

**THE ERWIN BOARD OF COMMISSIONERS
JUNE 2021 REGULAR MEETING
THURSDAY, JUNE 3, 2021 @ 7:00 P.M.
ERWIN COMMUNITY BUILDING**

AGENDA

1. **MEETING CALLED TO ORDER**
 - A. INVOCATION
 - B. PLEDGE OF ALLEGIANCE
2. **AGENDA ADJUSTMENTS /APPROVAL OF AGENDA**
3. **CONSENT**

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

 - A. Minutes of Budget Retreat on March 25, 2021 **(Page 2)**
 - B. Minutes of Workshop Meeting on April 26, 2021 **(Page 9)**
 - C. Minutes of Regular Meeting on May 6, 2021 **(Page 11)**
 - D. Financial Report for April 2021 **(Page 28)**
 - E. Engineering Retainer Agreement Extension 2021-2022 Fiscal Year **(Page 30)**
 - F. Harnett County Computer Support Services Agreement **(Page 33)**
 - G. Planning Board Member Joshua Schmieding Application **(Page 38)**
4. **SPECIAL PRESENTATION (Page 39)**
5. **PUBLIC HEARING**
 - A. ZT-2021-004: Rezoning Request from R-15 to R-6 for a vacant parcel off of Porter Drive. HC Tax PIN #0597-97-0748.000 **(Page 40)**
 - B. Proposed Fiscal Year Budget 2021-2022 **(Page 53)**
6. **NEW BUSINESS**
 - A. Request for Town Board Meeting in July **(Page 54)**
7. **CLOSED SESSION**
 - A. Pursuant to General Statute 143-318.11(a) (6) for the Purpose of Discussing Personnel
8. **MANAGER'S REPORT**
9. **ATTORNEY'S REPORT**
10. **GOVERNING BODY COMMENTS**
11. **PUBLIC COMMENT**

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers. §160A-81.1
12. **ADJOURNMENT**

ERWIN BOARD OF COMMISSIONERS**REGULAR MINUTES****JUNE 3, 2021****ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding held its Regular Meeting in the Erwin Community Building on Thursday, June 3, 2021, at 7:00 P.M. in Erwin, North Carolina.

Board Members present were: Mayor Patsy Carson, Mayor Pro Tem Randy Baker and Commissioners William Turnage, Thurman Whitman, Alvester McKoy, and Melinda Alvarado.

Board Members absent were: Commissioner Ricky Blackmon

Town Manager Snow Bowden, Town Clerk Lauren Evans, Finance Director Linda Williams, Town Attorney Tim Morris, Town Engineer Bill Dreitzler, and Police Chief Jonathan Johnson were present.

Mayor Patsy Carson called the meeting to order at 7:00 P.M.

Commissioner Baker gave the invocation.

Finance Director Linda Williams led the Pledge of Allegiance.

Mayor Patsy Carson informed the Board and staff that Mr. Norman Dunn, owner of West and Dunn Funeral Home, was killed in an accident in Newton Grove. She asked that we keep the family and staff in our prayers.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Town Manager Snow Bowden requested to add the Proposed Schabert Crossing Preliminary Subdivision under New Business as Item 6B.

MINUTES CONTINUED FROM JUNE 3, 2021

Commissioner Baker made a motion to approve the adjusted agenda and was seconded by Commissioner Turnage. **The Board voted unanimously.**

CONSENT

Commissioner Baker made a motion to approve **(ITEM A)** Minutes of Budget Retreat on March 25, 2021 **(ITEM B)** Minutes of Workshop Meeting on April 26, 2021 **(ITEM C)** Minutes of Regular Meeting on May 6, 2021 **(ITEM D)** Financial Report for April 2021 **(ITEM E)** Engineering Retainer Agreement Extension 2021-2022 Fiscal Year **(ITEM F)** Harnett County Computer Support Services Agreement **(ITEM G)** Planning Board Member Joshua Schmieding Application and was seconded by Commissioner Turnage. **The Board voted unanimously.**

SPECIAL PRESENTATION

Town Manager Snow Bowden informed the Board that our Auditor, Bryon Scott, was at the meeting to present our Audit Presentation. We did go over on one Department, Sanitation in Public Works, our tipping fees were about \$12,000 higher than they normally are. He stated he is working on a policy for a cleaner way of getting the expenditure approved by the Board for the Priebe Fund.

Bryan Scott, CPA from Thompson, Price, Scott, Adams, & Co., P.A., came forward and presented the Audit Presentation to the Board with page by page explanation. He thanked the Board for allowing his company to work on the Town's audit. He also thanked Town Manager Snow Bowden and Finance Director Linda Williams for all the work they did and the cooperation they provided to help complete the audit process. He stated the Town is in very good financial condition. There were no bad reports and everything seems to be going well.

Commissioner Baker made a motion to accept the audit as presented and was seconded by Commissioner Whitman. **The Board voted unanimously.**

TOWN OF ERWIN
 FINANCIAL SUMMARY REPORT
 FOR MONTH OF April 2021



1000 P.0001.0000

BALANCES AS OF April 2021	
CASH MANAGEMENT	1,753,663.03
BBAT CASH IN BANK	691,767.26
FIRST FEDERAL BUSINESS MONEY MARKET	136,470.60
FIRST FEDERAL MONEY MARKET	658,300.39
Y-T-O INVESTMENT BALANCE IN GENERAL FUND ACCOUNTS	3,439,201.28
9881 STATE FORFEITURE	3,703.41
BB & T CAPITAL RESERVE/COMM ENHANCEMENT	184,667.42
FIRST FEDERAL CAP. RESERVE/GENERAL	2,348,103.34
BBAT HEALTH RESERVE HRA ACCT	17,798.78
PRIEBE FIELD ACCT.	10,753.85
AL WOODBALL PARK IMPROVEMENTS	351,651.71
Y-T-O INVESTMENT BALANCE RESTRICTED FUNDS	2,916,678.51
CUMULATIVE BALANCE FOR TOWN OF ERWIN	6,364,879.79

POWELL BILL BALANCE
\$299,392.57

REVENUES	ANNUAL BUDGET	APRIL 21 ACTIVITY	ACTUAL TO DATE	Y-T-O % COLLECTED
CURRENT YEAR LEVY OF PROPERTY TAXES	1,091,394.00	15,817.00	1,142,020.00	104.64%
CURRENT YEAR MOTOR VEHICLE TAXES	174,370.00	23,061.00	152,171.00	87.27%
PRIOR YEAR TAXES / Penalties & Interest	10,000.00	1,577.00	27,759.00	277.59%
UTILITIES FRANCHISE TAXES	198,000.00	0.00	135,944.00	68.66%
ENTRY FEES	18,000.00	120.00	11,190.00	62.17%
SALES & USE TAX	565,000.00	67,067.00	658,242.00	112.52%
ZONING PERMITS/APPLICATIONS	5,000.00	820.00	12,545.00	250.90%
REFUSE COLLECTIONS FEES	403,698.00	43,849.00	373,437.00	92.50%
STORM WATER COLLECTION	69,950.00	5,649.00	50,850.00	72.72%
ALL OTHER REVENUES	751,383.00	24,209.00	747,393.00	99.47%
	3,306,715.00	182,169.00	3,311,551.00	100.15%
Expenditures				
GOVERNING BODY	34,272.00	1,980.00	19,155.00	55.89%
ADMINISTRATION	305,434.00	24,124.00	223,033.00	73.02%
NON-DEPARTMENTAL	284,249.00	3,915.00	237,646.00	83.60%
PLANNING & INSPECTIONS	109,072.00	3,648.00	31,487.00	28.87%
POWELL BILL-STREETS	182,000.00	145,765.00	160,535.00	88.21%
POWELL BILL-WATER	826,369.00	64,529.00	686,384.00	83.05%
POLICE-SHO	116,840.00	4,906.00	65,820.00	56.33%
CONTRACT SERVICES-FIRE	235,767.00	7,343.00	243,507.00	103.26%
PUBLIC WORKS-ADMIN	102,552.00	7,867.00	85,606.00	83.48%
PUBLIC WORKS-STREETS	375,411.00	24,092.00	206,785.00	55.08%
PUBLIC WORKS-SANITATION	323,790.00	33,633.00	266,943.00	82.44%
PUBLIC WORKS-STORM WATER	15,000.00	7,944.00	11,515.00	76.77%
RECREATION	322,304.00	28,724.00	225,842.00	70.07%
LIBRARY	67,155.00	6,389.00	52,038.00	77.49%
COMMUNITY CENTER	6,500.00	327.00	11,315.00	174.08%
	3,306,715.00	365,386.00	2,527,611.00	76.44%
Y-T-O GENERAL FUND BALANCE INCREASE (DECREASE)		(183,217.00)	783,940.00	

Town Of Erwin
 Financial Summary Report
 YTD Comparison of April FY 2020 & FY 2021



	YTD		YTD	YTD	DIFFERENCE
	Apr. 2021	Apr. 2020	Apr. 2021	Apr. 2020	
Revenues					
CURRENT YEAR LEVY OF PROPERTY TAXES	1,142,020.00	1,119,683.99	22,336.01		
CURRENT YEAR MOTOR VEHICLE TAXES	152,171.00	123,168.56	28,002.44		
PRODS YEAR TAXES (Permits & Interest)	27,759.00	11,604.41	16,154.59		
UTILITIES FRANCHISE TAXES	135,844.00	143,609.80	(7,765.80)		
ENTRY FEES	11,150.00	19,031.00	(7,881.00)		
SALES & USE TAX	658,242.00	601,786.26	56,455.74		
ZONING PERMITS/APPLICATIONS	12,546.00	7,000.75	5,545.25		
REFUSE COLLECTIONS FEES	373,437.00	321,601.34	51,835.66		
STORM WATER COLLECTION	50,850.00	49,385.00	1,465.00		
ALL OTHER REVENUES	747,393.00	1,504,202.94	(756,809.94)		
	\$ 3,311,551.00	\$ 3,901,064.05	(589,503.05)		
Expenditures					
GOVERNING BODY	19,155.00	25,751.14	(6,596.14)		
ADMINISTRATION	223,033.00	246,029.04	(24,996.04)		
NON-DEPARTMENTAL	237,546.00	263,320.29	(25,674.29)		
PLANNING & INSPECTIONS	31,487.00	29,336.67	2,150.33		
POWELL BILLS-STREETS	160,535.00	45,893.71	114,641.29		
PLUCK	686,384.00	635,293.15	47,090.85		
POLICE SER	65,820.00	91,325.46	(25,505.46)		
LOW IMPACT SERVICES-FIRE	243,507.00	234,915.49	8,591.51		
PUBLIC WORKS-ADMIN	85,606.00	81,947.97	3,658.03		
PUBLIC WORKS-STREETS	206,785.00	1,000,272.52	(793,487.52)		
PUBLIC WORKS-SANITATION	266,943.00	261,264.89	5,678.11		
PUBLIC WORKS-STORM WATER	11,515.00	2,591.07	8,923.93		
RECREATION	225,842.00	251,176.75	(25,334.75)		
LIBRARY	52,038.00	45,540.34	6,497.66		
COMMUNITY CENTER	11,315.00	14,822.20	(3,507.20)		
	\$ 2,527,611.00	\$ 3,235,480.79	(707,869.79)		

ACCOUNT BALANCES		YTD	YTD
		April 2021	April 2020
CASH MANAGEMENT		1,753,653.03	1,133,890.45
BB&T CASH IN BANK		691,757.26	894,827.96
FIRST FEDERAL BUSINESS MONEY MARKET		136,470.60	135,983.25
FIRST FEDERAL MONEY MARKET		859,300.39	854,599.50
Y-T-D INVESTMENT BALANCE IN GENERAL FUND ACC.	\$	3,438,201.28	\$ 2,719,291.28
BB&T STATE FORFEITURE		3,703.41	1,583.97
BB & T CAPITAL RESERVE/COMM. ENHANCEMENT		184,867.42	159,106.79
FIRST FEDERAL CAP. RESERVE/GENERAL		2,348,103.34	2,343,411.84
BB&T HEALTH RESERVE-HRA ACCT.		17,796.79	15,347.64
PIEBE FIELD ACCT		10,753.85	10,776.72
AL WOODMILL PARK IMPROVEMENTS		351,651.71	466,076.89
Y-T-D BALANCE RESTRICTED FUNDS	\$	2,916,676.51	\$ 2,895,302.85
CUMULATIVE BALANCE FOR TOWN OF ERWIN	\$	6,354,679.79	\$ 5,715,594.11

May 10, 2021

Board of Commissioners
Town of Erwin, North Carolina
Post Office Box 459
Erwin, NC 28339

Attention: Mr. Snow Bowden, Town Manager

Reference: Engineering Retainer Agreement Extension 2021-2022 Fiscal Year

Dear Board:

DM2 Engineering, PLLC is pleased to submit our Proposal to provide engineering and technical support services to the Town of Erwin, NC. Recognizing the professional needs of a municipality along with the associated budget constraints, I am proposing a retainer fee that will allow the Town to spread out the cost of professional services over a fiscal budget cycle and help eliminate the unanticipated costs. The Scope of Services below will be provided to the Town each month regardless of the time required. This approach will assure that the Town is represented by a professional engineer who can operate as a member of the staff. Furthermore, my personal experience within the Harnett County area spans over 35 years and allows the Town access to someone who has a history working with not only Harnett County, but also other municipalities within Harnett County.

SCOPE OF SERVICES

DM2 Engineering will perform the following Scope of Services as they relate to the above proposed retainer contract:

1. Attend Board of Commissioner meetings and provide an Engineer's Report if so requested.
2. Attend Planning Board meetings.
3. Attend Pre-Development meetings as requested to assist the Planning Department.
4. Attend Board of Adjustment meetings.
5. Attend Mid-Carolina Council of Governments Rural Transportation Planning Organization (RPO) meetings, if so requested.

6. Provide engineering technical review and comment for Site Plan Submittals.
7. Provide site inspections for construction projects that have been permitted by the Town.
8. Provide site inspections and construction administration services for Town of Erwin projects.
9. Provide technical assistance with regards to Phase II Stormwater compliance.
10. Provide review and engineering evaluation of the Town's existing stormwater studies and assist with seeking grant funds for improvements.
11. Provide technical review and comment for any sections of the Town's Code of Ordinances that may require review and/or update.
12. Assist the Town and/or private consultants working with the Town, with the preparation of Grant Applications.
13. Assist the Town and work with members of the public who have technical issues such as storm drainage.
14. Prepare the Town's Powell Bill mapping submittal.
15. Assist the Town's Public Works staff as may be required. This can include evaluation, cost estimating and recommendations regarding potential water and sewer extensions that the Town may desire Harnett County to consider.
16. Assist the Town's Recreation Department staff as may be required. This can include such areas as evaluating the water and sewer services at the Al Woodall Municipal Park.
17. Work from Town Hall a minimum of ½ day per week to be available to staff as may be required. A specific day will be established whereas staff and the public will know the Town Engineer will be available.

ADDITIONAL SERVICES

Additional services required beyond that stated in the Scope of Services will be provided if so requested at an agreed upon rate.

RESPONSIBILITY OF OWNER

The following items are to be provided by the Town of Erwin:

18. Provide access to any information that may be required to perform the scope of services.

STATE OF NORTH CAROLINA

COMPUTER SUPPORT SERVICES AGREEMENT

COUNTY OF HARNETT

This Computer Support Services Agreement (the "Agreement") is made and entered into as of the 1st day of July, 2021 by and between the County of Harnett, a body politic, organized and existing under the laws of the State of North Carolina (hereinafter referred to as "County") and the Town of Erwin, a municipal corporation, organized and existing under the laws of the State of North Carolina (hereinafter referred to as "Town").

WITNESSETH:

WHEREAS, Town desires computer support services for its governmental operations from County;

WHEREAS, County desires to provide to Town computer support services for Town's governmental operations;

WHEREAS, Town and County have reached an agreement for the provision of computer support services to the Town as described herein and the parties desire to set forth the terms and conditions of this agreement in this Contract; and

NOW, THEREFORE, in consideration of the mutual benefits, representations, and agreements contained herein and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree, each with the other, as follows:

1. **Purpose.** The purpose of this Contract is to set forth the understandings and agreements of the parties regarding the computer support services to be performed by County for Town.
2. **Services Provided by County.** The County shall provide to Town, including its various commissions, agencies, and programs the following computer support services:
 - A. Hosting, maintenance and support of Town staff 1-99 e-mail accounts @ \$7/mailbox/month. Includes:
 - a. Email storage space
 - b. Regular backups of email data
 - c. SPAM filtering service
 - d. Email archiving
 - e. Security monitoring
 - B. Provide 10mb minimum (burstable up to 200mb) Internet Connection @ \$75/month;
 - C. Provide wireless connectivity to county resources @ \$475/month. Includes:
 - a. Town Hall

SCHEDULE

DM2 Engineering proposes that the initial Agreement begin April 1, 2013 and run through June 30, 2013 (3 months) to align with the Town's fiscal budget cycle. If at the end of this initial 3-month period the Town of Erwin is satisfied with the services being provided under this retainer agreement, then the agreement would be extended to run annually from July 1st through June 30th. The agreement would be re-evaluated at each annual budget cycle.

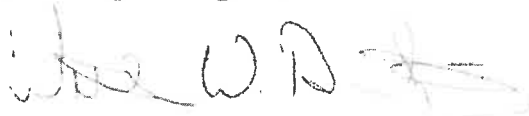
The Town of Erwin Board of Commissioners approves the extension of this Retainer Agreement to run from July 1, 2021 through June 30, 2022. An extension for the 2022-2023 budget may be evaluated by the Board during next year's normal budget cycle.

FEES

DM2 Engineering will provide the above services on a monthly basis, regardless of the time required, for a retainer fee of \$2,000/month paid the first week of each month during the Town's normal payment schedule.

To affect the acceptance of this Retainer Agreement, please execute both originals and return a copy to our office. We appreciate the opportunity to provide our services to the Town of Erwin, NC.

Sincerely,
DM2 Engineering, PLLC



William W. Dreitzler, P.E.
Managing Partner

THIS INSTRUMENT HAS BEEN
REAUDITED IN THE MANNER REQUIRED
BY THE LOCAL GOVERNMENT BUDGET
AND FISCAL CONTROL ACT


Linda P. Williams
TOWN OF ERWIN FINANCE

The Scope of Services, Terms and Conditions of this Retainer Agreement are accepted.

Town of Erwin, North Carolina

print/type individual, firm or corporate name

Snow Bowler / Town Manager

print/type name of authorized representative with title

Snow Bowler

signature of authorized representative

06/16/2021

date

- b. Parks and Recreation
- c. Public Works
- D. Provide use of County's data center for up to 4 servers and 1TB of network storage @ \$400/month
 - a. Each additional server is \$100/month
 - b. Each additional 1TB is \$100/month
 - c. Includes
 - i. Offsite replication of systems
 - ii. Regular backup of systems
 - iii. Security monitoring
- E. VOIP Phone system @ \$12.50/phone/fax/month;
 - a. Voicemail, with voicemail to email feature
 - b. DID allocation
 - c. Free long distance calling
 - d. Auto Attendant capabilities
- F. NetMotion annual license fee @ \$6/per client/month
- G. Labor for maintenance, repairs, security patching and upgrades to Town computers;
- H. Installation and upgrades of software requested by Town;
- I. Serve as a liaison with Town's software vendors;
- J. Provide consultation for any other technology needs of the Town.

Any expenses incurred for the purchase of hardware and/or software necessary to provide for the maintenance and/or repairs of Town's computers, peripheral devices or networking equipment will be the sole responsibility of Town. The County shall perform computer support services on an as needed basis as requested by Town. All services provided by the County pursuant to this Agreement shall occur during the County's normal business hours of 8:00 a.m. to 5:00 p.m., Monday thru Friday.

3. **Compensation and Payment.** Compensation for the computer support services shall be **\$4,000 for a 50-hour block of time @ \$80/hour** plus reimbursement of directly incurred out-of-pocket expenses including annual firewall support fees. County will also charge for services noted in section 2 above. County shall invoice Town quarterly for computer support services and out-of-pocket expenses and provide a detailed description for all out-of-pocket expenses directly incurred. Any unused hours will be billed no later than June 30, 2022. Any overages will be billed at \$85/hour. Said invoices shall be submitted to:

Snow Bowden, Town Manager
Town of Erwin
PO Box 459
Erwin, NC 28339

Each invoice is due and payable to County within thirty (30) days of the date of the invoice. Town shall pay an additional charge of one and one-half percent per month (18% annually) per month not to exceed the maximum rate allowed by law for any payment not received by County more than thirty (30) days from the date of invoice.

4. **Term of Agreement, Amendment and Termination.** The term of this Agreement is July 1, 2021 to June 30, 2022. This Agreement may be amended from time to time upon the mutual consent of Town and County expressed in writing. Either party may terminate this Agreement for any reason upon sixty (60) days written notice to the other party. Termination shall not relieve Town of any financial obligations incurred prior to termination.

5. **Documents and Reports.** Town shall furnish or cause to be furnished to County all such reports, data, specifications, documents or other information deemed necessary by County for proper performance of County's services. County may rely upon the documentation so provided in performing the services required under this Agreement; provided however, County assumes no responsibility or liability for their accuracy.

6. **Limitation of Liability.** Town shall hold County harmless for any and all claims, liabilities, losses, damages, costs or expenses arising out of or relating to the provision of services provided by County to Town hereunder. Town and County waive special, incidental, indirect or consequential damages, including lost profits, good will, revenues or savings, for claims, disputes, or other matters in question arising out of or relating to this Agreement. This limitation of liability will survive the expiration or termination of this Agreement.

7. **No Third-Party Beneficiary.** Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against either Party.

8. **Severance Clause.** In the event any provision of this Agreement is adjudged to be not enforceable or found invalid, such provision shall be stricken and the remaining provisions shall be valid and enforceable.

9. **Notices.** All notices or other communications which shall be made pursuant hereto shall be in writing and shall be deemed to be given and received (a) when hand delivered to the address stated below, (b) three (3) days after being mailed to the address stated below, postage prepaid by certified or registered mail of the United States, return receipt requested to the address set forth below:

TO: Town of Erwin
PO Box 459
Erwin, NC 28339
Attn: Town Manager

TO: County of Harnett
455 McKinney Parkway

County Administration Building
Post Office Box 759
Lillington, North Carolina 27546
Attn: County Manager

With Copy to: County Staff Attorney
455 McKinney Parkway
County Administration Building
Post Office Box 238
Lillington, North Carolina 27546

Either party to this Agreement may change its designated person or designated address at any time and from time to time by giving notice of such change to the other party in the manner set forth above.

10. **Governing Law and Jurisdiction.** This Agreement shall be governed by the laws of the State of North Carolina. The North Carolina State Courts located in Harnett County, North Carolina shall have jurisdiction to hear any dispute under this Agreement and any legal or equitable proceedings by either party must be filed in Harnett County, North Carolina.

11. **Mediation.** Any claim, dispute or other matter in question arising out of or related to this Agreement may, per the mutual agreement of both parties, be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. The Parties agree that the mediation will be conducted and governed by the North Carolina Rules Implementing Statewide Mediated Settlement Conferences in Superior Court Civil Actions, and N.G. Gen. Stat. §7A-38.1(c), except as specifically provided otherwise herein. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in Harnett County, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

12. **Entire Agreement.** This Agreement represents the entire and integrated agreement between County and the Town and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may only be amended by written instrument signed by County and the Town.

IN WITNESS WHEREOF, the parties hereto, through their duly authorized representatives or officers have executed this Agreement as to the date and year first above written.

TOWN:

TOWN OF Erwin

By: *Snow Bowden*
Printed Name: Snow Bowden
Title: Town Manager

This instrument has been pre-audited in the manner required by the Local Government Budget & Fiscal Control Act.

By: Linda P. Williams
Printed Name: Linda P. Williams
Title: Finance Director

THIS INSTRUMENT HAS BEEN
PREAUDITED IN THE MANNER REQUIRED
BY THE LOCAL GOVERNMENT BUDGET
AND FISCAL CONTROL ACT

Linda P. Williams
TOWN OF ERWIN FINANCE

COUNTY:

COUNTY OF HARNETT

By: _____

County Manager



**APPLICATION FOR APPOINTMENT
TO A BOARD FOR THE
TOWN OF ERWIN, NORTH CAROLINA**



The Town of Erwin appreciates your interest in serving on a Board and requests that you complete the following application. This application requests general information based on your interest in applying for a Board for the Town of Erwin.

