past and we would like to open a new account. We have done a lot of research and it seems that the WEX fuel card program is the best. There is no fee to open the account, and of course, we pay the account off each month so there are no interest fees. The cards are accepted and just about every gas station that we would use except for one in Town (Supermart).

STATE OF NORTH CAROLINA FLEET CARD PROGRAM

CONTRACT NO. 1510A

BETTER SAVINGS

Earn monthly rebates based on gallons purchased

Use electronic billing to reduce administrative costs

No enrollment, setup, or card fees

BETTER SECURITY

Enforce your spending policy with purchase limits you control

Driver PINs at the pump help prevent misuse

BETTER ACCOUNTING

Track spending online — see details like driver, odometer reading, and more for every purchase

Download monthly reports

Tax exemption reporting for qualified fleets

A BETTER EXPERIENCE



APPLY TODAY

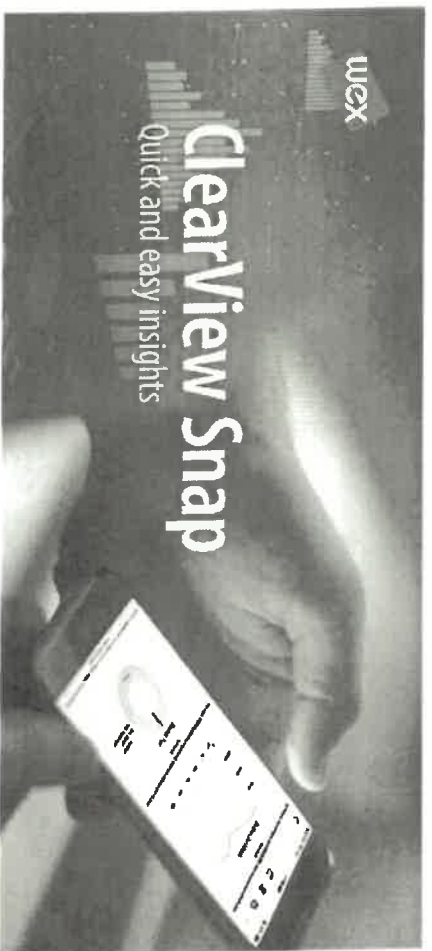
State of North Carolina Fleet Card Contract No. 1510A

FAX the addendum to 1-866-527-8873

WEXG_590800_DM03/22

FOR MORE INFORMATION

CALL 1-866-527-8870 | VISIT www.wexinc.com/NorthCarolina | EMAIL governmentmailbox@wexinc.com



ClearView Snap

Quick and easy insights

Fuel expense insights delivered straight to your inbox

ClearView Snap gives you a quick snapshot of your company's fueling activity in easy-to-interpret charts and graphs.

ClearView Snap dashboards include:

- Fuel consumption in gallons and dollars
- Mid- and premium-grade fuel purchasing
- A list of your highest-spending drivers

ClearView Snap does the work for you. Based on your WEX fuel card transaction data, it presents your spending over time, alerting you to irregular spending patterns or potential spending spikes that you may miss.

"Alexa, ask ClearView Snap for my summary."

With the ClearView Snap skill and Amazon Alexa, you can now get the same valuable insights you receive from your Snap dashboard by simply asking.

1-844-755-6458 | wexinc.com/clearview

ClearView Snap: Dashboards that help you easily monitor your fuel spend

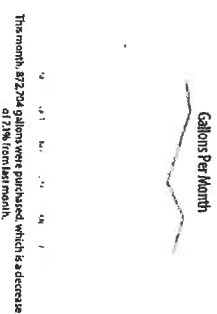
How much does your company spend on fuel every month?

Are your expenses climbing or are they under control? The Dollars Per Month bar chart shows not only the previous month's fuel expense but the spending trend over time.



Do gallons purchased numbers align with your business activity levels?

The Gallons Per Month graph shows the previous month's gallons purchased and your fuel consumption trend over time. The trend reflected here should run parallel to business activity volumes. If not, it may warrant your attention.