Applicant Name: John Schmeiding Date of Application: 5/17/21
 Home Address: 104 County Ave Dunn 28334
Street Address Town Zip Code
 Home Phone: (910) 514 8270 Business/Other Phone: _____
 FAX Number: _____ Email Address: j_schmeiding@hotmail.com

In order to consider this application, the Town of Erwin requests the following information:

Date of Birth 05/01/1983 Do you reside within the Town Limits of Erwin: Yes No:
 Occupation: Machine Operator Length of residence in Erwin: 38 Years _____ Months

Have you ever pled guilty to or been found guilty or any criminal offense or been convicted of any offense other than a minor traffic violation? Yes ___ No X

If yes, please explain _____

Any evidence found to be incorrect on the application may result in disqualification.

Please write a brief statement as to why you are interested in serving on one of these Boards.

I would like to be on the planning board to help grow & rejuvenate the town of Erwin from a younger persons perspective.

Please indicate your preference by the number (first choice being "1")

Planning Board 1 Recreation _____

Please note: If you are applying for the Planning Board you will not be able to serve on another Board.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 3, 2021

Subject: Audit Report

Our Auditor Bryon Scott is here tonight to present the audit on the Fiscal Year 2019/2021. Overall, it was a good report. We did have two deficiencies that included one budget violation. We went over the approved budget for the sanitation department by \$15,553. This should have been corrected with a budget amendment. Last year, our tipping fees were higher than expected mostly due to people cleaning up their homes and yards during the COVID-19 lockdowns. We also need to change the way we treat the Priebe Fund. Going forward, any purchases made from the Priebe Fund will need to be approved by the Governing Board. The other deficiency we got hit on was the segregation of duties.

Attachments:

- Audit Report

**TOWN OF ERWIN
ERWIN, NORTH CAROLINA
FINANCIAL STATEMENTS
June 30, 2020**

TOWN OF ERWIN, NORTH CAROLINA
FINANCIAL STATEMENTS
June 30, 2020

Patsy M. Carson, Mayor

BOARD OF COMMISSIONERS

Randy L. Baker
Ricky Blackmon
Alvestor L. McKoy

Billy Turnage
Frankie Ballard
Thurman E. Whitman

TOWN OFFICERS

Deborah G. Chestnut
Finance Director

Snow Bowden, Town Manager

Cynthia B. Patterson
Town Clerk

Tim Morris
Attorney

TOWN OF ERWIN, NORTH CAROLINA
TABLE OF CONTENTS
June 30, 2020

<u>Exhibit</u>	<u>Page</u>
FINANCIAL SECTION:	
Independent Auditor's Report	1-2
Management's Discussion and Analysis	3-9
Basic Financial Statements:	
Government-wide Financial Statements:	
1 Statement of Net Position	10
2 Statement of Activities	11
Fund Financial Statements:	
3 Balance Sheet – Governmental Funds	12
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position	13
4 Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	14
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	15
5 Statement of Revenues, Expenditures, and Changes in Fund Balances – Annual Budget and Actual – General Fund and Community Enhancement Fund	16-17
Notes to the Financial Statements	18-36
Required Supplemental Financial Data:	
Schedule of Proportionate Share of Net Pension Liability (Asset) - Local Government Employees' Retirement System	37
Schedule of Contributions - Local Government Employees' Retirement System	38
Schedule of Changes in Total Pension Liability - Law Enforcement Officers' Special Separation Allowance	39
Schedule of Total Pension Liability as a Percentage of Covered Payroll - Law Enforcement Officers' Special Separation Allowance	40
Schedule of Changes in the Total Other Postemployment Benefits Liability and Related Ratios	41

Individual Fund Statements and Schedules:

Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual -	
General Fund	42-45
Al Woodall Park Improvements Fund	46
Community Enhancement Fund	47
Priebe Field Special Revenue Fund	48

Other Schedules:

Schedule of Ad Valorem Taxes Receivable	49
Analysis of Current Tax Levy – Town-Wide Levy	50

Compliance Section:

Report On Internal Control Over Financial Reporting And On Compliance and Other Matters Based On An Audit Of Financial Statements Performed In Accordance With <i>Government Auditing Standards</i>	51-52
Report On Compliance for Each Major State Program; Report on Internal Control Over Compliance; In Accordance with OMB Uniform Guidance and the State Single Audit Implementation Act	53-54
Schedule of Findings and Questioned Costs	55-56
Corrective Action Plan	57
Prior Year Findings	58
Schedule of Expenditures of Federal and State Awards	59
Notes to the Schedule of Expenditures of Federal and State Awards	59

FINANCIAL SECTION



Thompson, Price, Scott, Adams & Co., P.A.
Post Office Box 1690
Elizabethtown, North Carolina 28337
Telephone (910) 862-8129
Fax (910) 862-8120

R. Bryon Scott, CPA
Gregory S. Adams, CPA
Alan W. Thompson, CPA

Independent Auditor's Report

To the Honorable Mayor
and Members of the Town Council
Erwin, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Erwin, North Carolina, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Erwin, North Carolina as of June 30, 2020, and the respective changes in financial position and the respective budgetary comparison for the General Fund and Community Enhancement Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3-9), the Schedules of Employer Contributions Local Government Employees' Retirement System's Schedules of the Proportionate Share of the Net Pension Liability/(Asset) and Contributions (pages 37-38), the Law Enforcement Officers' Special Separation Allowance schedules of the Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll (pages 39-40), the Other Post Employment Benefits' Schedule of Changes in the Total OPEB Liability and Related Ratios (page 41) and, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Town of Erwin, North Carolina. The combining and individual fund financial statements, budgetary schedules, other schedules and the accompanying Schedule of Expenditures of Federal and State Awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200*, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards and the State Single Audit Implementation Act, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund statements, budgetary schedules, other schedules and the Schedule of Expenditures of Federal and State Awards are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us. In our opinion, based on our audit, the procedures performed as described above, the combining and individual fund financial statements, budgetary schedules, other schedules and the Schedule of Expenditures of Federal and State Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 14, 2021 on our consideration of Town of Erwin's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements, and other matters. The purpose of the report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Erwin's internal control over financial reporting and compliance.

Thompson, Price, Scott, Adams & Co., PA

Elizabethtown, North Carolina

April 14, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Erwin, we offer readers of the Town of Erwin's financial statements this narrative overview and analysis of the financial activities of the Town of Erwin for the fiscal year ended June 30, 2020. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the Town's financial statements, which follow this narrative.

FINANCIAL HIGHLIGHTS

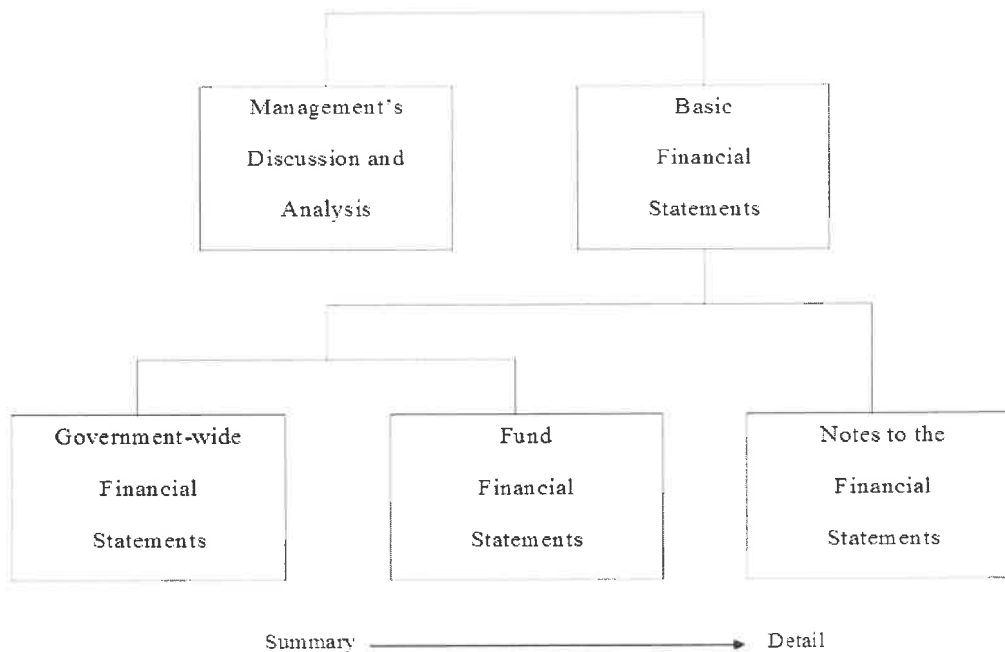
- The assets and deferred outflows of resources of the Town of Erwin exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$8,108,424 (*net position*).
- The government's total net position increased by \$886,418 primarily due to increases in the governmental activities net position.
- As of the close of the current fiscal year, the Town's governmental funds reported ending fund balances of \$5,793,251 an increase of \$128,968. Approximately 14 percent of this total amount, or \$802,373 is nonspendable or restricted.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$1,956,213 or 53 percent of total general fund expenditures for the fiscal year.
- The Town of Erwin's long term debt consists of compensated absences, other post-employment obligation and pension obligations.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the Town of Erwin's basic financial statements. The Town's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the Town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town of Erwin.

Required Components of Annual Financial Report

Figure 1



Management Discussion and Analysis
Town of Erwin

BASIC FINANCIAL STATEMENTS

The first two statements (Exhibits 1 and 2) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the Town's financial status.

The next statements (Exhibits 3 through 5) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the Town's government. These statements provide more detail than the government-wide statements. There are two parts to the Fund Financial Statements: 1) the governmental funds statements; and 2) the budgetary comparison statements.

The next section of the basic financial statements is the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, **supplemental information** is provided to show details about the Town's individual funds. Budgetary information required by the North Carolina General Statutes also can be found in this part of the statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are designed to provide the reader with a broad overview of the Town of Erwin's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the Town's financial status as a whole.

The two government-wide statements report the Town's net position and how it has changed. Net position is the difference between the Town's total assets and deferred outflows of resources and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the Town's financial condition.

The government-wide statements have only one category: 1) governmental activities. The governmental activities include all of the Town's basic services such as public safety, environmental protection, transportation, parks and recreation, and general administration. Property taxes, sales taxes and State and federal grant funds finance most of these activities.

The government-wide financial statements are on Exhibits 1 and 2 of this report.

FUND FINANCIAL STATEMENTS

The fund financial statements (see Figure 1) provide a more detailed look at the Town of Erwin's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Erwin, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance related legal requirements, such as the General Statutes or the Town's budget ordinance. All of the funds of Town of Erwin can be divided into one category: governmental funds.

Governmental Funds – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. All of the Town's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting*, which provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the Town's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

Management Discussion and Analysis
Town of Erwin

The Town of Erwin adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the Town, the management of the Town, and the decisions of the Board about which services to provide and how to pay for them. It also authorizes the Town to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the Town complied with the budget ordinance and whether or not the Town succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the board; 2) the final budget as amended by the board; 3) the actual resources, charges to appropriations, and ending balances in the General Fund; and 4) the difference or variance between the final budget and the actual resources and charges.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements begin on page 18 of this audit report.

Other Information – In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information concerning the Town of Erwin’s progress in funding its obligation to provide various benefits to its employees. Required supplementary information can be found beginning on page 37 of this report.

Interdependence with Other Entities: The Town depends on financial resources flowing from, or associated with, both the Federal Government and the State of North Carolina. Because of this dependency, the Town is subject to changes in specific flows of intergovernmental revenues based on modifications to Federal and State laws and Federal and State appropriations.

Government-Wide Financial Analysis

Town of Erwin’s Net Position
Figure 2

	Governmental Activities	
	2020	2019
Assets		
Current and other assets:	\$ 5,989,625	\$ 5,873,606
Capital Assets	3,684,303	2,698,653
Total assets	<u>9,673,928</u>	<u>8,572,259</u>
Deferred Outflows of Resources	<u>460,524</u>	<u>502,670</u>
Liabilities		
Long-term liabilities outstanding	1,736,111	1,539,785
Other liabilities	200,134	237,990
Total liabilities	<u>1,936,245</u>	<u>1,777,775</u>
Deferred inflows of resources	<u>89,783</u>	<u>75,148</u>
Net Position		
Net Investment in Capital Assets	3,684,303	2,698,653
Restricted	802,373	830,589
Unrestricted(Deficit)	3,621,748	3,692,764
Total Net Position	<u>\$ 8,108,424</u>	<u>\$ 7,222,006</u>

Management Discussion and Analysis
Town of Erwin

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The assets and deferred outflows of resources of the Town of Erwin exceeded liabilities and deferred inflows of resources by \$8,108,424 as of June 30, 2020. The Town's net position increased by \$886,418 for the fiscal year ended June 30, 2020. However, a portion, \$3,684,303 (46%), reflects the Town's net investment in capital assets (e.g. land, buildings, machinery, and equipment). The Town of Erwin uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town of Erwin's net investment in capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. An additional portion of the Town of Erwin's net position of \$802,373 (10%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of \$3,621,748 (44%) is unrestricted.

Several particular aspects of the Town's financial operations influenced the increase in total unrestricted governmental type net position:

- Revenues increased.
- Expenditures also increased.

Town of Erwin's Changes in Net Position
Figure 3

	Governmental Activities	
	2020	2019
Revenues		
Program Revenues		
Charges for Services	\$ 639,546	\$ 647,756
Grants and Entitlements	1,078,639	476,198
General Revenue		
Property Taxes	1,345,047	1,320,641
Grants and contributions not restricted to specific programs	946,539	914,486
Other Taxes	243,301	231,657
Investment Earnings	20,907	27,487
Other	25,892	49,569
Total Revenues	<u>4,299,871</u>	<u>3,667,794</u>
Expenses		
General Government	701,949	682,236
Public Safety	1,272,202	1,133,136
Transportation	626,241	711,360
Environmental Protection	341,284	393,172
Cultural and Recreation	471,777	471,393
Total Expenses	<u>3,413,453</u>	<u>3,391,297</u>
Increase(Decrease) in Net Position	<u>886,418</u>	<u>276,497</u>
Net Position, beginning	<u>7,222,006</u>	<u>6,945,509</u>
Net Position, ending	<u>\$ 8,108,424</u>	<u>\$ 7,222,006</u>

Governmental Activities - Governmental activities increased the Town of Erwin's net position by \$886,418, thereby accounting for all of the increase in the net position of the Town of Erwin. Key elements of the increase were mentioned above. The increase was larger than the previous year.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

As noted earlier, the Town of Erwin uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the Town of Erwin's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Town of Erwin's financing requirements.

The general fund is the chief operating fund of the Town of Erwin. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$1,956,213, while total fund balance reached \$2,688,762.

At June 30, 2020, the governmental funds of Town of Erwin reported a combined fund balance of \$5,793,251 with a net increase in fund balance of \$128,968. Included in this change in fund balance is an increase in fund balance of the General Fund.

General Fund Budgetary Highlights. During the fiscal year, the Town revised the budget on several occasions. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriations that become necessary to maintain services.

The more notable budget amendments made by the Town of Erwin during fiscal year ending June 30, 2020 are as follows:

- Additional improvements to Town infrastructure and purchase of fixed assets.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. The Town of Erwin's investment in capital assets for its governmental activities as of June 30, 2020, totals \$3,684,303 (net of accumulated depreciation). These assets include buildings, machinery and equipment, and vehicles.

Major capital asset transactions during the fiscal year include the following:

- Various construction in progress.
- The addition of various equipment.

**Town of Erwin’s Capital Assets
 (net of depreciation)
 Figure 4**

	Governmental Activities	
	2020	2019
Land	\$ 191,207	\$ 191,207
Construction in Progress	1,257,497	110,436
Buildings and Improvements	1,554,741	1,621,169
Equipment	12,000	18,660
Vehicles and Motor Equipment	199,638	276,614
Infrastructure	393,491	401,188
Land Improvements	75,729	79,379
	\$ 3,684,303	\$ 2,698,653

Additional information on the Town’s capital assets can be found beginning on page 24. of the Basic Financial Statements.

Long-term Debt. As of June 30, 2020, the Town of Erwin has no outstanding debt.

North Carolina general statutes limit the amount of general obligation debt that a unit of government can issue to 8 percent of the total assessed value of taxable property located within that government’s boundaries. The legal debt margin for the Town of Erwin is \$20,712,754. The Town did not issue any bonds during the fiscal year 2019-2020. Additional information regarding the Town’s long-term debt can be found beginning on page 35.

ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES

The following key economic indicators reflect the growth and prosperity of the Town of Erwin.

- The Town of Erwin’s capability to grow its tax base while implementing a fiscally conservative policy has allowed the tax rate to remain consistent, although the County Revaluation has increased the overall tax base with increases to property values within the Town, and serves as an indicator of the progressing economy in Erwin.
- The Town of Erwin must seek to diversify its economy and move from its roots of manufacturing reliance. Efforts are underway to expand and enhance the commercial growth corridor of 421 as well as a downtown revitalization initiative.

The Town will continually need to closely examine all areas of revenues and expenditures as part of standard operations of procedure to increase unrestricted revenue.

BUDGET HIGHLIGHTS FOR THE FISCAL YEAR ENDING JUNE 30, 2021

Governmental Activities – General Fund

The Town of Erwin has not changed the ad valorem tax rate with the 2020-2021 adopted budget. Due to external economic factors, the Town of Erwin does not expect increases in the collection of revenues from state shared sales or franchise taxes. The lack of expected increases is anticipated to lead to the sustaining of budgeted revenue for the fiscal year ending June 30, 2021. The Town will use these revenues to finance programs currently in place.

Management Discussion and Analysis
Town of Erwin

Budgeted expenditures in the General Fund are expected to remain relatively consistent with previous levels due to continued and focused efforts by management to contain expenses and continue to deliver necessary services.

REQUESTS FOR INFORMATION

This report is designed to provide an overview of the Town of Erwin's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to Snow Bowden, Town Manager, Town of Erwin, P.O. Box 459, Erwin NC 28339. Mr. Bowden can be reached by e-mail at townmanager@erwin-nc.org or by telephone at (910) 897-5140. Additional information about the unit may be obtained from the Town of Erwin website at www.erwin-nc.org.

Basic Financial Statements

Town of Erwin, North Carolina
Statement of Net Position
June 30, 2020

Exhibit I

	<u>Governmental Activities</u>
Assets	
Current assets:	
Cash & cash equivalents	\$ 5,288,789
Restricted cash	316,965
Taxes receivable (net)	16,174
Accrued interest receivable on taxes	3,021
Due from other governments	364,676
Total current assets	<u>5,989,625</u>
Non-current Assets:	
Capital Assets:	
Land and nondepreciable improvements	1,448,704
Other capital assets, net of depreciation	2,235,599
Total capital assets	<u>3,684,303</u>
Total Assets	<u>9,673,928</u>
Deferred Outflows of Resources	
Pension deferrals	305,851
OPEB deferrals	154,673
Total Deferred Outflows of Resources	<u>460,524</u>
Liabilities	
Current liabilities:	
Accounts payable and accrued liabilities	175,626
Current portion of long-term debt	24,508
Long-term Liabilities:	
Net pension liability-LGERS	414,827
Total OPEB liability	939,975
Total pension liability-LEO	304,626
Due in more than one year	76,683
Total liabilities	<u>1,936,245</u>
Deferred Inflows of Resources	
Prepaid taxes	1,553
Pension deferrals	62,894
OPEB deferrals	25,336
	<u>89,783</u>
Net Position	
Net Investment in capital assets	3,684,303
Restricted for:	
Stabilization by state statute	485,408
Streets	315,381
Public safety	1,584
Unrestricted	3,621,748
Total Net Position	<u>\$ 8,108,424</u>

The notes to the financial statements are an integral part of this statement.

Town of Erwin, North Carolina
Statement of Activities
For the Year Ended June 30, 2020

Exhibit 2

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Service	Operating Grants and Contributions	Capital Grants and Contributions	
Primary Government:					
Governmental Activities:					
General Government	\$ 701,949	\$ 47,664	\$ -	\$ -	\$ (654,285)
Public Safety	1,272,202	107,461	2,107	-	(1,162,634)
Transportation	626,241	10,148	139,692	704,955	228,554
Environmental Protection	341,284	445,725	-	-	104,441
Cultural and Recreation	471,777	28,548	3,823	228,062	(211,344)
Total Governmental Activities	\$ 3,413,453	\$ 639,546	\$ 145,622	\$ 933,017	(1,695,268)

General Revenues:

Taxes:

Property taxes, levied for general purpose	1,345,047
Other taxes	243,301
Grants and contributions not restricted to specific programs	946,539
Investment earnings, unrestricted	20,907
Miscellaneous, unrestricted	25,892
Total general revenues	<u>2,581,686</u>
Change in net position	<u>886,418</u>
Net position - beginning	<u>7,222,006</u>
Net position - ending	<u>\$ 8,108,424</u>

Town of Erwin, North Carolina
Balance Sheet
Governmental Funds
June 30, 2020

Exhibit 3

	Major Funds			Non-Major Fund	Total Governmental Funds
	General Fund	Al Woodall Park Improvements	Community Enhancement Fund	Priebe Field Capital Project	
Assets					
Cash and cash equivalents	\$ 2,354,124	\$ 416,357	\$ 2,507,531	\$ 10,777	\$ 5,288,789
Restricted cash	316,965	-	-	-	316,965
Receivables (net):					
Taxes	16,174	-	-	-	16,174
Accounts	50	-	-	-	50
Due from other funds	-	-	120,732	-	120,732
Due from other governments	315,534	48,955	-	137	364,626
Total assets	<u>3,002,847</u>	<u>465,312</u>	<u>2,628,263</u>	<u>10,914</u>	<u>6,107,336</u>
Liabilities					
Accounts payable and accrued liabilities	175,626	-	-	-	175,626
Due to other funds	120,732	-	-	-	120,732
Total liabilities	<u>296,358</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>296,358</u>
Deferred inflows of resources					
Property tax receivable	16,174	-	-	-	16,174
Prepaid taxes	1,553	-	-	-	1,553
Total deferred inflows of resources	<u>17,727</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,727</u>
Fund Balances:					
Restricted					
Stabilization by State Statute	315,584	48,955	120,732	137	485,408
Streets	315,381	-	-	-	315,381
Public Safety	1,584	-	-	-	1,584
Committed					
Cultural and Recreation	-	416,357	-	10,777	427,134
Capital Projects	-	-	2,507,531	-	2,507,531
Assigned					
Subsequent Year Expenditures	100,000	-	-	-	100,000
Unassigned	1,956,213	-	-	-	1,956,213
Total fund balances	<u>2,688,762</u>	<u>465,312</u>	<u>2,628,263</u>	<u>10,914</u>	<u>5,793,251</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 3,002,847</u>	<u>\$ 465,312</u>	<u>\$ 2,628,263</u>	<u>\$ 10,914</u>	<u>\$ 6,107,336</u>

Town of Erwin, North Carolina
Balance Sheet
Governmental Funds
June 30, 2020

Exhibit 3, continued

Amounts reported for governmental activities in the Statement of Net Position (Exhibit 1) are different because:		
Total Fund Balance, Governmental Funds		5,793,251
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		
Gross capital assets at historical cost	\$ 7,070,281	
Accumulated depreciation	<u>(3,385,978)</u>	3,684,303
Deferred outflows of resources related to pensions are not reported in the funds		305,851
Deferred outflows of resources related to OPEB are not reported in the funds		154,673
Other long-term assets (accrued interest receivable from taxes) are not available to pay for current-period expenditures and therefore are inflows or resources.		3,021
Earned revenues considered deferred inflows of resources in fund statements.		16,174
Long-term liabilities used in governmental activities are not financial uses and therefore are not reported in the funds.		
Compensated absences		(101,191)
Net pension liability		(414,827)
Total OPEB liability		(939,975)
Total pension liability		(304,626)
Deferred inflows of resources related to pensions are not reported in the funds		(62,894)
Deferred inflows of resources related to OPEB are not reported in the funds		<u>(25,336)</u>
Net position of governmental activities	\$	<u><u>8,108,424</u></u>

Town of Erwin, North Carolina
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended June 30, 2020