What products are employees buying?

Are there non-fuel purchases? The Product Type doughnut chart tells you what products were purchased in the previous month by category. It will alert you to non-compliant purchasing behaviors.



1-844-755-6458 | wexinc.com/clearview

**ADDENDUM TO THE FLEET CARD AND RELATED SERVICES AGREEMENT BETWEEN
WEX BANK ("WEX") AND SOURCEWELL CONTRACT #080620-WEX FOR THE STATE OF NORTH
CAROLINA UNDER CONTRACT # 1510A**

CREDIT INFORMATION					
Participating Entity has requested a credit account pursuant to the Sourcewell Contract #080620-WEX entered into between the Sourcewell and WEX Bank ("WEX") as adopted by the State of North Carolina through the execution of North Carolina Contract # 1510A on September 29, 2021 (the "Agreement"). By enrolling in this Program, the Participating Entity named below agrees that in the event their account is not paid as agreed, WEX may report the undersigned's liability for and the status of the account to credit bureaus and others who may lawfully receive such information.					
Participating Entity			Phone #		Fax#
Headquarters Name and Physical Address (Do not include PO Box)					
Sourcewell Member ID Number			Applicant's Taxpayer ID # (TIN, FEIN or SSN)		
Non-Profit Only: SIC/Industry Code (e.g. 8399 Social Services; 6732 Education, Charitable Trusts; Other)			If Participating Entity is a Non-Profit Provide Gross Annual Revenue		
In Business Since (yyyy)		Year of Incorporation (yyyy)	Number of Vehicles	Avg Monthly Fuel Expenditures \$	Avg Monthly Service Expenditures \$
ACCOUNT SETUP INFORMATION					
Write Participating Entity name as you wish it to appear on cards. Limit of 20 characters & spaces. Unless specified, no company name will appear on cards. <div style="border: 1px solid black; width: 100%; height: 15px; margin-top: 2px;"></div>					
Billing Contact		Billing Address		City	State Zip+4
Designate the Fleet Contact authorized to receive all charge cards, reports, and other such information we provide from time to time and to take actions with respect to your account and account access. This is also the person designated by your company to provide all fleet vehicles, driver and other information we may request.					
Authorized Fleet Contact Name			Title	Phone #	Fax #
Mailing Address (if different from billing address)				City	State Zip+4
Email address (required to take advantage of product type card controls)					
<input type="checkbox"/> Check here if business is exempt from motor fuels tax					
TERMS					
1. This Addendum is to allow the Participating Entity to participate under the Agreement #080620-WEX between WEX and Sourcewell as adopted by the State of North Carolina through the execution of North Carolina Contract # 1510A on September 29, 2021. It does not modify, amend or change the Agreement #080620-WEX or North Carolina Contract # 1510A in any way.					
2. Participating Entity hereby requests the services of WEX described in the Agreement #080620-WEX as adopted by the State of North Carolina through the execution of North Carolina Contract # 1510A, and agrees to perform all duties required under the Agreement #080620-WEX and North Carolina Contract # 1510A, including, without limitation, timely payment of all charges (including any additional fees) on its account(s). Participating Entity agrees to be bound by the terms and conditions of the Agreement #080620-WEX as adopted by the State of North Carolina through the execution of North Carolina Contract # 1510A, including, without limitation, rules for authorized and unauthorized use of cards, disputes of charges, reporting lost and stolen cards, and all other rules and provisions relating to use of Participating Entity's account.					
3. Participating Entity acknowledges that its failure to make timely payment in accordance with the terms of the Agreement #080620-WEX and North Carolina Contract # 1510A may result in suspension or cancellation of the account(s).					
4. WEX Bank shall pay financial incentives in accordance with the terms and conditions set forth in the Agreement #080620-WEX between WEX and Sourcewell and North Carolina Contract # 1510A.					
INFORMATION SHARING DISCLOSURE: Information regarding your transactions may be provided to Sourcewell accepting merchants or their service providers.					
Compliance with Federal Law: WEX Bank complies with federal law which requires all financial institutions to obtain, verify, and record information that identifies each company or person who opens an account. What this means for you: when you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents for your business.					
DISCLAIMER: THIS IS AN APPLICATION FOR SERVICES AND SHALL NOT BE BINDING UPON WEX UNTIL FINAL CREDIT APPROVAL HAS BEEN GRANTED BY WEX.					
PARTICIPATING ENTITY AUTHORIZED SIGNATURE REQUIRED					
Any person signing on behalf of the Participating Entity has been duly authorized by all necessary action of Participating Entity's governing body, and that the undersigned is authorized to make this application and accept the terms referenced herein on behalf of the Participating Entity.					
Signature: _____			Print Name: _____		
Title: _____			Date: _____		