Exhibit 4

	Major Funds			Non-Major Fund	Total Governmental Funds
	General Fund	Rail Trail Capital Project	Community Enhancement Fund	Priebe Field Capital Project	
Revenues					
Ad valorem taxes	\$ 1,341,959	\$ -	\$ -	\$ -	\$ 1,341,959
Other taxes and licenses	243,301	-	-	-	243,301
Unrestricted intergovernmental	946,539	-	-	-	946,539
Restricted intergovernmental	846,754	221,062	-	-	1,067,816
Permits and fees	8,443	-	-	-	8,443
Sales and services	606,180	-	24,923	-	631,103
Other revenues	40,506	7,000	6,293	3,823	57,622
Total revenues	<u>4,033,682</u>	<u>228,062</u>	<u>31,216</u>	<u>3,823</u>	<u>4,296,783</u>
Expenditures					
Current:					
General government	646,258	-	-	-	646,258
Public safety	1,110,978	-	-	-	1,110,978
Transportation	1,171,813	-	-	-	1,171,813
Public works	100,515	-	-	-	100,515
Environmental protection	334,455	-	-	-	334,455
Cultural and recreation	358,721	442,106	-	2,969	803,796
Total expenditures	<u>3,722,740</u>	<u>442,106</u>	<u>-</u>	<u>2,969</u>	<u>4,167,815</u>
Revenues over (under) expenditures	<u>310,942</u>	<u>(214,044)</u>	<u>31,216</u>	<u>854</u>	<u>128,968</u>
Other financing sources (uses):					
Transfers from other funds	-	679,356	-	-	679,356
Transfers to other funds	-	-	(679,356)	-	(679,356)
Total other financing sources (uses)	<u>-</u>	<u>679,356</u>	<u>(679,356)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	310,942	465,312	(648,140)	854	128,968
Fund balances, beginning	<u>2,377,820</u>	<u>-</u>	<u>3,276,403</u>	<u>10,060</u>	<u>5,664,283</u>
Fund balances, ending	<u>\$ 2,688,762</u>	<u>\$ 465,312</u>	<u>\$ 2,628,263</u>	<u>\$ 10,914</u>	<u>\$ 5,793,251</u>

Town of Erwin, North Carolina
**Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balance to the Statement of Activities**
Governmental Funds
For the Year Ended June 30, 2020

Exhibit 4,
Continued

Amounts reported for governmental activities in the statement of activities are different because:

Net changes in fund balances - total governmental funds	\$	128,968
---	----	---------

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlay expenditures that were capitalized		1,197,297
Depreciation expense for Governmental assets		(211,647)

Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities		99,826
--	--	--------

Benefit payments paid and administrative expense for the LEOSSA are not included on the Statement of Activities		13,585
---	--	--------

OPEB Benefit payments paid and administrative expense made in the current year are not included on the Statement of Activities		15,552
--	--	--------

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		
Change in unavailable revenue for tax revenues		3,088

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Compensated absences		(8,489)
Pension expenses		(15,475)
Other postemployment benefits expenses		(148,975)
Net pension obligation		<u>(187,312)</u>

Total changes in net position of governmental activities.	\$	<u><u>886,418</u></u>
---	----	-----------------------

Town of Erwin, North Carolina
Statement of Revenues, Expenditures, and Changes in Fund Balance -
General Fund Budget and Actual
For the Year Ended June 30, 2020

Exhibit 5

	General Fund			Variance With Final Budget - Positive (Negative)
	Original	Final	Actual Amounts	
Revenues:				
Ad valorem taxes	\$ 1,265,704	\$ 1,291,898	\$ 1,341,959	\$ 50,061
Other taxes and licenses	228,144	224,638	243,301	18,663
Unrestricted intergovernmental	803,000	893,040	946,539	53,499
Restricted intergovernmental	338,000	942,828	846,754	(96,074)
Permits and fees	10,640	10,640	8,443	(2,197)
Sales and services	473,628	638,287	606,180	(32,107)
Other revenues	37,599	37,349	40,506	3,157
Total revenues	<u>3,156,715</u>	<u>4,038,680</u>	<u>4,033,682</u>	<u>(4,998)</u>
Expenditures:				
Current:				
General government	631,755	746,513	646,258	100,255
Public safety	1,282,548	1,203,700	1,110,978	92,722
Transportation	572,411	1,378,355	1,171,813	206,542
Public works	102,552	145,647	100,515	45,132
Environmental protection	323,790	318,902	334,455	(15,553)
Cultural and recreation	393,659	426,021	358,721	67,300
Total expenditures	<u>3,306,715</u>	<u>4,219,138</u>	<u>3,722,740</u>	<u>496,398</u>
Revenues over (under) expenditures	<u>(150,000)</u>	<u>(180,458)</u>	<u>310,942</u>	<u>491,400</u>
Other financing sources (uses):				
Transfers from other funds	50,000	-	-	-
Fund balance appropriated	100,000	180,458	-	(180,458)
Total other financing sources (uses)	<u>150,000</u>	<u>180,458</u>	<u>-</u>	<u>(180,458)</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	310,942	<u>\$ 310,942</u>
Fund balances, beginning			<u>2,377,820</u>	
Fund balances, ending			<u>\$ 2,688,762</u>	

The notes to the financial statements are an integral part of this statement.

Town of Erwin, North Carolina
Statement of Revenues, Expenditures, and Changes in Fund Balance -
Community Enhancement Fund Budget and Actual
For the Year Ended June 30, 2020

Exhibit 5

	Community Enhancement Fund			Variance With Final Budget - Positive (Negative)
	Original	Final	Actual Amounts	
Revenues:				
Ad valorem taxes	\$ -	\$ -	\$ -	\$ -
Other taxes and licenses	-	-	-	-
Unrestricted intergovernmental	-	-	-	-
Restricted intergovernmental	-	-	-	-
Permits and fees	-	-	-	-
Sales and services	-	-	24,923	24,923
Other revenues	-	-	6,293	6,293
Total revenues	<u>-</u>	<u>-</u>	<u>31,216</u>	<u>31,216</u>
Expenditures:				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Transportation	-	-	-	-
Public works	-	-	-	-
Environmental protection	-	-	-	-
Cultural and recreation	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>31,216</u>	<u>31,216</u>
Other financing sources (uses):				
Transfers from other funds	-	-	-	-
Transfers to other funds	-	(679,356)	(679,356)	-
Fund balance appropriated	-	679,356	-	(679,356)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(679,356)</u>	<u>(679,356)</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	(648,140)	<u>\$ (648,140)</u>
Fund balances, beginning			3,276,403	
Fund balances, ending			<u>\$ 2,628,263</u>	

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Erwin conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

A. Reporting Entity

The Town of Erwin (the Town) is a municipal corporation that is governed by an elected mayor and a six-member council.

B. Basis of Presentation

Government-wide Statements: The statement of net position and the statement of activities display information about the primary government. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the Town. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties. The Town does not have any business-type activities.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Town's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds. The Town does not have any proprietary funds.

The Town reports the following major governmental funds:

General Fund – The General Fund is the general operating fund of the Town. The General Fund accounts for all financial resources of the general government except those required to be accounted for in another fund. The primary revenue sources are ad valorem taxes, State grants, and various other taxes and licenses. The primary expenditures are for public safety, street maintenance and construction, sanitation services and cultural and recreation.

Community Enhancement Fund - This fund was created from the sale proceeds of the Town's water and sewer system. Earnings and cell tower lease will be accumulated and expended for community enhancement projects within the Town.

The Town reports the following non-major governmental funds:

Priebe Field Capital Project - This fund is used to account for grant funds and local donations for the improvement of a Town recreation park.

C. Measurement Focus and Basis of Accounting

In accordance with North Carolina General Statutes, all funds of the Town are maintained during the year using the modified accrual basis of accounting.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

Government-wide Financial Statements. The government-wide financial statements are reported using the economic resources measurement focus. The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non exchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Governmental Fund Financial Statements. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The Town considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Ad valorem taxes receivable are not accrued as a revenue because the amount is not susceptible to accrual. At June 30, taxes receivable for property other than motor vehicles are materially past due and are not considered to be an available resource to finance the operations of the current year. Also, as of September 1, 2013, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, the State of North Carolina is responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. Property taxes are due when vehicles are registered. The billed taxes are applicable to the fiscal year in which they are received. Uncollected taxes that were billed in periods prior to September 1, 2013 and for limited registration plates are shown as a receivable in these financial statements and are offset by deferred inflows of resources.

Sales taxes and certain intergovernmental revenues, such as the beer and wine tax, collected and held by the State at year-end on behalf of the Town are recognized as revenue. Sales taxes are considered a shared revenue for the Town of Erwin because the tax is levied by Harnett County and then remitted to and distributed by the State. Most intergovernmental revenues and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. All taxes, including those dedicated for specific purposes are reported as general revenues rather than program revenues. Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then general revenues.

D. Budgetary Data

The Town's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund and the Community Enhancement Fund. All annual appropriations lapse at fiscal year-end. Project ordinances are adopted for the Capital Project Funds. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the functional level for all annually budgeted funds and at the project level for the multi year funds. The Town manager is authorized by the budget ordinance to transfer appropriations between functional areas within a fund up to 5 percent of the appropriated monies for the department where the allocation is reduced; however, any revisions that alter the total expenditures of any fund or exceed the 5 percent limitation must be approved the governing board. During the year, several amendments to the original budget were necessary.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Fund Equity

Deposits and Investments - All deposits of the Town are made in board-designated official depositories and are secured as required by State law [G. S. 159-31]. The Town may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the Town may establish time deposit accounts such as Now and SuperNow accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30(c)] authorizes the Town to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances and the North Carolina Capital Management Trust (NCCMT). The Town's investments are reported at fair value. The NCCMT Government Portfolio, a SEC-registered (2a-7) money market mutual fund, is measured at fair value. The NCCMT- Term Portfolio is bond fund, has no rating and is measured at fair value. As of June 30, 2020, the Term Portfolio has a duration of .15 years. Because the NCCMT Government and Term Portfolios have a weighted average maturity of less than 90 days, they are presented as an investment with a maturity of less than 6 months.

In accordance with State law, the Town has invested in securities which are callable and which provide for periodic interest rate increases in specific increments until maturity. These investments are reported at fair value as determined by quoted market prices.

Cash and Cash Equivalents - The Town pools money from several funds to facilitate disbursement and investment and to maximize investment income. Therefore, all cash and investments are essentially demand deposits and are considered cash and cash equivalents.

Restricted Cash –Powell Bill funds are classified as restricted cash because they can be expended only for the purposes of maintaining, repairing, constructing, reconstructing or widening of local streets per G.S. 136-41.1 through 136-41.4. Grant and local donations raised for the purpose of remodeling the depot are held as restricted until expended for that purpose. Controlled substance tax and other forfeiture funds are held as restricted until expended for that purpose.

Governmental Activities		
General Fund		
Streets	\$	315,381
Public Safety		1,584
Total Governmental Activities	\$	316,965

Ad Valorem Taxes Receivable - In accordance with State law [G. S. 105-347 and G. S. 159-13(a)], the Town levies ad valorem taxes on property other than motor vehicles on July 1st, the beginning of the fiscal year. The taxes are due on September 1st (lien date); however, interest does not accrue until the following January 6th. These taxes are based on the assessed values as of January 1, 2019. As allowed by State law, the Town has established a schedule of discounts that apply to taxes that are paid prior to the due date. In the Town's General Fund, ad valorem tax revenues are reported net of such discounts.

Allowance for Doubtful Accounts - All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years.

Inventory - The Town does not maintain any inventories.

Capital Assets - Capital assets are defined by the government as assets with an initial, individual cost of more than a certain cost and an estimated useful life in excess of two years. Minimum capitalization costs are as follows: land, \$5,000; buildings, improvements, and other plant and distribution systems, \$5,000; infrastructure, \$5,000; furniture and equipment, \$5,000; and vehicles, \$5,000. Donated capital assets received prior to June 30, 2015 are recorded at their estimated fair value at the date of donation. Donated capital assets received after June 30, 2015 are recorded at acquisition value. All other purchased or constructed capital assets are reported at cost or estimated historical cost. General infrastructure assets acquired prior to July 1, 2003, consist of the road network and water and sewer system

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

assets that were acquired or that received substantial improvements subsequent to July 1, 1980, and are reported at estimated historical cost using deflated replacement cost. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Infrastructure	30
Buildings	40
Other Improvements	20
Motor Vehicles	5
Equipment & Furniture	10
Plant Assets	50

Deferred Outflows/Inflows of Resources - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The Town has one item that meets this criterion, pension deferrals for the 2020 fiscal year. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Town has several items that meet the criterion for this category - prepaid taxes, property taxes receivable, and pension deferrals for the 2020 fiscal year.

Long-Term Obligations - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities fund type statement of net position.

In the fund financial statements for governmental fund types, the face amount of debt issued is reported as other financing sources.

Compensated Absences - The vacation policy of the Town provides for the accumulation of up to thirty (30) days earned vacation leave with such leave being fully vested when earned. For the Town's government-wide funds, an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned. The Town has assumed a first in-first out method of using accumulated compensated time. The current portion of the accumulated vacation pay is not considered to be material; therefore, no expenditure or liability has been reported in the government wide.

The Town's sick leave policy provide for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since the Town does not have any obligation for the accumulated sick leave until it is taken, no accrual for sick leave has been made.

Net Position/Fund Balances

Net Position - Net position in government-wide fund financial statements is classified as net investment in capital assets; restricted; and unrestricted. Restricted net position represents constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through state statute.

Fund Balances - In the governmental fund financial statements, fund balance is composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

The governmental fund types classify fund balances as follows:

Nonspendable Fund Balance – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

Restricted for Stabilization by State Statute – North Carolina G.S. 159-8 prohibits units of government from budgeting or spending a portion of their fund balance. This is one of several statutes enacted by the North Carolina State Legislature in the 1930's that were designed to improve and maintain the fiscal health of local government units. Restricted by State statute (RSS), is calculated at the end of each fiscal year for all annually budgeted funds. The calculation in G.S. 159-8(a) provides a formula for determining what portion of fund balance is available for appropriation. The amount of fund balance not available for appropriation is what is known as "restricted by State statute". *Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts, as those figures stand at the close of the fiscal year next preceding the budget.* Per GASB guidance, RSS is considered a resource upon which a restriction is "imposed by law through constitutional provisions or enabling legislation." RSS is reduced by inventories and prepaids as they are classified as nonspendable. Outstanding Encumbrances are included within RSS. RSS is included as a component of Restricted Net position and Restricted fund balance on the face of the balance sheet.

Restricted for Streets - Powell Bill portion of fund balance that is restricted by revenue source for street construction and maintenance expenditures. This amount represents the balance of the total unexpended Powell Bill funds.

Restricted for Public Safety – portion of fund balance that is restricted by the funding source, which provides the Town with a portion of drug seizure money.

Committed Fund Balance – portion of fund balance that can only be used for specific purposes imposed by majority vote by quorum of Town of Erwin's governing body (highest level of decision-making authority). The governing body can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Committed for Cultural and Recreation – portion of fund balance committed by the Board for parks and recreation expenditures.

Capital Projects – portion of fund balance committed by the Board for capital improvements.

Assigned fund balance – portion of fund balance that Town of Erwin intends to use for specific purposes.

Subsequent year's expenditures – portion of fund balance that is appropriated in the next year's budget that is not already classified in restricted or committed. The governing body approves the appropriation and any modifications to the original budget.

Unassigned fund balance – the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The Town of Erwin adheres to the North Carolina Local Government Commission's recommendation of a minimum fund balance for the general fund which instructs management to conduct the business of the Town in such a manner that available fund balance does not go below eight percent of budgeted expenditures. Any portion of the general fund balance in excess of 8% of budgeted expenditures may be appropriated for one-time expenditures and may not be used for any purpose that would obligate the Town in a future budget.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

Defined Benefit Cost-Sharing Plans - For purposes of measuring the net pension (asset)/liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LGERS) and additions to/deductions from LGERS' fiduciary net position have been determined on the same basis as they are reported by LGERS. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The Town of Erwin's employer contributions are recognized when due and the Town of Erwin has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS. Investments are reported at fair value.

NOTE 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Significant Violations of Finance-Related Legal and Contractual Provisions

1. Noncompliance with N.C. General Statutes

None.

2. Contractual Violations

None.

B. Deficit in Fund Balance or Net Position of Individual Funds

None.

C. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2020, expenditures made in the Town's sanitation department of the General Fund exceeded budgeted amounts by \$15,553 due to unexpected expenses at year end. The Town plans closer monitoring of the expenditure process to assure adequate appropriations prior to incurring expenditures and the preaudit process is completed. Also, the Priebe Field Special Revenue Fund exceeded the authorized appropriations made by the governing board by \$2,969. This over-expenditure occurred due to unplanned expenses incurred based on donations received by the fund. The Priebe Field Committee, management and the Board will work together to appropriate expenditures based on donations received before incurring the cost.

D. Timeliness of Audit

The audit report was issued 3 months after the required due date of January 31, 2021. The Town had not requested an actuarial study be completed on the Other Post-Employment Benefits plan until after year end. This delayed the audit from being completed. Management created a plan to ensure all year end studies be submitted for completion when requested by the actuarial company.

NOTE 3: DETAIL NOTES ON ALL FUNDS

A. Assets

Deposits - All the deposits of the Town are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the Town's agents in these units' names. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the Town, these deposits are considered to be held by the Town's agents in their name. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the Town or the escrow agent. Because of the inability to measure the exact amounts of collateral pledged for the Town under the Pooling Method, the potential exists for undercollateralization. This risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method. The Town has no formal policy regarding custodial credit risk for deposits, but relies on the State Treasurer to enforce standards of minimum capitalization for all pooling method financial institutions and to monitor them for compliance. The Town complies with the provisions of G.S. 159-31 when designating official depositories and verifying that deposits are properly secured.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

At June 30, 2020, the Town's deposits had a carrying amount of \$5,605,554 and a bank balance of \$5,621,108. Of the bank balance, \$750,000 was covered by federal depository insurance and the remainder was covered under the pooling method or pledged assets by the financial institution. At June 30, 2020, the Town's petty cash fund totaled \$200.

Receivables – Allowance for Doubtful Accounts

The amounts presented in the Balance Sheet and the Statement of Net Position is net of the following allowance for doubtful accounts:

Fund	June 30, 2020
General Fund	
Taxes Receivable	\$ 41,668
Total	\$ 41,668

Capital Assets

Capital asset activity for the year ended June 30, 2020, was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Governmental Activities:				
Capital Assets not Being Depreciated:				
Land	\$ 191,207	\$ -	\$ -	\$ 191,207
Construction in Progress	110,436	1,147,061	-	1,257,497
Total Capital Assets not Being Depreciated:	301,643	1,147,061	-	1,448,704
Capital Assets Being Depreciated:				
Buildings	2,607,919	-	-	2,607,919
Equipment	976,692	12,000	-	988,692
Vehicles and Motor Equipment	1,192,062	-	-	1,192,062
Infrastructure	611,510	38,236	-	649,746
Land Improvements	158,700	-	-	158,700
Furniture	24,458	-	-	24,458
Total Capital Assets Being Depreciated:	5,571,341	50,236	-	5,621,577
Less Accumulated Depreciation				
Buildings	986,750	66,428	-	1,053,178
Equipment	958,032	18,660	-	976,692
Vehicles and Motor Equipment	915,448	76,976	-	992,424
Infrastructure	210,322	45,933	-	256,255
Land Improvements	79,321	3,650	-	82,971
Furniture	24,458	-	-	24,458
Total Accumulated Depreciation	3,174,331	\$ 211,647	\$ -	3,385,978
Total Capital Assets Being Depreciated, net	2,397,010			2,235,599
Governmental Activity Capital Assets, net	\$ 2,698,653			\$ 3,684,303

Primary Government

Depreciation expense was charged to functions/programs of the primary government as follows:

General Government	\$ 35,024
Public Safety	47,837
Transportation	43,013
Cultural & Recreational	85,773
Total Depreciation Expense	\$ 211,647

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

B. Liabilities

1. Pension Plan and Postemployment Obligations

a. Local Governmental Employees' Retirement System

Plan Description. The Town of Erwin is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) of participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits Provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters and rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

Contributions. Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. Town of Erwin employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The Town of Erwin's contractually required contribution rate for the year ended June 30, 2020, was 9.70% of compensation for law enforcement officers and 9.07% for general employees and firefighters, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the Town of Erwin were \$99,826 for the year ended June 30, 2020.

Refunds of Contributions – Town employees who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60 day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the Town reported a liability of \$414,827 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2018. The total pension liability was then rolled forward to the measurement date of June 30, 2019 utilizing update procedures incorporating the actuarial assumptions. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2019 (measurement date), the Town's proportion was 0.01519%, which was a decrease of 0.00090% from its proportion measured as of June 30, 2018.

For the year ended June 30, 2020, the Town recognized pension expense of \$187,312. At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 71,029	\$ -
Changes of assumptions	67,610	-
Net difference between projected and actual earnings on pension plan investments	10,119	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	13,781	11,675
Town contributions subsequent to the measurement date	99,826	-
Total	\$ 262,365	\$ 11,675

\$99,826 reported as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as an increase of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2021	\$ 74,019
2022	24,201
2023	42,981
2024	9,663
	\$ 150,864

Actuarial Assumptions. The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	4.25 to 8.55 percent, including inflation and productivity factor
Investment rate of return	7.00 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed Income	29.0%	1.4%
Global Equity	42.0%	5.3%
Real Estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Inflation Protection	6.0%	4.0%
Total	<u>100%</u>	

The information above is based on 30-year expectations developed with the consulting actuary for the 2019 asset liability and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.00%. All rates of return and inflation are annualized.

Discount rate. The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Town's proportionate share of the net pension asset to changes in the discount rate. The following presents the Town's proportionate share of the net pension asset calculated using the discount rate of 7.00 percent, as well as what the Town's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00 percent) or one percentage point higher (8.00 percent) than the current rate:

	<u>1% Decrease (6.00%)</u>	<u>Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
Town's proportionate share of the net pension liability (asset)	\$ 948,785	\$ 414,827	\$ (29,000)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

b. Law Enforcement Officers Special Separation Allowance

Plan Description. The Town of Erwin administers a public employee retirement system (the "Separation Allowance"), a single-employer defined benefit pension plan that provides retirement benefits to the Town's qualified sworn law enforcement officers under the age of 62 who have completed at least 30 years of creditable service or have attained 55 years of age and have completed five or more years of creditable service. The Separation Allowance is equal to 0.85 percent of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

All full-time law enforcement officers of the Town are covered by the Separation Allowance. At December 31, 2018, the Separation Allowance's membership consisted of:

Retirees receiving benefits	2
Terminated plan members entitled to but not yet receiving benefits	-
Active plan members	9
Total	11

Summary of Significant Accounting Policies:

Basis of Accounting. The Town has chosen to fund the Separation Allowance on a pay as you go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

The Separation Allowance has no assets accumulated in a trust that meets the following criteria which are outlined in GASB Statements 73.

Actuarial Assumptions

The entry age actuarial cost method was used in the December 31, 2018 valuation. The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50 percent
Salary increases	3.50 to 7.35 percent, including inflation and productivity factor
Discount rate	3.26%

The discount rate used to measure the TPL is the S&P Municipal Bond 20 Year High Grade Rate Index.

Mortality rates are based on the RP-2000 Mortality tables with adjustments for mortality improvements based on Scale AA.

Contributions.