Complete and sign addendum. Email to: governmentmailbox@wexinc.com. OR Fax to 1-866-527-8873

FOR OFFICE USE ONLY	Oppty Number	Sales Code	Plastic Type	Coupon Code C15	Account Number 04
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Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: October 5, 2023

Subject: Surplus Vehicles

The Town of Erwin has the following surplus vehicles. I am requesting permission to list the following vehicles for sale on GOV Deals.

Erwin Police Department

- 2014 Dodge Charger VIN# 2C3CDXAT8EH346582. Mileage 96,651
- 2014 Dodge Charger VIN # 2C3CDXAT4EH190654 Mileage 88,268

Erwin Recreation Department

- 2010 Ford F150 VIN# 1FTMF1CWOAKE34964 Mileage 97,184.1

Erwin Public Works Department

- 2012 F-150- VIN #1FTNFICF6CKE38380 Mileage 127,536
 - 2008 F-150- VIN #1FRF122X8KC71027 Mileage 106,364
 - 2000 GMC 2500- VIN #1GCCG33R5YF465562 Mileage 81,467
-

MINUTES CONTINUED FROM OCTOBER 5, 2023

interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers.

Rebecca Kelly of 209 East F Street came forward and addressed the Board. She stated she really liked our Land Use Plan. She wanted to see Erwin keep a Hometown feel and she thought if we put a three-story apartment building in the commercial area, we would bring in 500-600 people. Two car families which would be one thousand cars. Shops and restaurants are needed and there would be no other place to put them. Shops and restaurants would provide permanent employment. With an influx of 600 people in a dense area, there would be an increase in crime.

**PROCLAMATION OF RECOGNITION OF OUTGOING PLANNING BOARD MEMBERS
JUDY PRICE, PAT CAMERON, ANGELA GUNDERSEN, AND ALAN WEST**

Former Planning/Zoning and Board of Adjustments Member Judy Price was recognized for her distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction during her two consecutive terms, extending from October 2017, through October 2023. Mayor Baker presented her with a Proclamation Plaque.

Former Planning/Zoning and Board of Adjustments Member Angela Gundersen was recognized for her distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction during her one term, extending from October 2020, through October 2023. Mayor Baker presented her with a Proclamation Plaque.

Former Planning/Zoning and Board of Adjustments Member Pat Cameron was unable to attend the meeting due to a prior engagement.

Former Planning/Zoning and Board of Adjustments Member Alan West was recognized for his distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction during his two consecutive terms, extending from October 2017 until his passing in September 2023. Mayor Baker read the Proclamation Plaque and a motion of silence was had in Mr. West's honor. Mayor Baker instructed Town Staff to ensure that Mr. West's family received the Proclamation Plaque.

**PROCLAMATION OF RECOGNITION OF A PROMOTION IN THE POLICE
DEPARTMENT**

The Town Board of Commissioners recognized the promotion of Corporal Lemar Benjamin. Mayor Baker presented him with a Proclamation Plaque.

PRESENTATION OF EMPLOYEE OF THE QUARTER

Lemar Benjamin, Corporal for the Erwin Erwin Police Department, was awarded the Quarter 3 2023 Employee of the Quarter Award for the Town of Erwin. Mayor Baker presented him with a Plaque.

RECESSED

Commissioner Byrd made a motion to recess at 7:22 PM for a reception and was seconded by Commissioner Turnage. **Motion Unanimously Approved.**



TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339
Ph: 910-897-5140 • Fax: 910-897-5543
www.erwin-nc.org

TOWN OF ERWIN PROCLAMATION RECOGNIZING OUTGOING PLANNING/ZONING & BOARD OF ADJUSTMENTS MEMBER MRS. JUDY PRICE FOR OUTSTANDING SERVICE

2022-2023—004

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, The members of the Erwin Town Board make an effort to officially recognize those individuals who serve as citizen volunteers in an effort to serve their community; and,

WHEREAS, Mrs. Judy Price served on the Erwin Planning/Zoning and Board of Adjustments for a period of two consecutive terms, extending from October 2017, through October 2023; and,

WHEREAS, during her tenure on the Planning/Zoning and Board of Adjustments Mrs. Price represented the community's interest in an exemplary fashion through her leadership, dedication, and ability to remain objective when considering a variety of issues.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Commissioners hereby officially recognize and commend former Planning/Zoning and Board of Adjustments Member Judy Price for distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction.

DULY ADOPTED, this the 5th day of October 2023.

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk



TOWN OF ERWIN

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TOWN OF ERWIN PROCLAMATION RECOGNIZING OUTGOING PLANNING/ZONING & BOARD OF ADJUSTMENTS MEMBER MRS. ANGELA GUNDERSEN FOR OUTSTANDING SERVICE

2022-2023—006

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, The members of the Erwin Town Board make an effort to officially recognize those individuals who serve as citizen volunteers in an effort to serve their community; and,

WHEREAS, Mrs. Angela Gundersen served on the Erwin Planning/Zoning and Board of Adjustments for a period of one consecutive term, extending from October 2020, through October 2023; and,

WHEREAS, during her tenure on the Planning/Zoning and Board of Adjustments Mrs. Gundersen represented the community's interest in an exemplary fashion through her leadership, dedication, and ability to remain objective when considering a variety of issues.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Commissioners hereby officially recognize and commend former Planning/Zoning and Board of Adjustments Member Angela Gundersen for distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction.

DULY ADOPTED, this the 5th day of October 2023.

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk



TOWN OF ERWIN

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TOWN OF ERWIN PROCLAMATION RECOGNIZING OUTGOING PLANNING/ZONING & BOARD OF ADJUSTMENTS MEMBER

**MR. PAT CAMERON
FOR OUTSTANDING SERVICE**

2022-2023—005

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, The members of the Erwin Town Board make an effort to officially recognize those individuals who serve as citizen volunteers in an effort to serve their community; and,

WHEREAS, Mr. Pat Cameron served on the Erwin Planning/Zoning and Board of Adjustments for a period of two consecutive terms, extending from October 2017, through October 2023; and,

WHEREAS, during his tenure on the Planning/Zoning and Board of Adjustments Mr. Cameron represented the community's interest in an exemplary fashion through his leadership, dedication, and ability to remain objective when considering a variety of issues.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Commissioners hereby officially recognize and commend former Planning/Zoning and Board of Adjustments Member Pat Cameron for distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction.

DULY ADOPTED, this the 5th day of October 2023.

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk



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TOWN OF ERWIN PROCLAMATION RECOGNIZING OUTGOING PLANNING/ZONING & BOARD OF ADJUSTMENTS MEMBER

**MR. ALAN WEST
FOR OUTSTANDING SERVICE**

2022-2023--007

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, The members of the Erwin Town Board make an effort to officially recognize those individuals who serve as citizen volunteers in an effort to serve their community; and,

WHEREAS, Mr. Alan West served on the Erwin Planning/Zoning and Board of Adjustments for a period of two consecutive terms, extending from October 2017 until his passing in September 2023; and,

WHEREAS, during his tenure on the Planning/Zoning and Board of Adjustments Mr. West represented the community's interest in an exemplary fashion through his leadership, dedication, and ability to remain objective when considering a variety of issues.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Commissioners hereby officially recognize and commend former Planning/Zoning and Board of Adjustments Member Alan West for distinguished service to the citizens of the Town of Erwin and its Extra-Territorial Jurisdiction.