The Town is required by Article 12D of G.S. Chapter 143 to provide these retirement benefits and has chosen to fund the amounts necessary to cover the benefits earned on a pay as you go basis through appropriations made in the General Fund operating budget. There were no contributions made by employees. The Town's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. Administration costs of the Separation Allowance are financed through investment earnings. The Town paid \$13,585 as benefits came due for the reporting period.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the Town reported a total pension liability of \$304,626. The total pension liability was measured as of December 31, 2019 based on a December 31, 2018 actuarial valuation. The total pension liability was then rolled forward to the measurement date of December 31, 2019 utilizing update procedures incorporating the actuarial assumptions. For the year ended June 30, 2020, the Town recognized pension expense of \$15,475.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 16,803	\$ 41,870
Changes of assumptions and other inputs	13,098	9,349
Benefit payments and administrative expenses subsequent to the measurement date.	13,585	-
Total	\$ 43,486	\$ 51,219

\$13,585 paid as benefits came due and \$0 of administrative expenses subsequent to the measurement date have been reported as deferred outflows of resources and will be recognized as a decrease of the total pension liability in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2021	\$ (7,607)
2022	(7,043)
2023	(1,696)
2024	(3,068)
2025	(1,904)
Thereafter	-
	\$ (21,318)

Sensitivity of the Town's total pension liability to changes in the discount rate. The following presents the Town's total pension liability calculated using the discount rate of 3.26 percent, as well as what the Town's total pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.26 percent) or 1-percentage-point higher (4.26 percent) than the current rate:

	1% Decrease (2.26%)	Discount Rate (3.26%)	1% Increase (4.26%)
Total Pension Liability	\$ 326,310	\$ 304,626	\$ 284,963

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

**Schedule of Changes in Total Pension Liability
Law Enforcement Officers' Special Separation Allowance**

	2020
Beginning balance	\$ 332,188
Service Cost	11,100
Interest on the total pension liability	11,597
Changes of benefit terms	-
Differences between expected and actual experience in the measurement of the total pension liability	(30,792)
Changes of assumptions or other inputs	7,703
Benefit payments	(27,170)
Other changes	-
Ending balance of the total pension liability	\$ 304,626

The plan currently uses mortality tables that vary by age, and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014.

Total Expense, Liabilities, and Deferred Outflows and Inflows of Resources of Related to Pensions

Following is information related to the proportionate share and pension expense for all pension plans:

	LGERS	LEOSSA	Total
Pension Expense	\$ 187,312	\$ 15,475	\$ 202,787
Pension Liability	414,827	304,626	719,453
Proportionate share of the net pension liability	0.01519%	N/A	

Deferred of Outflows of Resources

Differences between expected and actual experience	71,029	16,803	87,832
Changes of assumptions	67,610	13,098	80,708
Net difference between projected and actual earnings on plan investments	10,119	-	10,119
Changes in proportion and differences between contributions and proportionate share of contributions	13,781	-	13,781
Benefit payments and administrative costs paid subsequent to the measurement date	99,826	13,585	113,411

Deferred of Inflows of Resources

Differences between expected and actual experience	-	41,870	41,870
Changes of assumptions	-	9,349	9,349
Net difference between projected and actual earnings on plan investments	-	-	-
Changes in proportion and differences between contributions and proportionate share of contributions	11,675	-	11,675

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

c. Supplemental Retirement Income Plan

Plan Description. The Town contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to all qualifying employees employed by the Town. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Town also contributes on behalf of all other employees. The Supplemental Retirement Income Plan for Law Enforcement Officers is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes the pension trust fund financial statements for the Internal Revenue Code Section 401(k) plan that includes Supplemental Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

Funding Policy. Article 12E of G.S. Chapter 143 requires the Town to contribute each month an amount equal to five percent of each law enforcement officer's salary, and all amounts contributed are vested immediately. For all other plan members, the Town contributes two percent. Also, plan members may make voluntary contributions to the plan. Contributions for the year ended June 30, 2020 were \$77,196, which consisted of \$53,403 from the Town and \$23,793 from employees.

d. Other Post Employment Benefits

Healthcare Benefits

Plan Description. Under the terms of a Town resolution, the Town administers a single-employer defined benefit healthcare plan ("the Retiree Health Plan"). The Plan provides postemployment healthcare benefits to retirees of the Town, provided they participate in the North Carolina Local Governmental Employees' Retirement System (System) and who retire with 20 years of service and are over sixty years of age, the Town pays 50% of the cost of coverage. For employees who retire with 25 years of service, regardless of their age, the Town pays 75% of the cost of coverage. For employees who retire with 30 years of service, the Town pays the full cost of coverage for those benefits. The Town pays the full cost of coverage for employees' benefits through private insurers and employees have the option of purchasing dependent coverage at the Town's group rates. Retirees who qualify for coverage receive the same benefits as active employees. Coverage for all retirees who are eligible for Medicare will be transferred to a Medicare Supplemental plan after qualifying for Medicare. The Town Council may amend the benefit provision. A separate report was not issued for the plan.

Membership of the HCB Plan consisted of the following at June 30, 2018, the date of the latest actuarial valuation:

	General Employees	Law Enforcement Employees
Retirees receiving benefits	2	2
Terminated plan members entitled to but not yet receiving benefits	-	-
Active plan members	16	9
Total	18	11

Total OPEB Liability

The Town's total OPEB liability of \$939,975 was measured as of December 31, 2019 and was determined by an actuarial valuation as of that date.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

Actuarial assumptions and other inputs. The total OPEB liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

Inflation	2.50%
Salary increases	
General Employees	3.50% to 7.75%
Law Enforcement Employees	3.50% to 7.35%
Discount rate	3.50%
Healthcare cost trend rates	
Pre-Medicare	7.25 percent for 2018 decreasing to an ultimate rate of 4.75% by 2028

The discount rate is based on the yield of the S&P Municipal Bond 20 Year High Grade Rate Index as of the measurement date.

Changes in the Total OPEB Liability

<u>Total Changes in OPEB Liability</u>	<u>Total OPEB Liability</u>
Balance at June 30, 2019	\$ 779,423
Changes for the year	
Service cost	25,276
Interest	29,739
Change in benefit terms	110,856
Differences between expected and actual experience	(2,468)
Changes in assumptions or other inputs	27,306
Benefit payments	(30,157)
Net changes	160,552
Balance at June 30, 2020	\$ 939,975

Changes in assumptions and other inputs reflect a change in the discount rate from 3.89% to 3.50%.

Mortality rates were based on the RP-2014 Total Data Set for Healthy Annuitants Mortality Table.

The actuarial assumptions used in the December 31, 2019 valuation were based on the results of an actuarial experience study for the period January 2010 through December 2014.

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.50 percent) or 1-percentage-point higher (4.50 percent) than the current discount rate:

	<u>1% Decrease</u>	<u>Discount Rate (3.50%)</u>	<u>1% Increase</u>
Total OPEB Liability	\$ 1,024,270	\$ 939,975	\$ 863,962

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Total OPEB Liability	\$ 840,497	\$ 939,975	\$ 1,057,391

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the Town recognized OPEB expense of \$148,975. At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 100,894	\$ 2,242
Changes of assumptions	38,227	23,094
Benefit payments made and administrative expenses for OPEB made subsequent to the measurement date.	15,552	-
Total	\$ 154,673	\$ 25,336

\$15,552 reported as deferred outflows of resources related to pensions resulting from benefit payments made and administrative expenses incurred subsequent to the measurement date will be recognized as a decrease of the total pension liability in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:		
2020	\$	11,683
2021		11,683
2022		11,683
2023		11,683
2024		55,370
Thereafter	\$	113,785

2. Other Employment Benefit

The Town has elected to provide death benefits to employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan), a multiple-employer, State-administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service and have at least one year of contributing membership service in the System at the time of death are eligible for death benefits. Lump sum death benefit payments to beneficiaries are equal to the employees' 12 highest months salary in a row during the 24 months prior to the employee's death, but the benefit may not exceed \$50,000 or be less than \$25,000. Because all death benefit payments are made from the Death Benefit Plan and not by the Town, the Town does not determine the number of eligible participants. The Town has no liability beyond the payment of monthly contributions. The contributions to the Death Benefit Plan cannot be separated between the post-employment benefit amount and the other benefit amount. Contributions are determined as a percentage of monthly payroll based upon rates established annually by the State. Separate rates are set for employees not engaged in law enforcement and for law enforcement officers. The Town considers these contributions to be immaterial.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

3. Deferred Outflows and Inflows of Resources

Deferred outflows of resources are comprised of the following:

Source	Amount
Contributions to pension plan in current fiscal year	\$ 99,826
Benefit payments made and administrative expenses for LEOSSA made subsequent to the measurement date.	13,585
Benefit payments made and administrative expenses for OPEB made subsequent to the measurement date.	15,552
Differences between expected and actual experience	188,726
Changes of assumptions	118,935
Net difference between projected and actual earnings on investments	10,119
Changes in proportion and differences between employer contributions and proportionate share of contributions	13,781
Total	<u>\$ 460,524</u>

Deferred inflows of resources are comprised of the following:

	Statement of Net Position	General Fund Balance Sheet
Prepaid taxes (General Fund)	\$ 1,553	\$ 1,553
Taxes Receivable (General Fund)	-	16,174
Differences between expected and actual experience	44,112	-
Changes of assumptions	32,443	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	11,675	-
Total	<u>\$ 89,783</u>	<u>\$ 17,727</u>

4. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town has insurance coverage through the Travelers Insurance Company and obtains general liability and auto liability coverage of \$1 million per occurrence, property coverage up to the total insured values of the property policy, workers' compensation coverage up to statutory limits, and employee health coverage

The Town carries commercial coverage for all other risks of loss. There have been no significant reductions in insurance coverage in the prior year, and settled claims have not exceeded coverage in any of the past three fiscal years. The Town has obtained flood insurance for areas subject to flooding.

In accordance with G.S. 159-29, the Town's employees that have access to \$100 or more at any given time of the Town's funds are performance bonded through a commercial surety bond. The finance officer and tax collector are each individually bonded for \$80,000 and \$10,000, respectively. Two remaining clerks are bonded for \$10,000 each.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

5. Claims, Judgments and Contingent Liabilities

At June 30, 2020, the Town was a defendant to various lawsuits. In the opinion of Town's management and the Town Attorney, the ultimate effect of these legal matters will not have a material adverse effect on the Town's financial position.

6. Long-Term Obligations

Changes in Long Term Liabilities

	Beginning Balance	Increases	Decreases	Ending Balance	Current Portion of Balance
Governmental Activities:					
Net Pension Liability(LGERS)	\$ 381,710	\$ 33,117	\$ -	\$ 414,827	\$ -
Total Pension Obligation(LEO)	332,188	-	(27,562)	304,626	-
OPEB Obligation	779,423	160,552	-	939,975	-
Compensated Absences	92,702	32,997	(24,508)	101,191	24,508
Total Governmental Activities	<u>\$ 1,586,023</u>	<u>\$ 226,666</u>	<u>\$ (52,070)</u>	<u>\$ 1,760,619</u>	<u>\$ 24,508</u>

The legal debt margin of the Town at June 30, 2020 was \$20,712,754.

C. Interfund Balances and Activity

Balances due to/from other funds at June 30, 2020, consist of the following:

<u>Receivable Fund</u>	<u>Payable Fund</u>	Amount
Community Enhancement Fund	General Fund	\$ 120,732
		<u>\$ 120,732</u>

The above due to/from transaction was the result of common usage of the central depository account when the Community Enhancement Fund upfronts funding for capital projects until grant reimbursements are received. The Town is in the process of clearing out these accounts.

Transfers to/from Funds at June 30, 2020, consist of the following:

From Community Enhancement Fund		
To AI Woodall Park Improvements Capital Project	\$	<u>679,356</u>
	\$	<u>679,356</u>

The above transfer was made to provide upfront funding on the project until grant funds were received. Once the project is completed, funds will be returned back to the Community Enhancement Fund.

TOWN OF ERWIN, NORTH CAROLINA
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

D. Fund Balance

The following schedule provides management and citizens with information on the portion of General fund balance that is available for appropriation:

Total fund balance-General Fund	\$2,688,762
Less:	
Stabilization by State Statute	315,584
Streets - Powell Bill	315,381
Public Safety	1,584
Appropriated Fund Balance in 2020-21 Budget	100,000
Remaining Fund Balance	1,956,213

NOTE 4: SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

Federal and State Assisted Programs - The Town has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant moneys to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant moneys.

NOTE 5: MANAGEMENT'S REVIEW OF SUBSEQUENT EVENTS

Management has evaluated subsequent events through April 14, 2021, the date which the financial statements were available for issue.

Required Supplementary Financial Data

The section contains additional statements required by Governmental Accounting Standards Board.

Schedule of Changes in Total Pension Liability -

Law Enforcement Officers' Special Separation Allowance

Schedule of Total Pension Liability as a Percentage of Covered Payroll -

Law Enforcement Officers' Special Separation Allowance

Other Postemployment Benefits

Schedule of Funding Progress

Other Postemployment Benefits

Schedule of Employer Contributions

Schedule of Proportionate Share of Net Pension Liability (Asset) Local Government
Employees' Retirement System

Schedule of Contributions to Local Government Employees' Retirement System

Town of Erwin, North Carolina
 Schedule of Proportionate Share of Net Pension Liability (Asset)
 Required Supplementary Information
 Last Seven Fiscal Years *

Local Government Employees' Retirement System

	2020	2019	2018	2017	2016	2015	2014
Town's proportion of the net pension liability (asset) (%)	0.01519%	0.01609%	0.01357%	0.01517%	0.01742%	0.01712%	0.01590%
Town's proportion of the net pension liability (asset) (\$)	\$ 414,827	\$ 381,710	\$ 207,312	\$ 321,958	\$ 78,180	\$ (100,963)	\$ 191,656
Town's covered-employee payroll	\$ 1,006,350	\$ 1,021,420	\$ 901,037	\$ 1,026,190	\$ 1,086,966	\$ 1,032,372	\$ 913,799
Town's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	41.22%	37.37%	23.01%	31.37%	7.19%	(9.78%)	20.97%
Plan fiduciary net position as a percentage of the total pension liability**	90.86%	91.63%	94.18%	91.47%	98.09%	102.64%	94.35%

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

** This will be the same percentage for all participant employers in the LGERS plan.

Town of Erwin, North Carolina
Schedule of Contributions
Required Supplementary Information
Last Seven Fiscal Years

Local Government Employees' Retirement System

	2020	2019	2018	2017	2016	2015	2014
Contractually required contribution	\$ 99,826	\$ 81,866	\$ 80,671	\$ 68,823	\$ 71,136	\$ 78,416	73,027
Contributions in relation to the contractually required contribution	99,826	81,866	80,671	68,823	71,136	78,416	73,027
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered-employee payroll	\$ 1,066,415	\$ 1,006,350	\$ 1,021,420	\$ 901,037	\$ 1,026,190	\$ 1,086,966	1,032,372
Contributions as a percentage of covered-employee payroll	9.36%	8.13%	7.90%	7.64%	6.93%	7.21%	7.07%

Town of Erwin, North Carolina
Schedule of Changes in Total Pension Liability
Law Enforcement Officers' Special Separation Allowance
June 30, 2020

	2020	2019	2018	2017
Beginning balance	\$ 332,188	\$ 321,589	\$ 357,021	\$ 360,299
Service Cost	11,100	12,962	11,046	12,114
Interest on the total pension liability	11,597	9,733	13,103	12,495
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience in the measurement of the total pension liability	(30,792)	26,629	(41,211)	-
Changes of assumptions or other inputs	7,703	(11,555)	16,771	(7,302)
Benefit payments	(27,170)	(27,170)	(35,141)	(20,585)
Other changes	-	-	-	-
Ending balance of the total pension liability	<u>\$ 304,626</u>	<u>\$ 332,188</u>	<u>\$ 321,589</u>	<u>\$ 357,021</u>

The amounts presented for each fiscal year were determined as of the prior fiscal year ending December 31.

Town of Erwin, North Carolina
 Schedule of Total Pension Liability as a Percentage of Covered Payroll
 Law Enforcement Officers' Special Separation Allowance
 June 30, 2020

	2020	2019	2018	2017
Total pension liability	\$ 304,626	\$ 332,188	\$ 321,589	\$ 357,021
Covered payroll	492,362	449,714	387,709	394,851
Total pension liability as a percentage of covered payroll	61.87%	73.87%	85.68%	81.45%

Notes to the schedules:

The Town of Erwin has no assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 73 to pay related benefits.

Town of Erwin, North Carolina
Schedule of Changes in Total Other Postemployment Benefits Liability
And Related Ratios
June 30, 2020

	2020	2019	2018
Total Other Postemployment Benefits (OPEB) Liability			
Service Cost at the end of the year	\$ 25,276	\$ 28,385	\$ 30,217
Interest on Total OPEB Liability and cash flows	29,739	21,817	18,940
Changes in benefit terms	110,856	-	-
Differences between expected and actual experience	(2,468)	120,825	3,158
Changes of assumptions or other inputs	27,306	16,425	(33,513)
Benefit payments and implicit subsidy credit	(30,157)	(41,355)	(29,211)
Net change in OPEB liability	160,552	146,097	(10,409)
Total OPEB liability - beginning	779,423	633,326	643,735
Total OPEB liability - ending	\$ 939,975	\$ 779,423	633,326
Covered payroll	1,006,350	1,021,420	901,037
Total OPEB liability as a percentage of covered payroll	93.40%	76.31%	70.29%

Notes to the schedules:

Changes in assumptions: Changes of assumptions and other inputs reflect the effects of changes in the discount rate of each period. The following are the discount rates used in each period.

Fiscal Year	Rate
2020	3.50%
2019	3.89%
2018	3.18%

Supplementary Statements

The section contains additional statements required by the Local Government Commission
in North Carolina.

Town of Erwin, North Carolina
General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balances - Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues:			
Ad valorem taxes:			
Ad valorem taxes	\$	\$ 1,319,170	\$
Penalties and interest		22,789	
Total	<u>1,291,898</u>	<u>1,341,959</u>	<u>50,061</u>
Other taxes and licenses:			
Fire protection charges		243,301	
Auto licenses		-	
Total	<u>224,638</u>	<u>243,301</u>	<u>18,663</u>
Unrestricted intergovernmental:			
Local option sales taxes		728,324	
Gasoline tax refund		7,773	
Telecommunications tax		20,269	
Utility franchise tax		145,321	
Piped natural gas		9,498	
Video franchise fee		11,982	
Solid Waste Disposal Tax		3,498	
Beer and wine tax		19,874	
Total	<u>893,040</u>	<u>946,539</u>	<u>53,499</u>
Restricted intergovernmental:			
Powell Bill Allocation		137,107	
Controlled Substance Tax		2,107	
FEMA		2,585	
Grants		704,955	
Total	<u>942,828</u>	<u>846,754</u>	<u>(96,074)</u>
Permits and fees:			
Inspection fees		100	
Business registration fees		306	
Zoning permits		7,576	
Court fees		461	
Total	<u>10,640</u>	<u>8,443</u>	<u>(2,197)</u>
Sales and services:			
School Resource Officers		107,461	
Recreation department			
Concessions, sponsorships & donations		16,518	
Sponsors donations/entry fees		10,906	
Mowing Contract		10,148	
Library fees		1,124	
Collection fees		14,298	
Garbage and storm water		445,725	
Total	<u>638,287</u>	<u>606,180</u>	<u>(32,107)</u>

Town of Erwin, North Carolina
General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balances - Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Other Revenues:			
Investment earnings		14,614	
Miscellaneous		25,892	
Total Other Revenues	37,349	40,506	3,157
Total Revenues	4,038,680	4,033,682	(4,998)
General Government:			
Governing Body:			
Salaries		20,025	
Benefits		1,532	
Other Operating Expenses		7,909	
Capital Outlay		-	
Total Governing Body	51,815	29,466	22,349
Administration:			
Salaries		213,689	
Benefits		83,650	
Professional Expenses		23,333	
General Insurance		59,717	
Other Operating Expenses		132,185	
Capital Outlay		38,236	
Total Administration	570,957	550,810	20,147
Planning			
Salaries		-	
Benefits		-	
Professional Expenses		62,575	
Other Operating Expenses		3,407	
Capital Outlay		-	
Total Administration	123,741	65,982	57,759
Total General Government	746,513	646,258	100,255
Public safety:			
Police:			
Salaries		532,187	
Benefits		226,407	
Other Operating Expenses		96,382	
Capital Outlay		12,748	
Total	970,446	867,724	102,722
Fire:			
Contract Services		243,254	
Total	233,254	243,254	(10,000)
Total Public Safety	1,203,700	1,110,978	92,722

Town of Erwin, North Carolina
General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balances - Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Streets:			
Salaries		92,553	
Benefits		33,380	
Other Operating Expenses		176,373	
Capital Outlay		-	
Contracted Services		869,507	
Total Transportation	1,378,355	1,171,813	206,542
Public works:			
Administration			
Salaries		59,215	
Benefits		19,373	
Other Operating Expenses		18,892	
Capital Outlay		-	
Total Administration	105,647	97,480	8,167
Storm Water:			
Other Operating Expenses		3,035	
Total Storm Water	40,000	3,035	36,965
Total Public Works	145,647	100,515	45,132
Environmental protection:			
Sanitation:			
Salaries		34,099	
Benefits		13,844	
Other Operating Expenses		25,974	
Contracted Services		260,538	
Total Environmental Protection	318,902	334,455	(15,553)
Culture and recreation:			
Parks and recreation:			
Salaries		144,475	
Benefits		42,733	
Contracted Services		24,363	
Other Operating Expenses		64,267	
Capital Outlay		12,000	
Total parks and recreation	348,464	287,838	60,626

Town of Erwin, North Carolina
General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balances - Budget and Actual
For the Fiscal Year Ended June 30, 2020

	<u>Budget</u>	<u>Actual</u>	Variance Positive (Negative)
Community and library building:			
Salaries		33,431	
Benefits		12,996	
Other Operating Expenses		24,456	
Capital Outlay		-	
Total community and library building	<u>77,557</u>	<u>70,883</u>	<u>6,674</u>
Total Culture and Recreation	<u>426,021</u>	<u>358,721</u>	<u>67,300</u>
Total Expenditures	<u>4,219,138</u>	<u>3,722,740</u>	<u>496,398</u>
Revenues over (under) expenditures	<u>(180,458)</u>	<u>310,942</u>	<u>491,400</u>
Other Financing Sources (Uses):			
Transfers To/From Other Funds:			
From Community Enhancement		-	-
Total Other Financing Sources(Uses)	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance Appropriated	<u>180,458</u>	-	<u>(180,458)</u>
Net Change in Fund Balance	<u>\$ -</u>	310,942	<u>\$ 310,942</u>
Fund Balances, beginning		<u>2,377,820</u>	
Fund Balances, ending		<u>\$ 2,688,762</u>	

Town of Erwin, North Carolina
Al Woodall Park Improvements Capital Project
Schedule of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual
From Inception and for the Fiscal Year Ended June 30, 2020

	Project Authorization	Prior Years	Actual Current Year	Total to Date	Positive (Negative)
Revenues:					
Restricted Intergovernmental Grant	\$ 339,678	\$ -	\$ 221,062	\$ 221,062	\$ (118,616)
Donations	195,000	-	7,000	7,000	(188,000)
Total Revenue	<u>534,678</u>	<u>-</u>	<u>228,062</u>	<u>228,062</u>	<u>(306,616)</u>
Expenditures:					
Capital Outlay		-	442,106	442,106	
Total Expenditures	<u>679,356</u>	<u>-</u>	<u>442,106</u>	<u>442,106</u>	<u>237,250</u>
Revenues Over(Under) Expenditures	<u>(144,678)</u>	<u>-</u>	<u>(214,044)</u>	<u>(214,044)</u>	<u>(69,366)</u>
Other Financing Sources(Uses)					
Transfers - In (Out)					
From/(To) Enhancement	144,678	-	679,356	679,356	534,678
Total Other Financing Sources (Uses)	<u>144,678</u>	<u>-</u>	<u>679,356</u>	<u>679,356</u>	<u>534,678</u>
Revenues and Other Sources Over Other Uses	<u>\$ -</u>	<u>\$ -</u>	465,312	<u>\$ 465,312</u>	<u>\$ 465,312</u>
Fund Balance					
Fund Balances, beginning			-		
Fund Balances, ending			<u>\$ 465,312</u>		

Town of Erwin, North Carolina
Community Enhancement Fund
Schedule of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues:			
Sales and services:			
Land Lease	\$ -	\$ 24,923	\$ 24,923
Interest	-	6,293	6,293
Total Revenue	-	31,216	31,216
Other Financing Sources(Uses)			
Transfers - In (Out)			
To Al Woodall Park Project	(679,356)	(679,356)	-
Total Other Financing Sources (Uses)	(679,356)	(679,356)	-
Fund Balance Appropriated	679,356	-	(679,356)
Revenues and Other Sources Over Other Uses	\$ -	(648,140)	\$ (648,140)
Fund Balance			
Fund Balances, beginning		3,276,403	
Fund Balances, ending		\$ 2,628,263	

Town of Erwin, North Carolina
Priebe Field Special Revenue Fund
Schedule of Revenues, Expenditures and
Changes in Fund Balance-Budget and Actual
For the Fiscal Year Ended June 30, 2020

	<u>Budget</u>	<u>Actual</u>	Variance Positive (Negative)
Revenues:			
Donation		\$ 3,823	
Total Revenue	\$ -	<u>3,823</u>	<u>\$ 3,823</u>
Expenditures:			
Cultural and Recreation			
Operating Expenses		2,969	
Total Expenditures	<u>-</u>	<u>2,969</u>	<u>(2,969)</u>
Revenues Over(Under)			
Expenditures	<u>-</u>	<u>854</u>	<u>854</u>
Fund Balance Appropriated	<u>-</u>	<u>-</u>	<u>-</u>
Revenues and Other Sources			
Over Other Uses	<u>\$ -</u>	<u>854</u>	<u>\$ 854</u>
Fund Balance			
Fund Balances, beginning		<u>10,060</u>	
Fund Balances, ending		<u>\$ 10,914</u>	

OTHER SCHEDULES

This section includes additional information on property taxes.