DULY ADOPTED, this the 5th day of October 2023.

ATTEST:


Randy Baker
Mayor


Lauren Evans, NCCMC
Town Clerk



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PROCLAMATION RECOGNIZING LEMAR BENJAMIN FOR PROMOTION TO CORPORAL

2023-2024—003

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, the Town of Erwin Mayor and Board of Commissioners recognize and appreciate the contributions made by law enforcement officers and the essential role they play in safeguarding the rights and freedom of our citizens; and

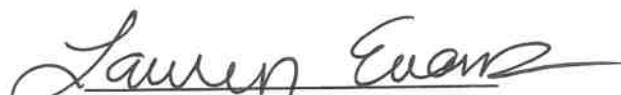
WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their law enforcement officers and agencies, and that members of those agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

NOW THEREFORE BE IT RESOLVED that the Town of Erwin Mayor and Board of Commissioners give recognition to Lemar Benjamin for his promotion to Corporal and appreciation for his valuable contributions to the quality of life in our community.

Duly Adopted, this the 5th day of October 2023.


Randy Baker
Mayor

ATTEST:


Lauren Evans, NCCMC
Town Clerk

MINUTES CONTINUED FROM OCTOBER 5, 2023

RECONVENED

Commissioner Nelson made a motion to go back into regular session at 7:34 PM and was seconded by Commissioner Turnage. **Motion Unanimously Approved.**

MANAGER'S REPORT

Town Manager Snow Bowden informed the Board that:

- He wanted to remind everyone that Denim Days would be the upcoming Saturday (10/7). The festival would be held on the lawn in front of the Central Carolina Industrial Park. There would be vendors, food trucks, games for kids, and more. He asked anyone who was free to please come out and support the event.
- He thanked Town Staff members for their help in planning this event. He thanked Mark Byrd and his crew for the additional landscaping to improve the appearance of the festival grounds and downtown Erwin (by coming out late at night after all of our businesses closed), and also bought out the additional trash cans that would be needed, and anything else that he may have forgotten. He also thanked Doug Stevens and his crew for painting the lines for the vendor tents. He thanked Lauren Evans, Linda Williams, and Katelan Blount for answering any questions that might have been asked over the phone or with someone dropping by Town Hall. He thanked Chief Johnson and all of the officers in the Erwin Police Department who would be working the event to ensure the safety of everyone who showed up to check out the event(s). He thanked Chief Blackmon and the members of the Erwin Fire and Rescue Department for their support of this event as well.
- He thanked the former Erwin Area Chamber of Commerce Administrator Sheveil Harmon and the new Administrator Kayla Love for all of their hard work in planning this event. Also, the Chamber President Frank Tooth for stepping up and getting a few last-minute issues solved.
- There was a lot of planning and support that went behind the scenes in order to make Denim Days a successful event that a lot of people do not know about. He thanked all of the volunteers, business owners, vendors, and anyone that he might have missed.
- He informed the Board that he will be helping ECHO (Erwin Churches Helping Others) during their fundraiser from 11 AM till 1 PM at the Pizza House during Denim Days.
- He informed the Board that there would be a concert held the Friday night prior to Denim Days from 6 PM to 10 PM on the lawn in front of the Central Carolina Industrial Park. The band playing was the Dalton Davis Band featuring Justin West. Hopefully, there will be a good turnout.
- The Town of Erwin would be receiving \$500,000 from the State of North Carolina to develop a stormwater management plan. Representative Penny planned to have a booth at Denim Days. He asked that the Board drop by and thank him for his support and for helping the Town get this money from the State of NC.
- As Mayor Baker said at one of our last meetings, there was a big push for improvements to water and sewer infrastructure. The Board may hear that adjacent municipalities received millions of dollars from the State of NC for water and sewer improvements. For better or worse we were not responsible for the water or sewer system in Erwin since we sold our system to Harnett Regional Water back in 2006. The water and sewer system was a stressful and expensive business to be in and was truly a 24/7, 365-day operation as well.
- The work being done next to Zaxby's was a permanently improved parking area (the area that they had as a gravel overflow parking lot). They were making improvements to the site that have
-

MINUTES CONTINUED FROM OCTOBER 5, 2023

been approved by NCDOT. There were no approved plans for any additional businesses on that vacant parcel.