- Schedule of Ad Valorem Taxes Receivable
- Analysis of Current Tax Levy

Town of Erwin, North Carolina
General Fund
Schedule of Ad Valorem Taxes Receivable
June 30, 2020

<u>Fiscal Year</u>	Uncollected Balance <u>July 1, 2019</u>	<u>Additions</u>	Collections And Credits	Uncollected Balance <u>June 30, 2020</u>
2019 - 2020	\$ -	\$ 1,566,402	\$ 1,546,274	\$ 20,128
2018 - 2019	10,159	-	5,124	5,035
2017 - 2018	5,035	-	1,610	3,425
2016 - 2017	4,076	-	1,258	2,818
2015 - 2016	2,055	-	721	1,334
2014 - 2015	1,417	-	180	1,237
2013 - 2014	4,097	-	2,995	1,102
2012 - 2013	4,652	-	4,574	78
2011 - 2012	17,750	-	1,375	16,375
2010 - 2011	6,393	-	805	5,588
2009 - 2010	3,998	-	3,998	-
	<u>\$ 59,632</u>	<u>\$ 1,566,402</u>	<u>\$ 1,568,914</u>	<u>\$ 57,120</u>
	Less: Allowance for uncollectable accounts:			
				(41,668)
	Add			
				722
				<u>\$ 16,174</u>
	Reconcilement with revenues:			
				\$ 1,341,959
				243,301
	Reconciling items:			
				(22,789)
				6,443
				<u>(16,346)</u>
				<u>\$ 1,568,914</u>

Town of Erwin, North Carolina
Analysis of Current Tax Levy
Town - Wide Levy
For the Fiscal Year Ended June 30, 2020

	Town - Wide			Total Levy	
	Property Valuation	Rate	Total Levy	Property excluding Registered Motor Vehicles	Registered Motor Vehicles
Original levy:					
Property taxed at current year's rate	\$ 258,909,421	0.605	\$ 1,566,402	\$ 1,371,943	\$ 194,459
Penalties			-		-
Total	<u>258,909,421</u>		<u>1,566,402</u>	<u>1,371,943</u>	<u>194,459</u>
Total property valuation	\$ <u>258,909,421</u>				
Net levy			1,566,402	1,371,943	194,459
Uncollected taxes at June 30, 2020			<u>20,128</u>	<u>20,128</u>	<u>-</u>
Current year's taxes collected			\$ <u>1,546,274</u>	\$ <u>1,351,815</u>	\$ <u>194,459</u>
Current levy collection percentage			<u>98.70%</u>	<u>98.53%</u>	<u>100.00%</u>

COMPLIANCE SECTION



Thompson, Price, Scott, Adams & Co., P.A.
Post Office Box 1690
Elizabethtown, North Carolina 28337
Telephone (910) 862-8129
Fax (910) 862-8120

R. Bryon Scott, CPA
Gregory S. Adams, CPA
Alan W. Thompson, CPA

**Report On Internal Control Over Financial Reporting And On Compliance and Other Matters Based On An
Audit Of Financial Statements Performed In Accordance With *Government Auditing Standards***

Independent Auditor's Report

To the Honorable Mayor and
Members of the Town Council
Town of Erwin, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities each major fund and the aggregated remaining fund information of the Town of Erwin, North Carolina, as of and for the year ended June 30, 2020 and the related notes to the financial statements, which collectively comprises the Town of Erwin's basic financial statements, and have issued our report thereon dated April 14, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Erwin's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Erwin's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be a significant deficiencies, 2020-001 and 2020-002.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Erwin's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town of Erwin's Response to Finding

The Town's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Town's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Thompson, Price, Scott, Adams & Co., PA

Elizabethtown, North Carolina

April 14, 2021



Thompson, Price, Scott, Adams & Co., P.A.
Post Office Box 1690
Elizabethtown, North Carolina 28337
Telephone (910) 862-8129
Fax (910) 862-8120

R. Bryon Scott, CPA
Gregory S. Adams, CPA
Alan W. Thompson, CPA

Report On Compliance For Each Major State Program; Report on Internal Control Over Compliance; In accordance with the Uniform Guidance; and the State Single Audit Implementation Act

Independent Auditor's Report

To the Honorable Mayor and
Members of the Town Council
Town of Erwin, North Carolina

Report on Compliance for Each Major State Program

We have audited the Town of Erwin, North Carolina, compliance with the types of compliance requirements described in the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that could have a direct and material effect on each of the Town of Erwin's major state programs for the year ended June 30, 2020. The Town of Erwin's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with state statutes, regulations, and the terms and conditions of its state awards applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Town of Erwin's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and applicable sections of Title 2 US Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as described in the *Audit Manual for Governmental Auditors in North Carolina*, and the *State Single Audit Implementation Act*. Those standards, Uniform Guidance, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of Erwin's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Town of Erwin's compliance.

Opinion on Each Major State Program

In our opinion, the Town of Erwin complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2020.

Report on Internal Control Over Compliance

Management of the Town of Erwin is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of Erwin's internal control over compliance with the types of requirements that could have a direct and material effect on a major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Thompson, Price, Scott, Adams & Co., PA

Elizabethtown, North Carolina

April 14, 2021

Town of Erwin, North Carolina
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2020

Section II – Financial Statement Findings

SIGNIFICANT DEFICIENCY

2020 – 001 Segregation of Duties

Criteria: Duties should be segregated to provide reasonable assurance that transactions are handled appropriately.

Condition: There is a lack of segregation of duties among Town personnel.

Effect: Transactions could be mishandled.

Cause: There are a limited number of personnel for certain functions.

Identification of a repeat finding: This is a repeat finding from the immediate previous audit, 2019-001.

Recommendation: The duties should be separated as much as possible and alternative controls should be used to compensate for lack of separation. The governing board should provide some of these controls.

Views of responsible officials and planned corrective actions: Management is aware of the deficiency, but the cost-benefit analysis indicates that hiring more personnel to mitigate the issue is not feasible. Management will request board members' continued involvement by providing additional oversight.

SIGNIFICANT DEFICIENCY

2020 – 002 Budget Violation

Criteria: G.S. 159-28(a) states that no obligation may be incurred in a function accounted for in a fund included in the budget ordinance unless the budget ordinance includes an appropriation authorizing the obligation and an unencumbered balance remains in the appropriation sufficient to pay in the current fiscal year the sums obligated by the transaction for the current fiscal year.

Condition: The Town's sanitation department in the General Fund exceeded budgeted amounts by \$15,553 and the Priebe Field Special Revenue Fund exceeded the authorized appropriations made by the governing board by \$2,969.

Effect: Moneys were spent that had not been obligated and appropriated.

Cause: The Town had unexpected expenditures at year end and a budget amendment was not adopted for the sanitation department. In the Priebe Field Fund, unplanned expenses were incurred based on donations received by the fund and a budget amendment was not adopted.

Recommendation: Before an obligation is to incur that will exceed the amount that was previously approved in the budget ordinance, an amendment to the budget should be adopted.

Views of responsible officials and planned corrective actions: The Town agrees with this finding. Budget amendments will be adopted prior to making expenditures that exceed budgeted amounts. Please refer to the corrective action plan on page

Section III – Federal Award Findings and Questioned Costs

None reported.

Section IV – State Award Findings and Questioned Costs

None reported.



Town of Erwin

100 West F. Street
Erwin, NC 28339

Corrective Action Plan
For the Fiscal Year Ended June 30, 2020

Section II – Financial Statement Findings

SIGNIFICANT DEFICIENCY

2020 – 001 Segregation of Duties

Name of contact person: Patsy M. Carson, Mayor

Corrective Action: The duties will be separated as much as possible and alternative controls will be used to compensate for lack of separation. The governing board will become more involved in providing some of these controls.

Proposed Completion Date: The Board will implement the above procedure immediately.

SIGNIFICANT DEFICIENCY

2020 – 002 Budget Violation

Name of contact person: Patsy M. Carson, Mayor

Corrective Action: Budget amendments will be adopted prior to making expenditures that exceed budgeted amounts.

Proposed Completion Date: The Board will implement the above procedure immediately.

Section III – Federal Award Findings and Questioned Costs

None reported.

Section IV – State Award Findings and Questioned Costs

None reported.

Town of Erwin, North Carolina
Summary Schedule of Prior Audit Findings
For the Year Ended June 30, 2020

Finding: 2019-001
Status: Still occurring.

Town of Erwin, North Carolina
SCHEDULE OF EXPENDITURES OF STATE AWARDS
For the Year Ended June 30, 2020

<u>Grantor/Pass-through Grantor/Program Title</u>	<u>State/ Pass-through Grantor's Number</u>	<u>State Expenditures</u>	<u>Local Expenditures</u>
State Awards:			
<u>Golden Leaf Disaster Assistance:</u>			
Direct Grant -			
Maye Street	NA	307,076	
Pass through Harnett County			
Burton/River St	NA	397,879	
<u>N.C. Department of Transportation:</u>			
Powell Bill	NA	133,854	
<u>N.C. Department of Natural and Cultural Resources:</u>			
Parks and Recreation Trust Fund	NA	221,053	221,053
Total Assistance - State Programs		\$ <u>1,059,862</u>	\$ <u>221,053</u>

Notes to the Schedule of Expenditures of State Financial Awards:

Note 1: Basis of Presentation

The accompanying schedule of expenditures of federal and State awards (SEFSA) includes the federal and State grant activity of the Town of Erwin under the programs of the federal government and the State of North Carolina for the year ended June 30, 2020. The information in this SEFSA is presented in accordance with the requirements of Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the State Single Audit Implementation Act. Because the Schedule presents only a selected portion of the operations of the Town of Erwin, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Town of Erwin.

Note 2: Summary of Significant Accounting Policies

Expenditures reported in the SEFSA are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3: Indirect Cost Rate

The Town of Erwin has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance



Audit Presentation

Town of Erwin

Fiscal Year June 30, 2020

R Bryon Scott, CPA

910-862-8129

bryonscott@tpsacpas.com



Table of Contents

Chart presentation

- General Fund Revenue Analysis
- General Fund Expenditures Analysis
- Revenue Analysis-Fiscal year June 30, 2020
- Revenue Analysis-Fiscal year June 30, 2019
- Expenditures Analysis-Fiscal year June 30, 2020
- Expenditures Analysis-Fiscal year June 30, 2019
- Cash Analysis-Five years for General & Capital Enhancement Funds
- Fund Balance Analysis-Five years for General & Capital Enhancement Funds
- Tax Collection Rate Analysis
- Property Tax Valuation Analysis

Required Auditor Communications

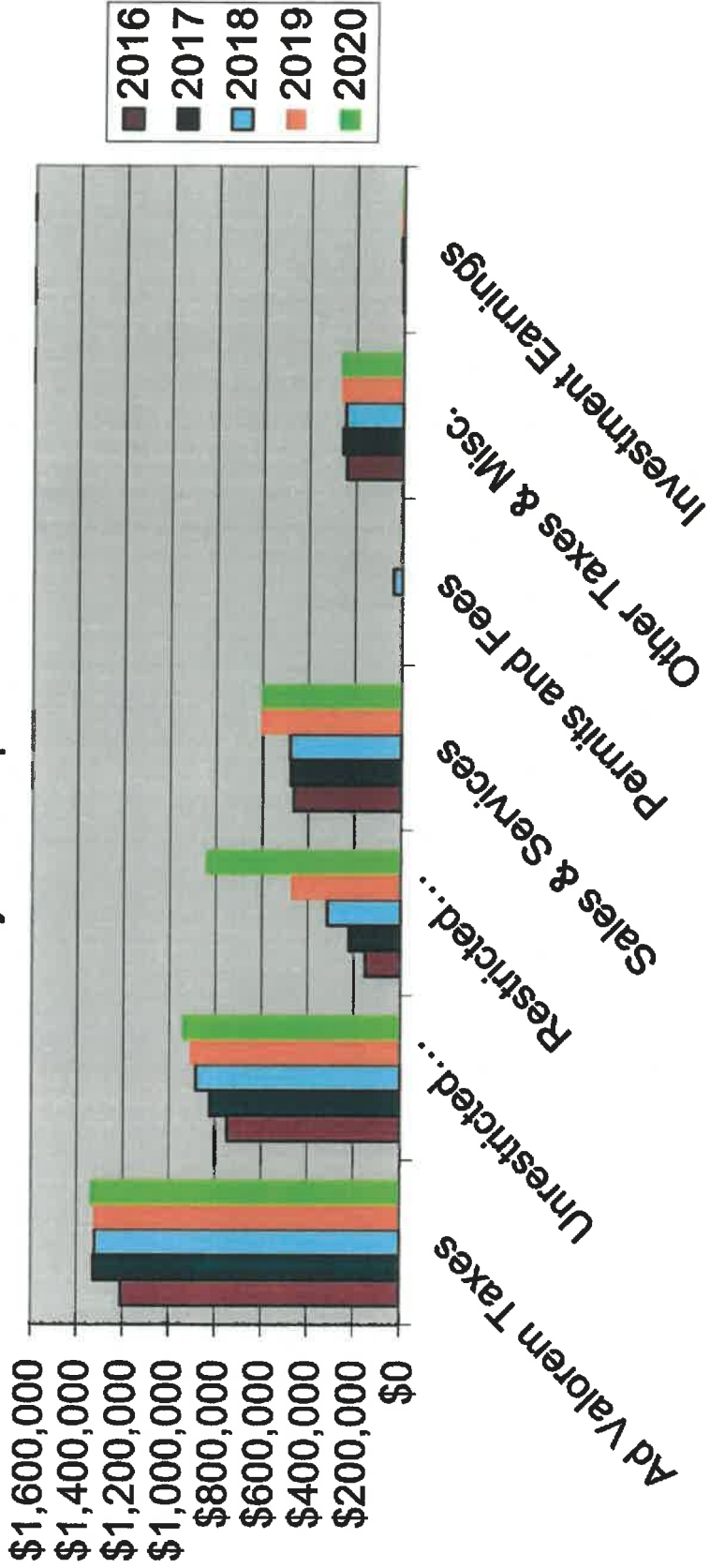
Communication of Internal Control Related Matters

Schedule of Findings & Responses



Revenue Analysis

**Town of Erwin
General Fund Revenue
5 year comparison**



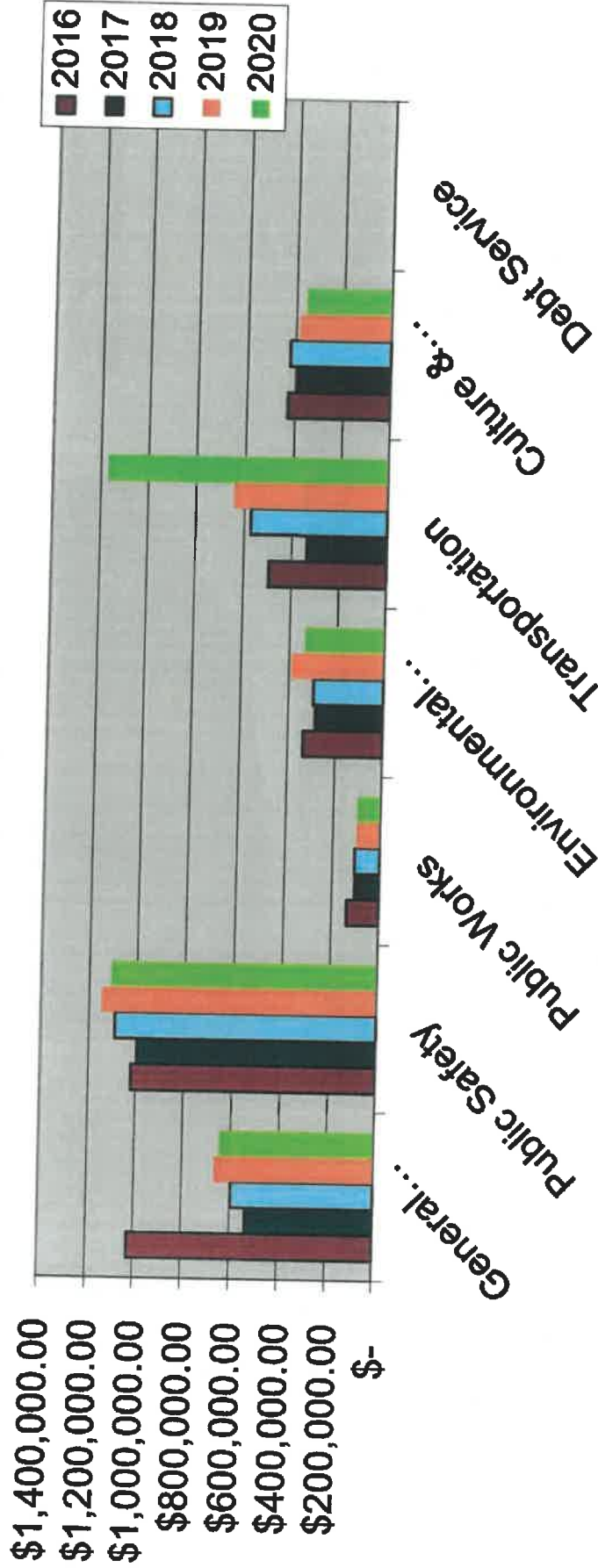


Expenditures Analysis

Town of Erwin

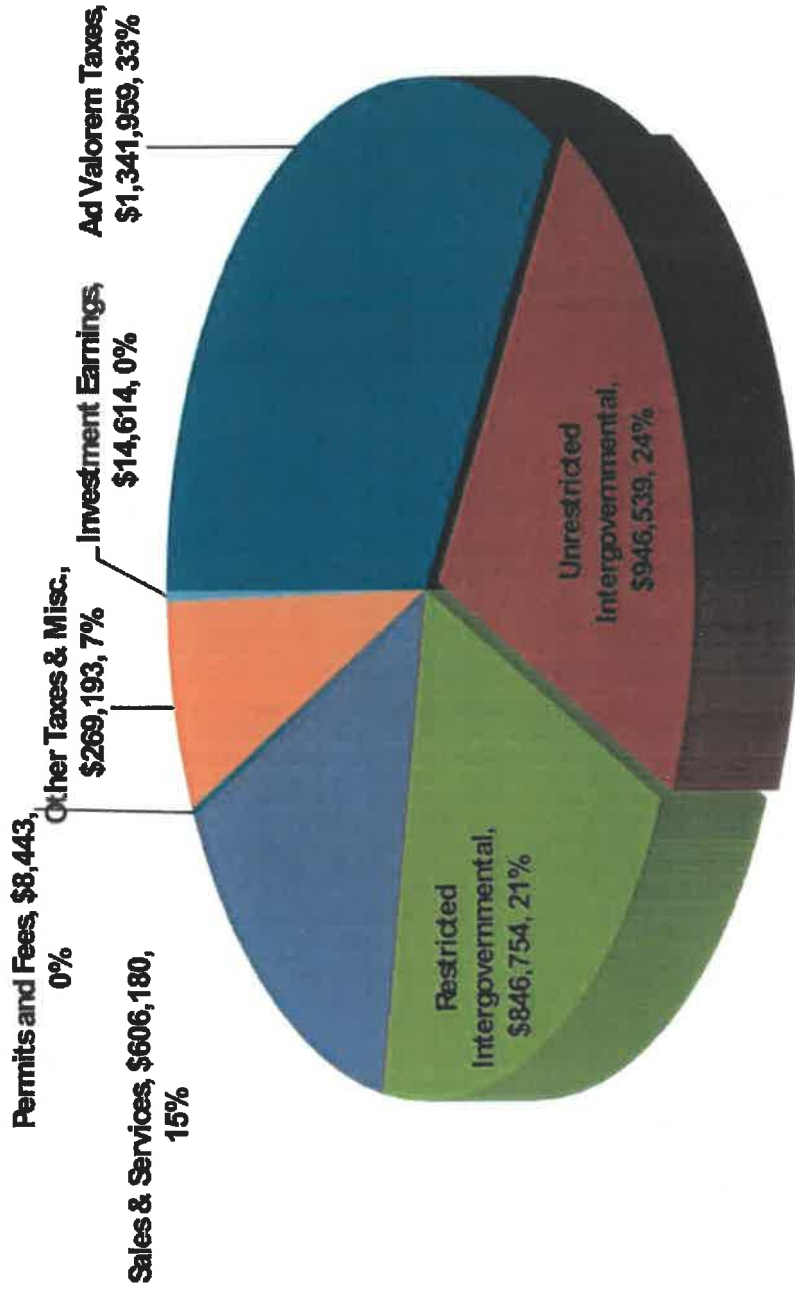
General Fund Expenditures

5 year comparison





Town of Erwin 2020 Revenue

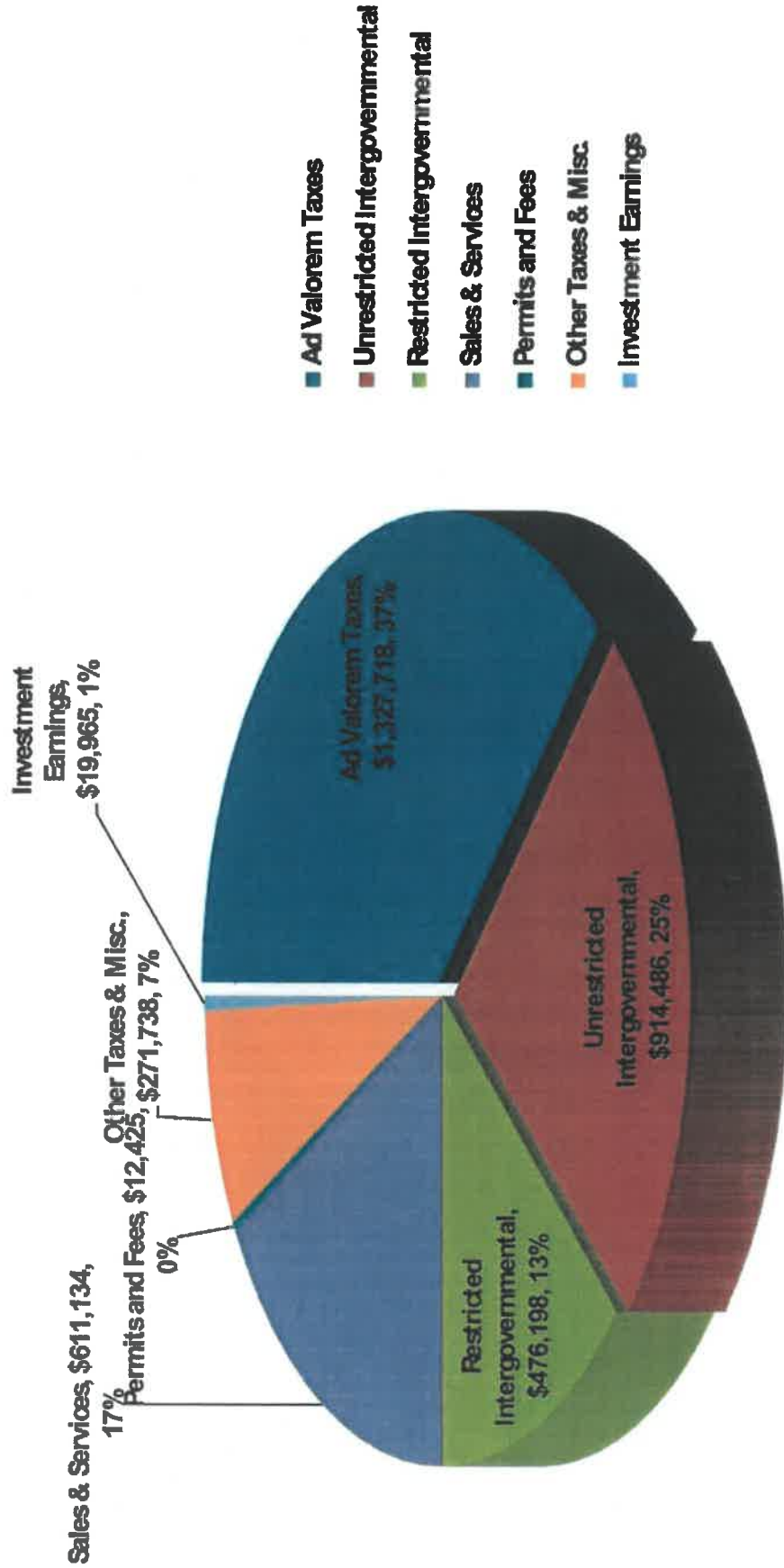


- Ad Valorem Taxes
- Unrestricted Intergovernmental
- Restricted Intergovernmental
- Sales & Services
- Permits and Fees
- Other Taxes & Misc.
- Investment Earnings



Revenue Analysis-Fiscal Year June 30, 2019

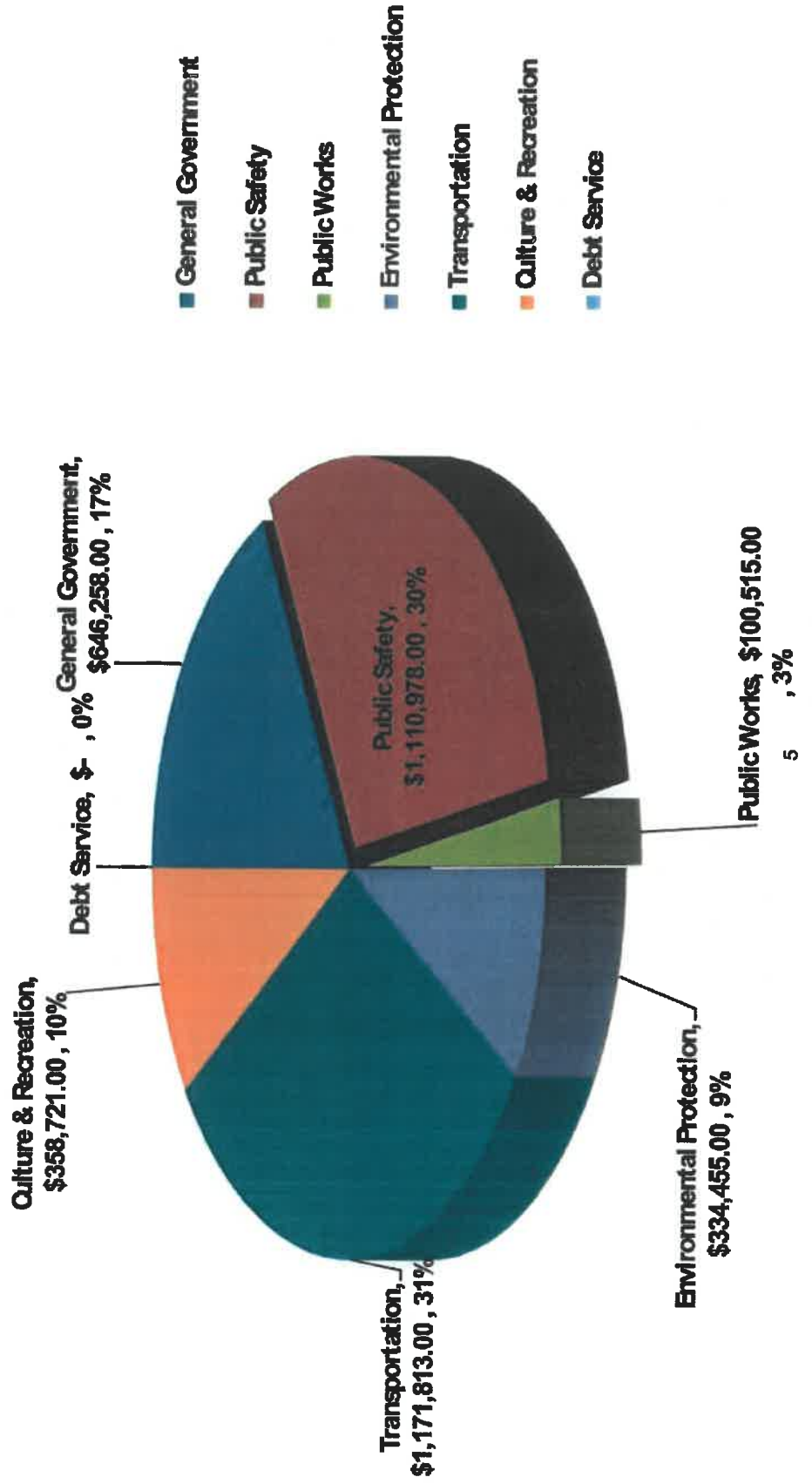
Town of Erwin 2019 Revenue





Expenditures Analysis-Fiscal Year June 30, 2020

Town of Erwin 2020 Expenditures

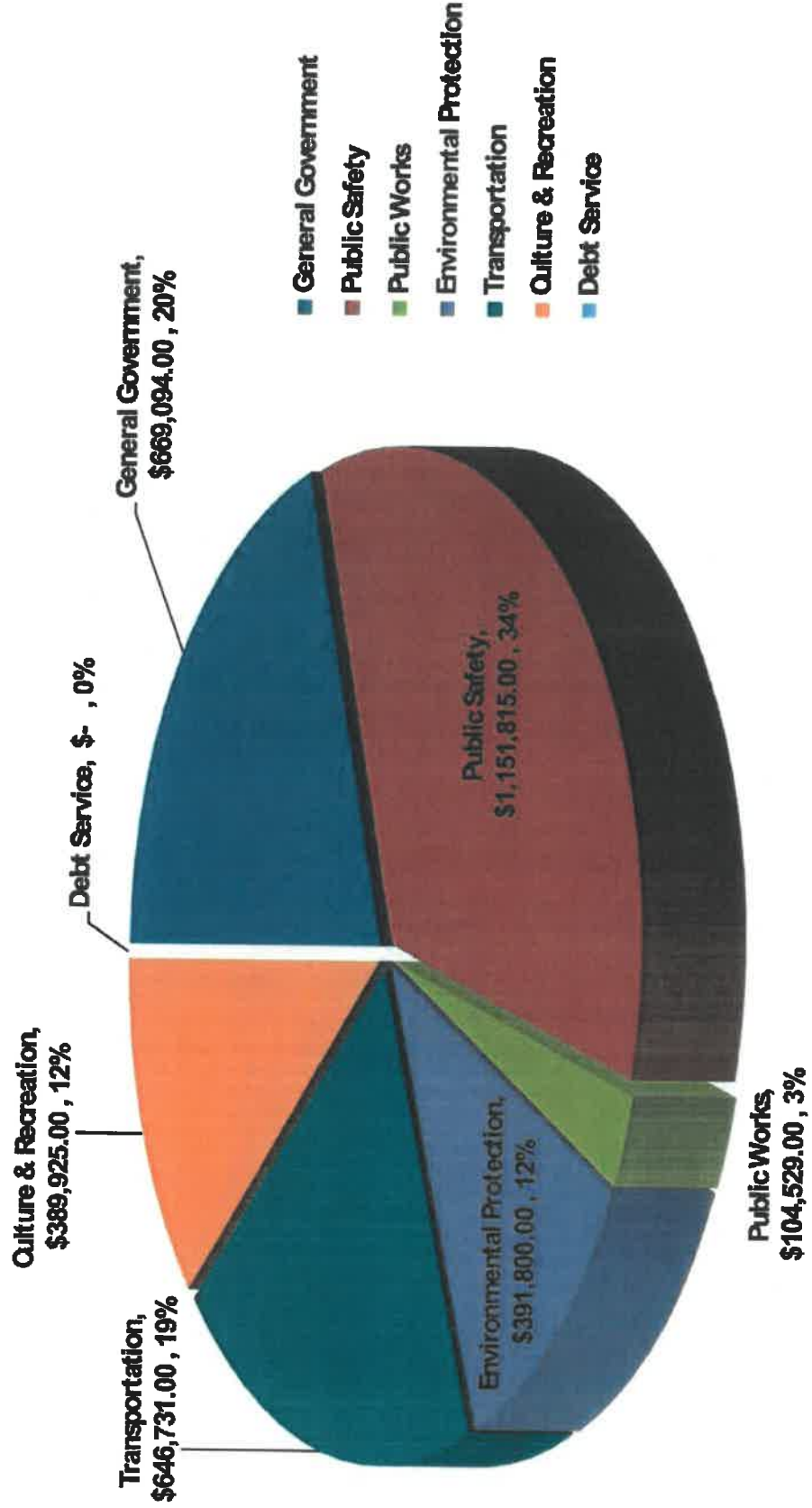


- General Government
- Public Safety
- Public Works
- Environmental Protection
- Transportation
- Culture & Recreation
- Debt Service



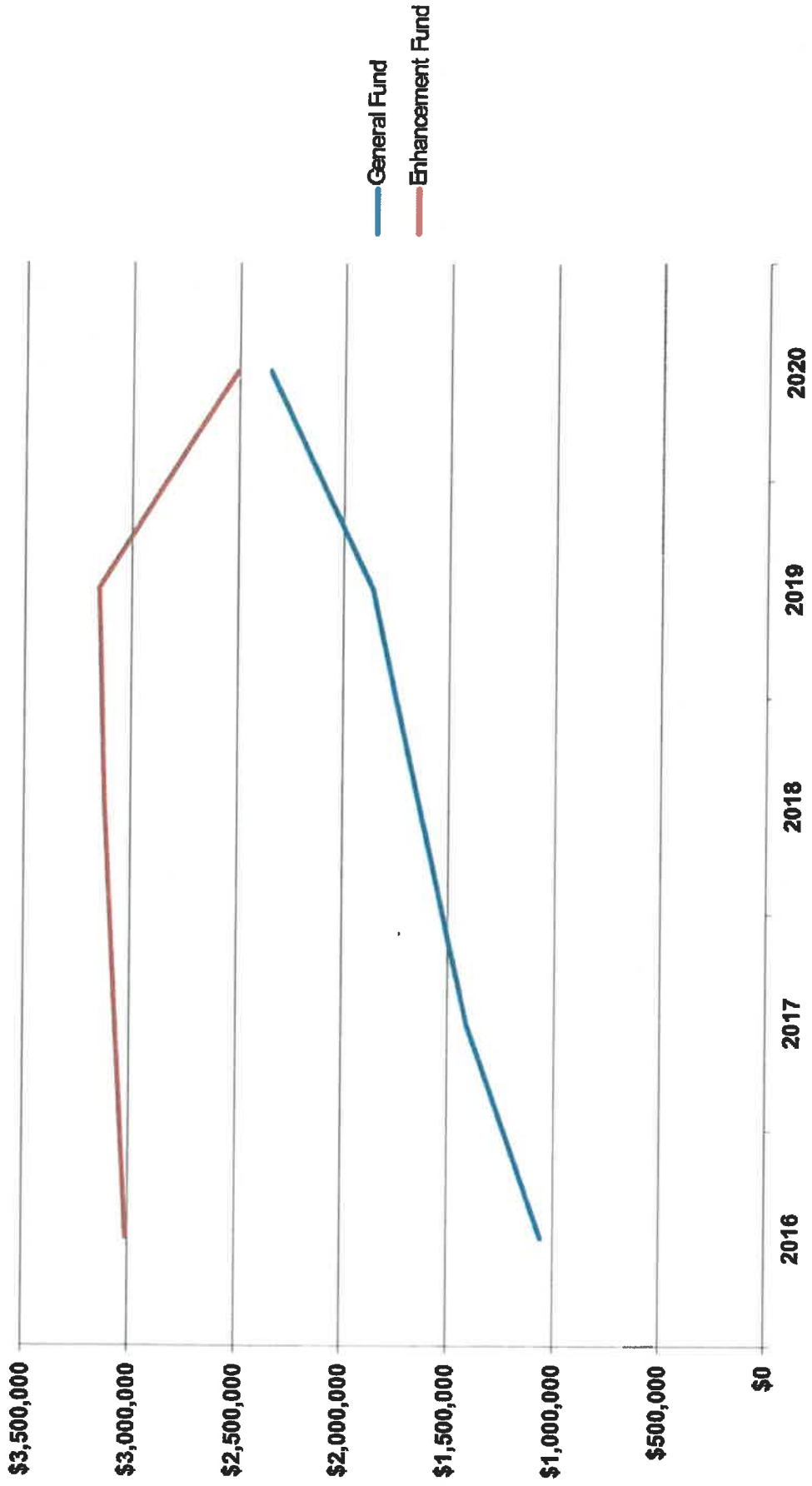
Expenditures Analysis-Fiscal Year June 30, 2019

Town of Erwin 2019 Expenditures



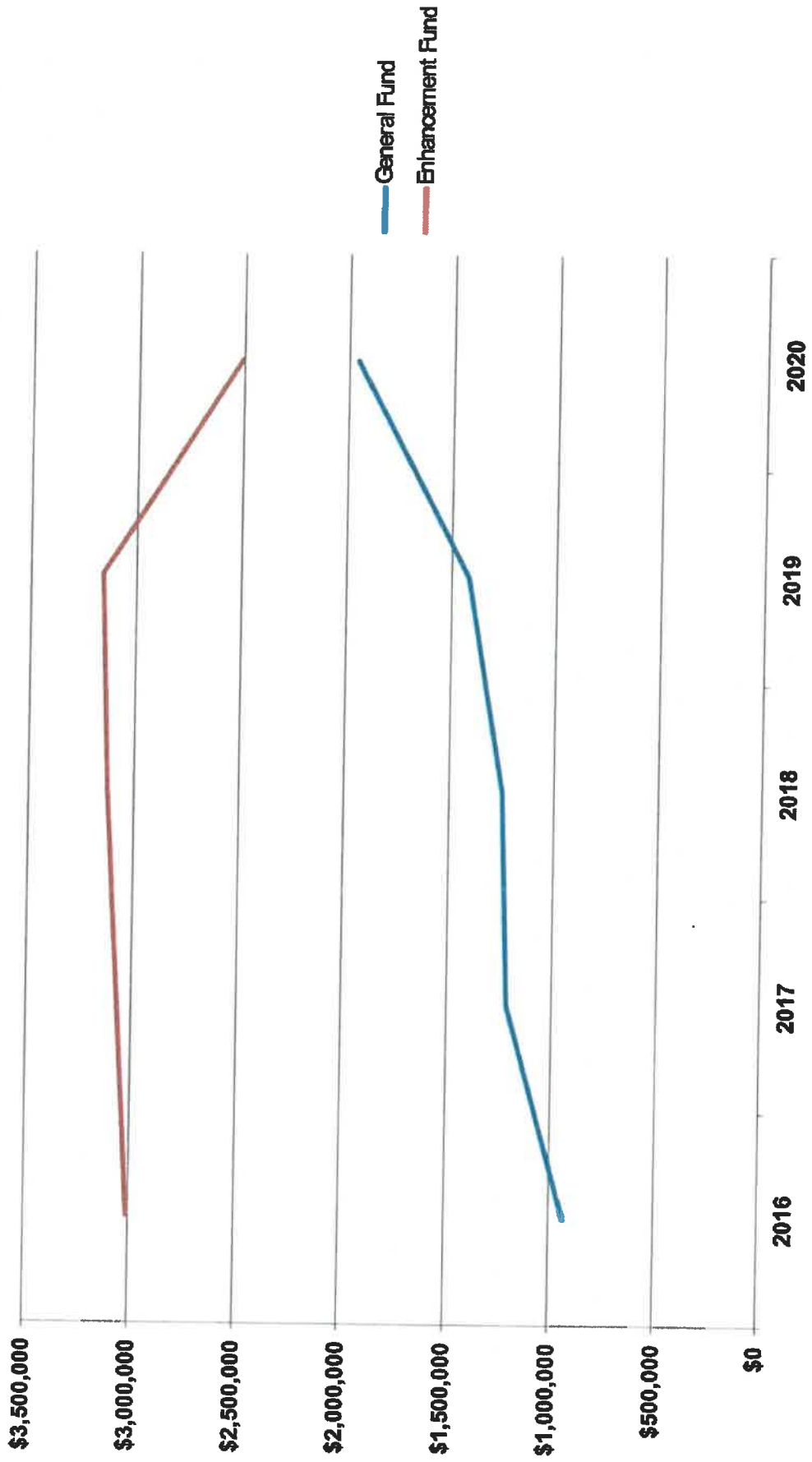


Cash Analysis-General Fund and Capital Enhancement Fund





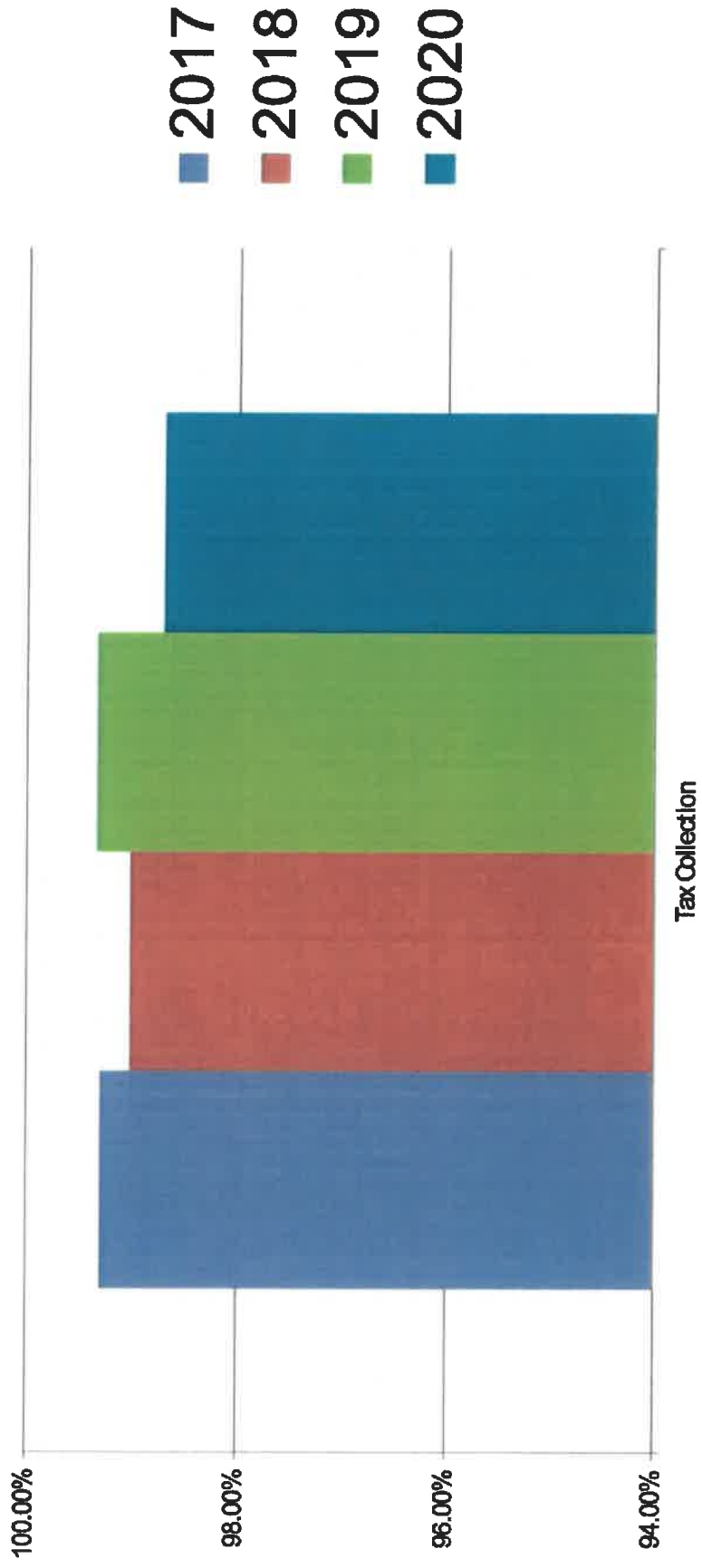
Fund Balance Analysis-General Fund and Capital Enhancement Fund





Tax Collection Rate Analysis

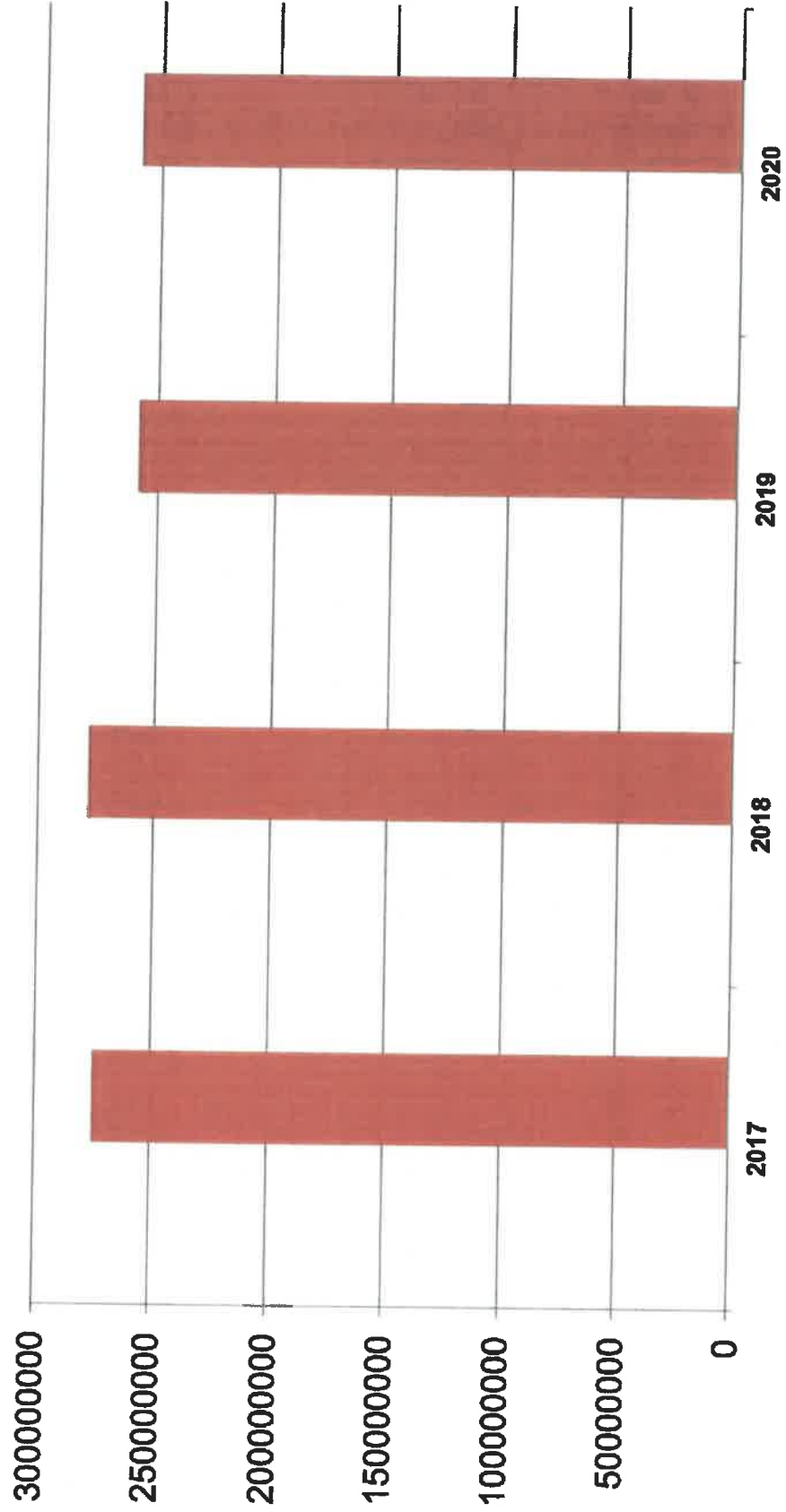
Town of Erwin Tax Collection Rate 4 year comparison





Property Tax Valuation Analysis

Town of Erwin Property Tax Valuation





**Required Auditor
Communications**
Town of Erwin
Fiscal Year June 30, 2020



Table of Contents

Required Auditor
Communications

Communication of Internal
Control Related Matters

Schedule of Findings & Responses



Required Auditor Communications

Area	Comments
<ul style="list-style-type: none">• Our Responsibility under Generally Accepted Auditing Standards	<ul style="list-style-type: none">● Express opinion on these financial statements in conformity with generally accepted accounting principles.● Plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.● Determine audit procedures based upon our risk assessment of material misstatement and evaluation of internal control.● Evaluating appropriateness of accounting policies, reasonableness of significant accounting estimates, and overall presentation of financial statements.● Communicating significant matters to management.● Accumulate all known and likely misstatements identified and communicate them to appropriate level of management.● We have no responsibility to perform procedures beyond those related to the financial statements.
<ul style="list-style-type: none">• Planned scope and timing of the audit	<ul style="list-style-type: none">● Perform the audit according to our letter to you dated May 1, 2020. (Copy available at your request.)