- We were kicking the North Carolina Department of Commerce CORE (Creating Outdoor Recreation Economies) on Tuesday, October 17th. He thought this would be a good program for the Town to be a part of. We needed to find a way to capitalize on our outdoor assets more.
- He sent out a letter of interest to the consultants who were hired by FAMPO to help with the potential expansion of FAMPO. They told him they hoped to reach back out at the end of October with any updates.
- He received another large request that he was still reviewing from Brightspeed to install fiber in Erwin and the surrounding area. He told them that NCDOT would have to approve any NCDOT ROW that they wanted to use. Luckily, it appeared that most of the area they wanted to use would be fiber above ground using existing telephone poles.
- As another reminder, he was expecting a phone call any day from Lumos Fiber. They were planning an expansion in Harnett County and wanted to bury the fiber as well.
- We had a few quotes to fix the damage on West E Street. We were going to have a meeting with V1 Fiber to inform them of these quotes and tell them what needs to be fixed with the road. We were also going to get a timeline from them about fixing all of the potholes in Town. They have been responsive to all of our requests and residential complaints (especially once the Town gets involved).
- We needed to get a few projects that were site-ready that we could send off to Representative Penny and Senator Burgin for potential funding such as park expansion and potential stormwater projects.
- He was working on getting a few quotes to update our Town Code and the 421 HWY overlay district.
- He was working on the grant for the Community Building. We had been pretty busy at Town Hall. He was hoping to be able to focus on this grant soon.
- He had a productive meeting with a firm that he was hoping could help us with our stormwater system. The firm was called KCI Technologies. Chad Sary who used to work for Stewart, INC. worked for this company now and they had a pretty good discussion on what Erwin needed. He felt good about the team he had with KCI. One of the people on the team was familiar with Erwin. He permitted a few of the old Swift water lines when he was with NCDEQ.
- He knew that the Board probably heard a lot about the water in the Town of Erwin and with Harnett Regional Water. He attended the Harnett County Board meeting the prior Monday. There was a line item for discussion about water/sewer lines in Erwin. They mostly discussed the water lines. There was no formal action taken. A few of our residents and business owners (Nancy Jackson, Tim Morris, and Karen Lamm) spoke about their water quality issues. In the past, if someone came to or would call us at Town Hall with a water issue we would just tell them to call HRW but now he had told Town Staff to start documenting these cases so we had a paper trail. This issue was not going away any time soon until the issue was solved. He imagined this might be better discussed in a workshop meeting versus in this manager's report. He just wanted to bring the Board up to speed.
- He shared the originally approved contract with the Board and the only approved amendment to the contract. If anyone had any questions or concerns that they wanted addressed to please let him know.
- The Town of Erwin was going to encourage anyone who wanted to participate in trick or treating to do so on Tuesday, October 31st from 6 PM till 8 PM. If you plan to participate, please leave your porch light on. We will be handing out candy at Town hall from 6-8 PM on the 31st.