Required Auditor Communications

Area	Comments
Significant accounting policies	<ul style="list-style-type: none">● Management is responsible for selecting and implementing appropriate accounting policies.● See Note 1 to the financial statements.● No transactions entered into for which there was a lack of authoritative guidance.● Significant policies are listed in detail in the notes section. There are no unusual policies.
Adoption or change in accounting policies	<ul style="list-style-type: none">● None.
Significant accounting estimates	<ul style="list-style-type: none">● Based on management's knowledge/experience.● Significant estimates include uncollectable accounts, based on prior year write offs.● Estimates are reasonable.
Significant disclosures	<ul style="list-style-type: none">● Disclosures are neutral, consistent, and clear.
Difficulties encountered in Performing the audit	<ul style="list-style-type: none">● No significant difficulties performing the audit.
Disagreements with management	<ul style="list-style-type: none">● No such disagreements arose during the course of the audit.
Corrected/uncorrected misstatements	<ul style="list-style-type: none">● No uncorrected audit adjustments. Management reviewed and accepted responsibility for all proposed adjusting entries, including those to aid in converting cash to accrual.



Required Auditor Communications

Area	Comments
Management representation	<ul style="list-style-type: none">● Management signed those representations on April 14, 2021. (Copy available at your request.)
Consultations with other accountants	<ul style="list-style-type: none">● None to our knowledge.
Other issues	<ul style="list-style-type: none">● Discussed application of accounting principles and auditing standards prior to retention but not as a condition to our retention.
Other findings	<ul style="list-style-type: none">● See compliance section of audit.



Communication of Internal Control Related Matters

Report On Internal Control Over Financial Reporting And On Compliance and Other Matters Based On An Audit Of Financial Statements Performed In Accordance With *Government Auditing Standards*

Independent Auditor's Report

To the Honorable Mayor and
Members of the Town Council
Town of Erwin, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities each major fund and the aggregated remaining fund information of the Town of Erwin, North Carolina, as of and for the year ended June 30, 2020 and the related notes to the financial statements, which collectively comprises the Town of Erwin's basic financial statements, and have issued our report thereon dated April 14, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Erwin's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Erwin's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be a significant deficiencies, 2020-001 and 2020-002.



Communication of Internal Control Related Matters

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Erwin's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town of Erwin's Response to Finding

The Town's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Town's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Thompson Price Scott Adams & Co., PA

Elizabethtown, North Carolina

April 14, 2021



Communication of Internal Control Related Matters

Report On Compliance For Each Major State Program; Report on Internal Control Over Compliance; In accordance with the Uniform Guidance; and the State Single Audit Implementation Act

Independent Auditor's Report

To the Honorable Mayor and
Members of the Town Council
Town of Erwin, North Carolina

Report on Compliance for Each Major State Program

We have audited the Town of Erwin, North Carolina, compliance with the types of compliance requirements described in the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that could have a direct and material effect on each of the Town of Erwin's major state programs for the year ended June 30, 2020. The Town of Erwin's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with state statutes, regulations, and the terms and conditions of its state awards applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Town of Erwin's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and applicable sections of Title 2 US Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as described in the *Audit Manual for Governmental Auditors in North Carolina*, and the *State Single Audit Implementation Act*. Those standards, Uniform Guidance, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of Erwin's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Town of Erwin's compliance.

Opinion on Each Major State Program

In our opinion, the Town of Erwin complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2020.



Communication of Internal Control Related Matters

Report on Internal Control Over Compliance

Management of the Town of Erwin is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of Erwin's internal control over compliance with the types of requirements that could have a direct and material effect on a major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Thompson Price Scott Adams & Co., PA

Elizabethtown, North Carolina

April 14, 2021



Schedule of Findings and Responses

Section II – Financial Statement Findings

SIGNIFICANT DEFICIENCY

2020 – 001 Segregation of Duties

Criteria: Duties should be segregated to provide reasonable assurance that transactions are handled appropriately.

Condition: There is a lack of segregation of duties among Town personnel.

Effect: Transactions could be mishandled.

Cause: There are a limited number of personnel for certain functions.

Identification of a repeat finding: This is a repeat finding from the immediate previous audit, 2019-001.

Recommendation: The duties should be separated as much as possible and alternative controls should be used to compensate for lack of separation. The governing board should provide some of these controls.

Views of responsible officials and planned corrective actions: Management is aware of the deficiency, but the cost-benefit analysis indicates that hiring more personnel to mitigate the issue is not feasible. Management will request board members' continued involvement by providing additional oversight.

SIGNIFICANT DEFICIENCY

2020 – 002 Budget Violation

Criteria: G.S. 159-28(a) states that no obligation may be incurred in a function accounted for in a fund included in the budget ordinance unless the budget ordinance includes an appropriation authorizing the obligation and an unencumbered balance remains in the appropriation sufficient to pay in the current fiscal year the sums obligated by the transaction for the current fiscal year.

Condition: The Town's sanitation department in the General Fund exceeded budgeted amounts by \$15,553 and the Priebe Field Special Revenue Fund exceeded the authorized appropriations made by the governing board by \$2,969.

Effect: Moneys were spent that had not been obligated and appropriated.

Cause: The Town had unexpected expenditures at year end and a budget amendment was not adopted for the sanitation department. In the Priebe Field Fund, unplanned expenses were incurred based on donations received by the fund and a budget amendment was not adopted.

Recommendation: Before an obligation is to incur that will exceed the amount that was previously approved in the budget ordinance, an amendment to the budget should be adopted.

Views of responsible officials and planned corrective actions: The Town agrees with this finding. Budget amendments will be adopted prior to making expenditures that exceed budgeted amounts. Please refer to the corrective action plan on page



Schedule of Findings and Responses

Section III – Federal Award Findings and Questioned Costs

None reported.

Section IV – State Award Findings and Questioned Costs

None reported.

MINUTES CONTINUED FROM JUNE 3, 2021

PUBLIC HEARING

ZT-2021-004

Commissioner Alvarado made a motion to open the Public Hearing and was seconded by Commissioner Baker. **The Board voted unanimously.**

Town Manager Snow Bowden informed the Board that the Town received a rezoning request for a lot that does not have an address on the corner of Porter Drive and Maynard Lake Road. It is in our Planning Zone. It is currently zoned R-15 and the request is to rezone to R-6. The Planning Board did approve the Statement of Consistency. He stated his understanding is that if this request is approved, the applicant wants to come back and request a Special Use Permit to place a Class A Manufactured Home on the property and he does not want to subdivide it. It cannot be subdivided due to there being wetlands that cannot be disturbed. The applicant's agent was present at the meeting.

Mayor Patsy Carson asked if anyone would like to come forward and speak in favor of the request.

The applicant's agent, Earl Gurganus, came forward and was sworn in by Town Clerk Lauren Evans.

Mr. Gurganus addressed the Board stating that his client, Richard Lovett, is highly interested in this property and wants to put a home there. He offered to answer any questions the Board may have.

Commissioner Whitman asked if how Mr. Lovett plans to access the property.

Mr. Gurganus stated that it will be most accessible through Maynard Lake Road.

Mayor Patsy Carson asked if anyone would like to come forward and speak against the request.

No one came forward.

MINUTES CONTINUED FROM JUNE 3, 2021

Commissioner Baker made a motion to close the Public Hearing and was seconded by Commissioner Whitman. **The Board voted unanimously.**

Commissioner Baker stated that looking at the request, R-6 zoning is on two sides of the property. Also looking at the layout of the land, the wetlands greatly reduce the probability to have a larger residence. When looking at the evaluation of staff and the Planning Board, he sees no reason why the request should not be approved.

Commissioner Alvarado stated since we have a new school opening and will not be using Gentry, that makes a big difference and she sees no problem with this request.

Commissioner Baker made a motion to approve the Statement of Consistency for ZT-2021-004 and was seconded by Commissioner Whitman. **The Board voted unanimously.**

Commissioner Baker made a motion to approve the Ordinance for Map Amendment Case #ZT-2021-004 Amendment to the Official Zoning Map to Rezone from R-15 to R-6 per Zoning Ordinance Article XXIII for Harnett County PIN 0597-97-0748.000 and was seconded by Commissioner Turnage. **The Board voted unanimously.**

PROPOSED FISCAL YEAR BUDGET 2021-2022

Commissioner Baker made a motion to open the Public Hearing and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

Town Manager Snow Bowden stated that the Proposed Fiscal Year 2021-2022 Budget was presented last week, it was posted on the website, and has been available for public inspection at Town Hall. The Budget does include a 2% COLA for all employees. Last year we made a lot of cuts due to COVID but this budget does have the funding back to the level it was before COVID. The sales tax was higher than expected and our property tax was collected at 98%. Our health insurance rate went up about 5%. The retirement rate did go up to 11.35 for regular employees and 12.1 for Police and he thinks it will go up again next year. The budget also includes the rates for GFL Waste Industries contracted services, the rates are lower this year and will save residents money. He increased a few items on the fee schedule; Police Reports from two dollars to five

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 3, 2021

Subject: ZT-2021-004

The Town has received a request to have a parcel rezoned from R-15 to R-6. The parcel does not have an address but it is at the corner of Porter Drive and Maynard Lake Road. There are some wetlands on the property but the applicant plans on staying away from the wetland areas. There is R-6 zoning in the area. If this rezoning request is approved the applicant intends on submitting a special use permit to put a Class A Manufactured Home on this site.

The Planning Board did adopt a Statement-of-Consistency recommended this rezoning request be approved.

Attachments:

- ZT-2021-004 Staff Report
- ZT-2021-004 Application
- Statement-of-consistency
- Statement-of-nonconsistency
- GIS Image with zoning
- GIS image with no zoning



REZONING MAP REQUEST STAFF REPORT

Case: ZT-2020-04

Snow Bowden, Town Manager
townmanager@erwin-nc.org

Phone: (910) 591-4200 Fax: (910) 897-5543

Planning Board: 05/17/2021

Town Commissioners: 06/03/2021

Requested zoning map amendment to a vacant parcel with no address. The parcel has the following Harnett County Tax PIN #0597-97-0748.000. The request is to have the property rezoned form R-15 to R-6

Applicant Information

Owner of Record:

Name: Wesley and Janice Fowler

Address: 208 Edgewater Circle

City/State/Zip: Chapel Hill, NC 27516

Applicant:

Name: Richard Lovett

Address: _____

City/State/Zip: _____

Property Description

Harnett County Tax PIN 0597-97-0748.000

Acres 3.38

Zoning District- R-15

Vicinity Map

- See Attached Harnett County GIS Image with zoning districts
- See Attached Harnett County GIS Image without zoning districts

Physical Characteristics

Site Description: This is a vacant parcel that is 3.38 acres. There is water and sewer available.

Surrounding Land Uses: This parcel is surrounded by mostly residential land uses. The site sits near Triton High School and Erwin Elementary at Gentry Primary School.

Services Available

- Harnett County Regional Water and Sewer is available for this parcel
- Duke Energy would provide electricity
- CenturyLink is the telephone provider

Staff Evaluation

This is a vacant parcel at the corner of Porter Drive and Maynard Lake Road. There are some wetlands found on this lot. The applicant does not want to subdivide the lot. If this rezoning is approved the applicant plans on submitting a special use permit to put a Manufactured Class A Home on this lot. The lot is in our ETJ and there are lots that are zoned R-6 in the area across both streets. This rezoning request should be evaluated for approval.

Attachments:

- ZT-2020-004 Application
- ZT-2020-004 Staff Evaluation
- GIS zoning district image
- GIS image
- Surrounding property owners notified



Application for an Amendment To The Official Zoning Map of Erwin, NC

Staff Only: Zoning Case # Z-2021-004
Fee: 300 Check # _____ MO _____ Cash
PB Recommendation: A D A/W Conditions
BOC Date: 6/13/22 Decision: A D T A/W Conditions

Print Applicant Name: Richard Lovett
Name of Legal Property Owner Wesley & Janice Fowler
Location of Property Corner of Park Drive and Maynard Loop Road

Please Circle One of the Following: Less than one Acre One to 4.99 Acres Five or more Acres

Zoning change requested from R-15 to R-6

If Conditional District, note conditions:

Harnett County Tax Map PIN 0597-97-0748.00

Property owner(s) of area requested and address(es)

See attached

(If more space is required, please attach to this document separately)

- Submit names and addresses of property owners immediately adjacent to the proposed rezoning area (and properties within 100 feet of proposed rezoning area) and across any street(s) and identify on an area map
- Attach a metes and bounds description, deed drawing of the area involved or a reference to lots in an approved subdivision on the entire property requested for change
- This application must be filed with the Town Hall by 4:00 p.m. on the Friday which is at least 25 days before the meeting at which it is to be considered and may be withdrawn without penalty no later than 19 days prior to the public hearing

Whenever an application requesting an amendment has been acted on and denied by the Town Board, such application, or one substantially similar shall not be reconsidered sooner than one year after the previous denial.

It is understood by the undersigned that the Zoning Map, as originally adopted and as subsequently amended, is presumed by the Town to be appropriate to the property involved and that the burden of proof for a zoning amendment rests with the applicant. Applicant is Encouraged to Discuss the Proposed Zoning Amendment with Affected Property Owners.

610-751-3918

Signature of Applicant

Contact Number

Mailing Address of Applicant

PAID on 4/23/2021
money order

Statement-of-Consistency

The requested rezoning to R-6 is compatible with all of the Town of Erwin's regulatory documents and would not only have a positive impact on the surrounding community, but would enhance the public health, safety, and general welfare as stated in the evaluation. It is recommended that this rezoning request be **Approved**.

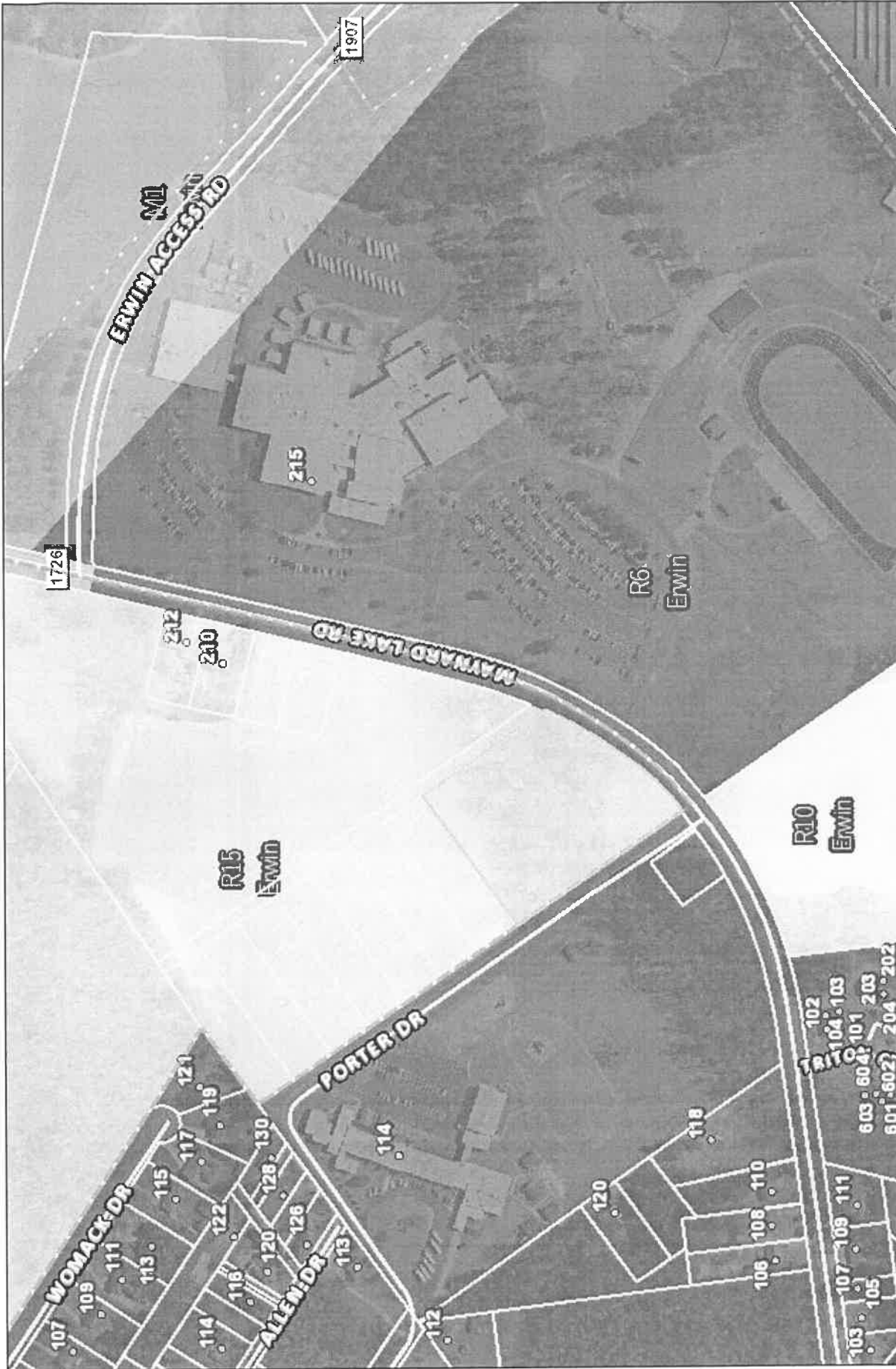
A handwritten signature in black ink, appearing to read "Donald B.", with a long horizontal flourish extending to the right.

Planning Board Chair

A handwritten signature in black ink, appearing to read "Lauren Evans", with a long horizontal flourish extending to the right.

Lauren Evans
Town Clerk

Harnett GIS



Harnett COUNTY
WORTHINGTON

GIS/E-911 Addressing
 May 11, 2021

Recycle Center
 Landfills
 Surrounding County Boundaries
 Federal Property
 City Limits

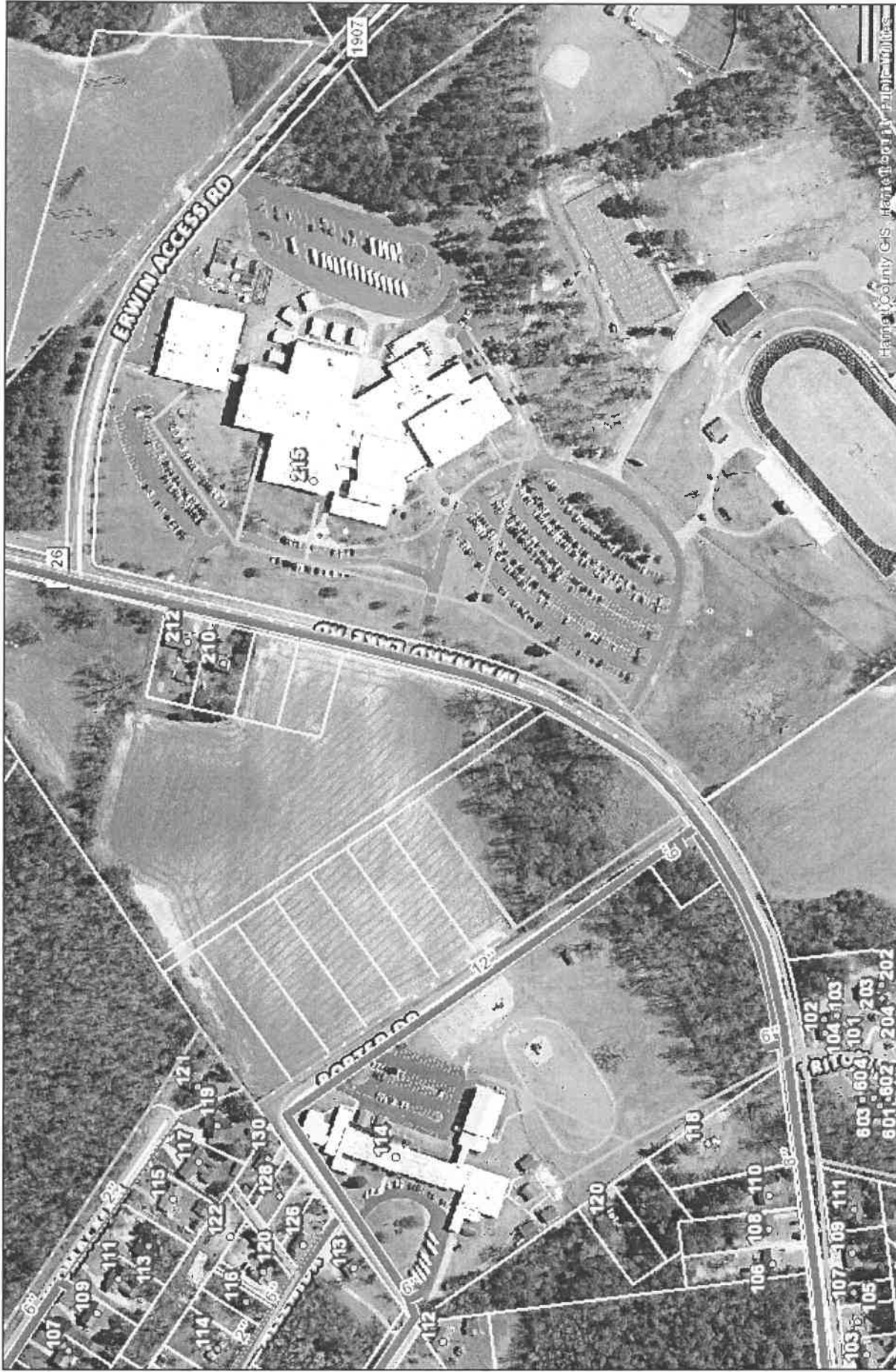
Harnett County Boundary — NC
 US
 Address Numbers
 Airport
 MajorRoads
 Interstate

Parcels
 Roads
 Mile_Markers
 Railroad

1 inch = 376 feet

NOT FOR LEGAL USE

Harnett GIS



Harnett County GIS - Harnett County Public Utilities

Harnett COUNTY
PLANNED PROGRESS

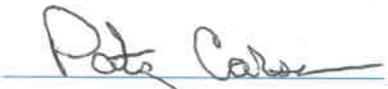
GIS/E-911 Addressing
 May 11, 2021

	Recycle Center		Harnett County Boundary		StepFM
	Landfills		Address Numbers		Sewer Main
	Surrounding County Boundaries		Force Main		Force Main
	Federal Property		Gravity		Lillington Sewer
	City Limits		Service Laterals		

NOT FOR LEGAL USE .

Statement-of-Consistency

The requested rezoning to R-6 is compatible with all of the Town of Erwin's regulatory documents and would not only have a positive impact on the surrounding community, but would enhance the public health, safety, and general welfare as stated in the evaluation. It is recommended that this rezoning request be **Approved**.

A handwritten signature in cursive script, reading "Patsy Carson", written over a horizontal blue line.

Patsy M. Carson

Mayor

A handwritten signature in cursive script, reading "Lauren Evans", written over a horizontal blue line.

Lauren Evans
Town Clerk



TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339
Ph: 910-897-5140 • Fax: 910-897-5543
www.erwin-nc.org

Mayor
Patsy M. Carson
Mayor Pro Tem
Randy L. Baker
Commissioners
William R. Turnage
Thurman E. Whitman
Alvester L. McKoy
Ricky W. Blackmon
Melinda Alvarado

ORDINANCE FOR MAP AMENDMENT CASE # ZT-2021-004 AMENDMENT TO THE OFFICAL ZONING MAP TO REZONE FROM R-15 TO R-6 PER ZONING ORDINANCE ARTICLE XXIII FOR HARNETT COUNTY PIN 0597-97-0748.000 ORD 2020-2021: 003

Per Chapter 36 Zoning, Article XXIII, Changes and Amendments, Harnett County PIN 0597-97-0748.000 owned by Wesley and Janice Fowler, has been rezoned to R-6, Residential District, Case# ZT-2021-004.