MINUTES CONTINUED FROM OCTOBER 5, 2023

- He asked everyone to please not forget that there would be another street dance on Friday, October 20th from 6 PM to 10 PM. Jim Quick and Coastline will be playing. There should be food trucks on-site as well. This concert was sponsored by multiple people/businesses including Commissioner Nelson.
- Ample Storage was still waiting for a few different approvals from the State of NC to get started on their project.
- Just a reminder that the following Tuesday was our election day. The polls will be open from 6:30 AM til 7:30 PM at the gym at Al Woodall Park.
- We will have a Planning Board meeting this October. So far, we had two items on the agenda. One item was a final subdivision plat located off of Pumpstation Road and the other item was a proposed text amendment to our sign ordinance. The text amendment to our sign ordinance should be presented during a public hearing at our November Town Board meeting.
- We were reviewing the updated plans for the PUD off of St. Matthews. We hope to have an update early next week. We were working with them on a plan for the grant we obtained from the State for a new water line.
- We hired Dylan Eure to be our Town Planner. He should get started the following week.
- Our auditors will be here from October 23rd through the 24th to complete the audit on the Fiscal Year 2022-2023.
- If anyone was looking for something to do the following Friday night, he would encourage them to attend the Erwin Lions Club Vision Ball from 6 PM till 10 PM at the event venue Banquets off of Broad. There will be a catered meal by Blackmons Catering Service and a band that a lot of people like around here but he had heard were a tad overrated.

He presented the Board will an Employee of the Quarter Plaque to hang up in the Board Room.

Mayor Baker thanked Town Manager Snow Bowden and Town Clerk Lauren Evans for getting the plaque. He thanked Town Manager Snow Bowden for his three-page detailed report. We have a lot going on in Erwin. He stated he would like to have an update on the bench program.

Town Manager Snow Bowden stated he had spoken with Richard Royal who had been pretty busy but he planned to get together and ask for a quote to get the ball rolling.

ATTORNEY'S REPORT

Attorney Vernon Stewart thanked the Board for allowing Town Attorney Tim Morris to be their Town Attorney.

GOVERNING COMMENTS

Commissioner McKoy reminded everyone to be safe during the upcoming festivities here in Erwin. The Mill may have left but our pride still remained. Erwin was a proud community and we are Front Porch Friends. He was proud to be an Erwinite.

Commissioner Byrd thanked all of our Town Employees and he thanked the citizens for taking the time to come to our meetings.

MINUTES CONTINUED FROM OCTOBER 5, 2023

Commissioner Nelson thanked our Police Department. He had to call Police Chief Jonathan Johnson when he heard gunshots at his house. He thanked Town Staff for all the hard work they do. He asked everyone to remember their colleague, Commissioner Blackmon, as he recovered. He wished everyone to have a good, safe weekend. He informed Town Manager Snow Bowden that people were starting to throw stuff out near his house at the curve again.

Commissioner Turnage stated this was Denim Days week and Tuesday, Wednesday, and Thursday they had 606 kids and teachers that went through the History Museum. It was amazing how many kids were interested in the Town of Erwin. He informed the Board that the Mills Reunion would be at Gentry from 11 AM-2 PM during Denim Days. He stated he wanted to see the Department Reports printed out in writing, not in an email. He expressed that every Board Member needed to take their oaths seriously to uphold the Code of Ordinances and he did not feel like the Board was doing that. He was ashamed to say he was Commissioner of South Erwin. He was embarrassed by the junk for people to see coming through Iris Bryant Road and S 17th Street. If people would not clean up their yards, we need to take them to court.

Mayor Baker inquired about the condemnation of the house on his road.

Town Manager Snow Bowden stated they were working on finding the next of kin.

Mayor Baker thanked everyone for their attendance at the meeting. It was also wonderful to give recognition to our citizens and our employees. He wished everyone a wonderful and safe Denim Days.

ADJOURNMENT

Commissioner Byrd made a motion to adjourn at 7:54 P.M. and was seconded by Commissioner Turnage. **The Board voted unanimously.**

MINUTES RECORDED AND TYPED BY

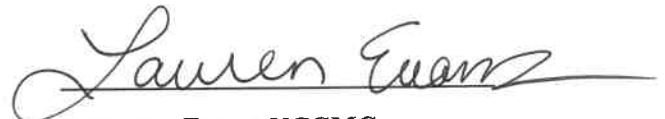
LAUREN EVANS TOWN CLERK

ATTEST:



Randy Baker

Mayor



Lauren Evans, NCCMC

Town Clerk