B3885 - P 863

For Registrar on Kimberly S. Hargrove
Register of Deeds
Harnett County, NC
Electronically Recorded
2020 Oct 22 01:13 PM - NC Rec Stamp \$ 3.00
Book 2885 Page 863 - 867 Fee \$ 26.00
Instrument Number 2020019304

HARNETT COUNTY TAX ID #
06-0597-1101-0016
06-0597-1101-0011-05
06-0597-1101-0011
06-0597-1101-0011-01
06-0597-1101-0011-02
10-22-2020 BY: NT

NORTH CAROLINA QUIT CLAIM DEED

Excise Tax \$0.00

Parcel Identifier No. 06-0597-1101-0016; 06-0597-1101-0011-03; 06-0597-1101-0011; 06-0597-1101-0011-01 & 06-0597-1101-0011-02

Mailed after Recording to: Grantees

This instrument was prepared by: Todd A. Jones, Anderson Jones, PLLC (NO TITLE SEARCH PERFORMED)

Brief description for the index:

3.9 Acre Tract, Lot 100, 101, 102, 103 & 104, Arthur F. Fowler Estate, Inc., Map Book 6, Page 125, Duke Twp, Harnett County

THIS QUIT CLAIM DEED, made this 15th day of August, 2020, by and between

GRANTOR	GRANTEE
ROBERTA F. HELSAINCK GOODMAN, and Husband, JAMES E. GOODMAN C/O Michael Bennett, Esq. PO Box 775-027-D South Main Street Kang, NC 27021	Wesley C. Fowler, Jr. and Janice Fowler Mayhew, as tenants in common C/O Wesley C. Fowler, Jr. 208 Edgewater Circle Chapel Hill, NC 27516

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain and convey unto the Grantee, in fee simple, all that certain lot or parcel of land situated in Duke Township, Harnett County, North Carolina and more particularly described as follows:

TRACT NO. 1:

Parcel ID NO. 06-0597-1101-0011

Being a part of that 3.9 acre tract shown upon that map, dated January 15, 1952, made by William Ragsdale, Jr., C.E., recorded in Book of Maps No. 6, at page 125, Harnett County Registry, and entitled, "Property of Arthur F. Fowler Estate," and described as follows:

Beginning at a stake at the intersection of the northern property line of the Erwin Mills, Inc. and the center of the old Coats-Erwin Road, and runs as the center of said road, North 33 degrees East 441 feet to a stake in the southern margin of the 30 foot street shown upon said map; thence as said margin of said street North 30 degrees 25 minutes West 118 feet to a stake, the southeastern corner of that lot 200 x 400 feet in size conveyed by deed dated February 15, 1952 by Mrs. Alma L. Fowler

submitted electronically by "Anderson Jones, PLLC"
in compliance with North Carolina statutes governing recordable documents
and the terms of the submitter agreement with the Harnett County Register of Deeds.

and all of her children, except Wesley C. Fowler, to Wesley C. Fowler; thence along the southern line of said lot South 59 degrees 40 minutes West 400 feet to a stake in the northern margin of that road leading from the old Coats-Erwin Road to the newly built school for colored people; thence along the northern margin of said road South 30 degrees 25 minutes East 243 feet to the beginning; and being the same lot of land conveyed to Mrs. Alma L. Fowler by deed recorded in Book 339, Page 24, Harnett County Registry.

The above described tract being all that certain parcel conveyed by deed dated November 17, 1952 from Mrs. Alma L. Fowler, widow to Wesley C. Fowler which was recorded in Deed Book 338, Page 114, Harnett County Registry. For further reference see: Estate of Wesley C. Fowler, Sr. (dod: 10/11/1981) 81 E 306, Harnett County Clerk of Court.

TRACT NO. 2:

Parcel ID No. 06-0597-1101-0011-03

Being all of Lot No. 1 shown upon that map dated January 15, 1952 made by William Ragsdale, Jr., C.E., recorded in Book of Maps No. 6, at Page 125, Harnett County Registry, and entitled, "Property of Arthur F. Fowler Estate," and described as follows:

BEGINNING at a stake in the Eastern line of that tract of land formerly owned by the late Mrs. Bella Maynard, which stake is the corner of Lot No. 2 and Lot No. 7 shown upon the map referred to above, and runs as the line of the said Maynard tract of land North 59 degrees 40 minutes East 1,390 feet, crossing Coats-Erwin old road, to a stake; thence along the property line of Mrs. Lillie E. Benson South 31 degrees 45 minutes East 728.2 feet to a stake; thence along another property line of the said Mrs. Lillie E. Benson North 60 degrees 45 minutes East 271.92 feet to a stake; thence along another property line of the said Mrs. Lillie E. Benson South 31 degrees 45 minutes East 712.8 feet to a stake in the line of the tract of land owned by the children of the late Mrs. Imogene Fowler Turlington; thence along the said Turlington property line South 60 degrees 45 minutes West 671.92 feet to a stake corner of said Lot No. 2; thence along the northern line of said Lot No. 2, North 31 degrees 45 minutes West 1,380 feet to a stake another corner of said Lot No. 2, thence another line of said Lot No. 2, South 59 degrees 40 minutes West 620 feet to a stake, another corner of said Lot No. 2; thence along another line of said Lot No. 2, South 17 degrees 40 minutes West 248 feet to a stake, another corner of said Lot No. 2; thence as another line of said Lot No. 2 crossing the Coats-Erwin old road North 72 degrees 20 minutes West 362 feet to the BEGINNING, containing 19.6 acres, more or less; and being first tract described in that deed from Mrs. Alma L. Fowler and others to Inez C. Fowler, which deed is dated February 15, 1952, and is recorded in Book 339, at Page 18, Harnett County Registry.

The above described tract being all that certain parcel conveyed by deed dated October 15, 1952 from Inez C. Fowler, unmarried to Wesley C. Fowler which was recorded in Deed Book 338, Page 32, Harnett County Registry. For further reference see: Estate of Wesley C. Fowler, Sr. (dod: 10/11/1981) 81 E 306, Harnett County Clerk of Court.

TRACT NO. 3:

Parcel ID No. 06-0597-1101-0016

BEING all of Lot No. 2 shown upon that map dated January 15, 1952, made by William Ragsdale, Jr., C.E., recorded in Book of Maps No. 6 at page 125, Harnett County Registry, and entitled, "Property of Arthur F. Fowler Estate" and described as follows:

BEGINNING at a stake in the eastern property line of the late Mrs. Bella Maynard, which stake is the corner of Lots Nos. 1 and 7 shown upon the map above referred to, and runs as the lines of said Lot No. 1 the following courses and distances: South 72 degrees 20 minutes East, crossing the Coats-Erwin Old Road, a distance of 362 feet; thence North 17 degree 40 minutes East 248 feet; thence North 59 degrees 40 minutes East 620 feet; and thence South 31 degrees 45 minutes East 1,380 feet to a stake in the property line of the heirs at law of the late Imogene Fowler Turlington, thence along the said property line of said Turlington heirs South 60 degrees 45 minutes West 636.3 feet to a stake, the corner of Lots Nos. 3 and 4 shown upon said map; thence along the line of said Lot No. 3, North 12 degrees 15 minutes East 465 feet to a stake, thence along another line of said Lot No. 3, North 71 degrees 20 minutes West 1,180 feet to a stake in the center of the Coats-Erwin road; thence along said center of said Road, North 17 degrees 40 minutes East 60 feet to a stake, thence along the Northern line of Lot No. 3-B shown upon said map, North 72 degrees 20 minutes West 70 feet to a stake in the line of Lot No. 7 shown upon said map; thence along the line of said Lot No. 7, North 8 degrees East 78 feet to the BEGINNING, containing 19.6 acres, more or less.

And being the first tract described in that deed to Thomas Avera Fowler, dated Feb. 15, 1952 and recorded in Book 339, page 20, Harnett County Registry, from Mrs. Alma L. Fowler et als. The

above described tract being all that certain parcel conveyed by deed dated December 6, 1952 from Iuez C. Fowler, unmarried to Wesley C. Fowler which was recorded in Deed Book 338, Page 32, Harnett County Registry. For further reference see: Estate of Wesley C. Fowler, Sr. (dod: 10/11/1981) 81 E 306, Harnett County Clerk of Court.

TRACT NO. 4:

Parcel ID No. 06-0597-1101-0011-02

BEING all of Lot No. 6-A shown upon that map dated January 15, 1952, made by William Ragsdale, Jr., C.E., recorded in Book of Maps No. 6 at page 125, Harnett County Registry, and entitled, "Property of Arthur F. Fowler Estate" and described as follows:

BEGINNING at the northeast corner of Lot No. 7-A shown upon the map above referred to, which corner is in the southern margin of the 30 foot street shown upon the map above referred to, and runs as the eastern line of said Lot 7-A South 59 degrees 40 minutes West 400 feet to a stake in the northern margin of that road shown upon said map leading from the Coats-Erwin old road to the newly built school for colored people; thence along the said margin of said road South 30 degrees 25 minutes East 100 feet to the southwest corner of Lot No. 5-A shown upon said map; thence along the western line of said Lot No 5-A North 59 degrees 40 minutes East 400 feet to the southern margin of said 30 foot street; thence along the southern margin of said 30 feet street North 30 degrees 25 minutes West 100 feet to the BEGINNING.

The above described lands were conveyed to W. Malcolm Fowler from Mrs. Alma L. Fowler and others, See Book 339, page 22. The above described tract being all that certain parcel designated as "SECOND TRACT" conveyed by deed dated August 14, 1953 from W. Malcolm Fowler, unmarried to Wesley C. Fowler which was recorded in Deed Book 338, Page 588, Harnett County Registry. For further reference see: Estate of Wesley C. Fowler, Sr. (dod: 10/11/1981) 81 E 306, Harnett County Clerk of Court.

TRACT NO. 5:

Parcel ID No. 06-0597-1101-0011-01

BEING all of Lot No. 4-A shown upon that map dated January 15, 1952, made by William Ragsdale, Jr., C.E., recorded in Book of Maps No. 6 at page 125, Harnett County Registry, and entitled, "Property of Arthur F. Fowler Estate" and described as follows:

BEGINNING at the northwestern corner, of Lot No. 3-A shown upon that map above referred to, and runs as the western line of said Lot No. 3-A South 59 degrees 40 minutes West 400 feet to a stake in the northern margin of that road leading from the Coats-Erwin Old Road to the newly built school for colored people; thence along the said margin of said road, North 30 degrees 25 minutes West 100 feet to a stake; thence along the eastern margin of Lot No. 5-A shown upon said map, North 59 degrees 40 minutes East 400 feet to a stake in the southern margin of that 30 foot street shown upon the map above referred to; thence along the said margin of said street, South 30 degrees 25 minutes East 100 feet to the BEGINNING.

The above described tract being all that certain parcel designated as "THIRD TRACT" conveyed by deed dated February 15, 1952 from Mrs. Alma L. Fowler, widow et als to Wesley C. Fowler which was recorded in Deed Book 339, Page 26, Harnett County Registry. For further reference see: Estate of Wesley C. Fowler, Sr. (dod: 10/11/1981) 81 E 306, Harnett County Clerk of Court.

SPECIAL NOTE: Wesley C. Fowler, Sr. died intestate survived by wife, Ruth H. Fowler and children Wesley C. Fowler, Jr. and Susan Janice Mayhew. Ruth H. Fowler died February 10, 2000 in Greenville, South Carolina. No estate was ever opened for Ruth H. Fowler either in Greenville, South Carolina or Harnett County, North Carolina. Ruth H. Fowler died widowed, and without children, both her parents - Walter D. Hobbs and Mary Ellen Mamie Hudson Hobbs - having predeceased her. Walter D. Hobbs and Mary Ellen Mamie Hudson Hobbs were the parents of four (4) children, to wit: Martha Elizabeth Hobbs Abernethy, Ruth Hobbs Fowler, C. Hudson Hobbs and Walter N. Hobbs. C. Hudson Hobbs died May 16, 1944, unmarried and without children. Martha Elizabeth Hobbs Abernethy (dod: 01/05/1962) and spouse Lonnie Franklin Abernethy (08/17/1961) had two daughters born unto the marriage to wit: Douglas Abernethy Hollingsworth and Ruth Hobbs Abernethy Evans. Walter N. Hobbs (dod: 08/10/1972) was married to Roberta Abigail Herrington Hobbs (dod: 03/13/2008). They had three children born unto the marriage, to wit: Roberta Ann Hobbs Hellsabeck, Judith Abigail Hobbs Hill and Walter N. Hobbs, Jr. Roberta Ann Hobbs Hellsabeck (dod: 03/11/2008) married William Johnson Hellsabeck (dod: 02/22/1997). There were four (4) children born unto the marriage, to wit: Judith Hobbs Hayes, Alice Hellsabeck Matthews, Charles R. Hellsabeck and Roberta F. Hellsabeck Goodman.

TO HAVE AND TO HOLD the above lot or parcel of land and all privileges and appurtenances thereto...
7. RIGHTS OF WAY, EASEMENTS, COVENANTS, RESTRICTIONS AND OTHER MATTERS OF RECORD.
8. ENCUMBRANCES OF EASEMENTS AND VALUABLE EASES AND SUBSEQUENT YEAR PASSES.
9. RECORDS REQUIRED IN BOOK OF MAPS NO. 6, PAGE 125, TARRANT COUNTY RECORDS.
IN WITNESS WHEREOF, the Grantees have hereunto set their hands and seals the day and year first above written.

(REMAINDER OF PAGE LEFT INTENTIONALLY BLANK)

GRANTOR:

Roberta H. Hester, et al. (GRANTOR)
TARRANT COUNTY, TEXAS

STATE OF NORTH CAROLINA,
COUNTY OF SURRY

I, a Notary Public of the County and State aforesaid, certify that ROBERTA H. HESTER, GRANTOR, is legally competent before me this day and is executing this document as her own free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL OF OFFICE THIS 18 DAY OF JUNE 2021.

BY SUBSCRIPTION EXPIRES: 03/31/2022

BRIANNA R. TODD (NOTARY)
Notary Public, Surry County, North Carolina



STATE OF NORTH CAROLINA,
COUNTY OF SURRY

I, a Notary Public of the County and State aforesaid, certify that JAMES M. GOODMAN, GRANTOR, is legally competent before me this day and is executing this document as his own free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL OF OFFICE THIS 18 DAY OF JUNE 2021.

BY SUBSCRIPTION EXPIRES: 03/31/2022

BRIANNA R. TODD (NOTARY)
Notary Public, Surry County, North Carolina



Adopted this the 3rd day of June 2021.

Patsy Carson (Signature)
Patsy Carson
Mayor

ATTEST:

Lauren Evans (Signature)
Lauren Evans
Town Clerk

MINUTES CONTINUED FROM JUNE 3, 2021

dollars and Solid Waste from nine dollars to ten dollars mainly to help with our tipping fees which have gone over about ten thousand dollars over for the last two years. He updated the fee schedule to include the charges for renting the ballpark, discussed by Doug at the Budget Retreat in March. He proposed increasing the rezoning request from three hundred dollars to four hundred dollars which helps to cover advertisement in the Daily Record, putting signs out, and sending letters in the mail, and increasing the Community Building rates to two hundred dollars for residents and two hundred and fifty dollars for non-residents. The budget does call for a hundred dollar transfer from our fund balance to cover the purchase and upfit of three Police Vehicles for the Police Department. He stated after doing some research, the American Rescue Plan can be used to purchase HVAC units for Town Hall. He requested one change, a twenty thousand dollar expenditure to be taken out of Non-department and maybe try to get the laptops that the Police Department needs. He had originally estimated eighty-four thousand one hundred and fifteen dollars for liability insurance but he spoke with the insurance and it is ten thousand dollars higher than expected. Workers Comp is fifty-one thousand four hundred and fifty-nine dollars, Property Liability is thirty-three thousand and nine hundred, Cyber Insurance which will cover up to a million dollars and costs two thousand six hundred and sixty dollars. Next year is a tax revaluation and we will possibly have more money then so we can start reaching out to USDA for funding for the Depot.

Commissioner Turnage stated his glad we are going in the right direction financially.

Commissioner Baker inquired if the increase in Solid Waste includes mattresses and furniture.

Town Manager Snow Bowden confirmed. He stated due to two Commissioners not being present, he recommends waiting until our June Workshop on the fourth Monday of the month.

Mayor Patsy Carson asked if anyone would like to come forward and speak in favor of the budget being presented.

No one came forward.

Mayor Patsy Carson asked if anyone would like to come forward and speak against the budget being presented.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 3, 2021

Subject: Proposed FY 2021-2022 Budget

The public hearing for the proposed Fiscal Year 2021-2022 budget is scheduled for our June 3rd, 2021 Town Board meeting. In the proposed budget there are funds included for a 2% Cost of Living Adjustment (COLA) and other items discussed at our initial budget retreat. Town Staff will be presenting a separate plan at a later date on how to spend the money the Town will be receiving from the American Rescue Plan. The proposed budget recommends keeping the tax rate at the same rate. It does include a few rate increases that are highlighted in the budget message.

Attachments:

- Proposed Fiscal Year 2021/2022 budget

MINUTES CONTINUED FROM JUNE 3, 2021

No one came forward.

Commissioner Baker made a motion to close the Public Hearing and was seconded by Commissioner Whitman. **The Board voted unanimously.**

Commissioner Baker made a motion to table the consideration of the budget until our June 28th meeting at 6 PM to be conducted at the Commissioner's Chambers at the Town Hall Building and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

NEW BUSINESS

REQUEST FOR TOWN BOARD MEETING IN JULY

Town Manager Snow Bowden stated Town Staff would like to request a meeting on July 1st at either 6 or 7 PM to discuss the updates to 160D. The Planning Board wants to have a very in-depth conversation at our Planning Board Meeting and be educated more on what they are doing and why. We just need a date and time so we can advertise.

Commissioner Baker made a motion to conduct a meeting on July 1st at 7 PM in the Commissioner's Chambers at the Town Hall Building and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

PROPOSED SCHABERT CROSSING PRELIMINARY SUBDIVISION

Town Manager Snow Bowden informed the Board that the Town received a request for a preliminary subdivision in our ETJ. It calls for a 36 lot subdivision and is a very well-put-together plan. It will be serviced by Harnett Regional Water and have septic tanks because there are no sewer lines that run down that highway. Mr. Brown was present at the meeting to answer any questions. The Planning Board did recommend the preliminary subdivision for approval. He will have to put the infrastructure in the ground and come back for approval.

Commissioner Baker verified with Town Manager Snow Bowden that everything has been submitted in compliance with our regulatory documents for a preliminary.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 3, 2021

Subject: Request for Town Board Meeting in July

Town Staff would like to request that we have a meeting in Town Board meeting in July. We have a few public hearings that we would like to go ahead and schedule. At the moment, there would be at least three of them. A rezoning request, a special use permit, updates to our zoning ordinance to be in line with N.C.G.S. 160D, and some updates to our sign ordinance. I would like to get a date set so we can go ahead and follow all legal public notice requirements.

Action Recommended:

- Have a meeting on July 1st at 7PM. The meeting will be held at the Erwin Town Hall in the Town Chambers
- July 8th at 7PM is an option as well

MINUTES CONTINUED FROM JUNE 3, 2021

Town Manager Snow Bowden stated that everything is in compliance. One thing is that our Ordinance does not require for the sewer to be extended due to it not being within a certain amount of feet. Harnett Regional Water has some issues and he was supposed to have a meeting and he has not had the ability to schedule a meeting with their staff but as he can tell, everything is in line with our regulations and well put together.

Commissioner Baker made a motion to approve the preliminary subdivision plat as submitted to us from within our ETJ limits on highway 52 and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

CLOSED SESSION

Commissioner Baker made a motion to go into Closed Session in Pursuant to General Statute 143-318.11 (a) (6) for the Purpose of Discussing Personnel at 7:35 P.M. and was seconded by Commissioner Turnage. **The Board voted unanimously.**

RECONVENED

Commissioner Baker made a motion to go back in regular session at 7:37 P.M. and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

MANAGER'S REPORT

Town Manager Snow Bowden informed the Board that the next meeting will be back in the Board room at Town Hall. He stated if they have any other changes they would like to see in the budget, other than what was discussed so far, to please let him know. Field of Glory will be on June 14th at 7 PM. He will send out an email to Laura Patterson at the Daily Record to inform that the Town of Erwin is back to regular procedure post-COVID.

Mayor Carson informed the Board of the details of the Field of Glory ceremony.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 3, 2021

Subject: Proposed Schabert Crossing Preliminary Subdivision

The Town has received a preliminary subdivision for a parcel in our ETJ. The proposed subdivision calls for a 36 lot subdivision. The proposed homes would have access to water from Harnett Regional Water. They are proposing to use septic tanks for sewer since the closest sewer is not in the area. The Planning Board recommended this subdivision for approval.


Attachments:

- Preliminary Subdivision Plat

Harnett GIS




NOT FOR LEGAL USE




Harnett COUNTY
NORTH CAROLINA

















GIS/E-911 Addressing
May 11, 2021



N
W E
S



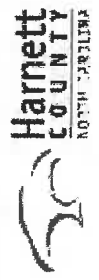
0 335 670 1,340 Feet
1 inch = 752 feet

	Recycle Center		Harnett County Boundary		Sewer Main		6 - 36
	Landfills		Force Main		Force Main		Lillington Sewer
	Surrounding County Boundaries		Gravity		County Water Mains		2 - 5
	Federal Property		Service Laterals		StepFM		
	City Limits						

Harnett GIS



NOT FOR LEGAL USE .



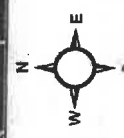
GIS/E-911 Addressing
May 11, 2021

- Recycle Center
- Landfills
- Surrounding County Boundaries
- Federal Property
- City Limits

- Major Roads
- Interstate
- NC

- Harnett County Boundary
- Airport
- Roads
- Mile_Markers
- Railroad
- Parcels

- Cape Fear River



1 inch = 752 feet

MINUTES CONTINUED FROM JUNE 3, 2021**ATTORNEY'S REPORT**

Town Attorney Tim Morris thanked the Board for allowing him to be the Town Attorney. He also reminded the Board that he would like to honor the resident he mentioned in last month's meeting that was inducted into the Water Skiing Hall of Fame.

Town Manager Snow Bowden stated we can do a proclamation if Town Attorney Tim Morris has got her information.

GOVERNING BOARD COMMENTS

Commissioner Alvarado asked if something can be said to the Chamber Administrator about the spelling and grammar errors on the posts on the Chamber Facebook Page. It is a really bad reflection on the Town.

Town Manager Snow Bowden informed the Board that there was a complaint about the flags being backward on one side but we got it fixed.

Commissioner Whitman inquired about what was going on with the Tubby's Building.

Town Manager Snow Bowden stated they got the roof fixed and they are trying to sell it.

Commissioner Baker expressed his appreciation to Chief Johnson and his staff for everything they have done on the road close to his house to help eliminate speeding. He stated the Remembrance Ceremony was not the biggest event but everyone that was there was so humbled and appreciative of the Town for doing that. He thanked Town Manager Snow Bowden and Town Clerk Lauren Evans for all they did. He stated that some people even came back that night after dark and saw the bags lit up. The preacher from the Methodist Church did an awesome job. People were really touched by it.

Commissioner Turnage thank Town Manager Snow Bowden for the great job he did on the budget.

Mayor Carson would like to have a sunflower field planted at the entrance of Erwin coming from 421.

Town Manager Snow Bowden stated the staff is working on it.

MINUTES CONTINUED FROM JUNE 3, 2021

PUBLIC COMMENT

Town Manager Snow Bowden stated the Town did not receive any Public Comment.

ADJOURNMENT

Commissioner Turnage made a motion to adjourn at 7:52 P.M. and was seconded by Commissioner Baker. **The Board voted unanimously.**

MINUTES RECORDED AND TYPED BY


LAUREN EVANS TOWN CLERK

ATTEST:



Randy Baker

Mayor Pro Tem



Lauren Evans

Town Clerk