

**THE ERWIN BOARD OF COMMISSIONERS
AUGUST 2021 REGULAR MEETING
THURSDAY, AUGUST 5, 2021 @ 7:00 P.M.
ERWIN MUNICIPAL BUILDING BOARD ROOM**

AGENDA

1. **MEETING CALLED TO ORDER**
 - A. Invocation
 - B. Pledge of Allegiance
2. **AGENDA ADJUSTMENTS /APPROVAL OF AGENDA**
3. **CONSENT**

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

 - A. Minutes of Special Called Meeting on July 1, 2021 **(Page 2)**
 - B. Financial Report for June 2021 **(Page 10)**
 - C. Budget Ordinance Amendment BOA 2022-01 **(Page 12)**
4. **PUBLIC COMMENT**

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers. §160A-81.1
5. **PRESENTATION OF AUGUST CITIZEN OF THE MONTH**
6. **PUBLIC HEARING**
 - A. SU-2021-001 **(Page 13)**
7. **NEW BUSINESS**
 - A. Good Hope Hospital Donation **(Page 32)**
 - B. American Rescue Plan **(Page 33)**
 - C. Budget Ordinance Amendment BOA 2022-02
8. **CLOSED SESSION**
 - A. Pursuant to General Statute 143-318.11(a) (6) for the Purpose of Discussing Personnel
 - B. Pursuant to General Statute 143-318.11(a) (3) for the Purpose of Preserving the Attorney-Client Privilege
9. **MANAGER'S REPORT**
10. **ATTORNEY'S REPORT**
11. **GOVERNING BODY COMMENTS**
12. **ADJOURNMENT**

ERWIN BOARD OF COMMISSIONERS**REGULAR MINUTES****AUGUST 5, 2021****ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding held its Regular Meeting in the Erwin Municipal Building Board Room on Thursday, August 5, 2021, at 7:00 P.M. in Erwin, North Carolina.

Board Members present were: Mayor Patsy Carson, Mayor Pro Tem Randy Baker, and Commissioners William Turnage, Thurman Whitman, Alvester McKoy, and Melinda Alvarado.

Board Members absent were: Commissioner Ricky Blackmon

Town Manager Snow Bowden, Town Clerk Lauren Evans, Town Attorney Tim Morris, Town Engineer Bill Dreitzler, and Police Chief Jonathan Johnson were present.

Commissioner McKoy gave the invocation.

Dominic Alvarado led the Pledge of Allegiance.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Town Manager Snow Bowden requested to add Budget Ordinance Amendment BOA 2022-02 under New Business as Item C.

Commissioner Alvarado made a motion to approve the adjusted agenda and was seconded by Commissioner McKoy. **The Board voted unanimously.**

CONSENT

Commissioner McKoy made a motion to approve **(ITEM A)** Minutes of Special Called Meeting on July 1, 2021 **(ITEM B)** Financial Report for June 2021 **(ITEM C)** Budget Ordinance Amendment BOA 2022-01 and was seconded by Commissioner Turnage. **The Board voted unanimously.**

Town Of Erwin

Financial Summary Report
YTD Comparison of June FY 2020 & FY 2021



FRONT STREET, ERWIN, NC

	YTD		DIFFERENCE	YTD	
	June 2021	June 2020		June 2021	June 2020
Revenues					
CURRENT YEAR LEVY OF PROPERTY TAXES	1,160,178.00	1,137,002.17	23,175.83		
CURRENT YEAR MOTOR VEHICLE TAXES	183,578.00	149,211.28	34,366.72		
PRIOR YEAR TAXES / Fees/dues & interest	30,800.00	13,006.45	17,793.55		
UTILITIES FRANCHISE TAXES	187,518.00	192,554.57	(5,036.57)		
ENTRY FEES	11,475.00	19,031.00	(7,556.00)		
SALES & USE TAX	789,770.00	716,944.58	72,825.42		
ZONING PERMITS/APPLICATIONS	16,325.00	7,575.75	8,749.25		
REFUSE COLLECTIONS FEES	447,667.00	386,092.18	61,574.82		
STORM WATER COLLECTION	60,661.00	60,082.50	598.50		
ALL OTHER REVENUES	794,573.00	1,566,997.36	(772,424.36)		
	\$ 3,682,565.00	\$ 4,249,497.84	(565,932.84)		
Expenditures					
GOVERNING BODY	22,916.00	29,465.53	(6,549.53)		
ADMINISTRATION	263,830.00	293,375.56	(29,545.56)		
NON-DEPARTMENTAL	264,019.00	259,937.08	4,181.92		
PLANNING & INSPECTIONS	33,601.00	64,857.22	(31,256.22)		
POWELL BILL STREETS	164,235.00	46,893.71	117,341.29		
POLICE	802,114.00	761,447.39	40,666.61		
POLICE-ERO	75,455.00	105,425.20	(29,970.20)		
CONTRACT SERVICES-FIRE	253,033.00	243,254.11	9,778.89		
PUBLIC WORKS-ADMIN.	102,412.00	97,009.85	5,402.15		
PUBLIC WORKS-STREETS	251,050.00	1,041,520.26	(790,430.26)		
PUBLIC WORKS-MAINTENANCE	345,801.00	315,978.33	29,822.67		
PUBLIC WORKS-STORM WATER	13,845.00	3,035.51	10,809.49		
RECREATION	289,534.00	287,566.42	1,967.58		
REPAIR	64,482.00	53,790.41	10,691.59		
COMMUNITY CENTER	12,517.00	15,222.19	(2,705.19)		
	\$ 2,958,884.00	\$ 3,618,678.77	(658,794.77)		

	YTD		YTD
	June 2021	June 2020	
BANK ACCOUNT BALANCES			
CASH MANAGEMENT	1,929,876.78	1,276,470.74	
BB&T CASH IN BANK	332,264.27	392,312.84	
FIRST FEDERAL BUSINESS MONEY MARKET	136,533.43	196,097.03	
FIRST FEDERAL MONEY MARKET	856,866.86	854,675.19	
Y-T-D INVESTMENT BALANCE IN GENERAL FUND ACCOUNTS	\$ 3,255,561.14	\$ 2,661,765.80	
BB&T STATE FORTIFUTURE	4,246.64	3,691.32	
BB & T CAPITAL RESERVE/COMM ENHANCEMENT	189,023.55	163,335.71	
FIRST FEDERAL CAP RESERVE/GENERAL	2,348,888.31	2,344,195.25	
BB&T HEALTH RESERVE HRA ACCT.	17,420.93	13,446.59	
PRIERE FIELD ACCT	9,922.33	10,776.72	
AL WOODRILL PARK IMPROVEMENTS	337,940.95	416,356.99	
Y-T-D BALANCE RESTRICTED FUNDS	\$ 2,907,442.81	\$ 2,951,802.58	
CUMULATIVE BALANCE FOR TOWN OF ERWIN	\$ 6,162,803.95	\$ 5,603,568.38	

TOWN OF ERWIN
FINANCIAL SUMMARY REPORT
FOR MONTH OF June 2021



REVENUES		ANNUAL BUDGET	Jun-21 ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
CURRENT YEAR LEVY OF PROPERTY TAXES	1,103,178.00	8,865.00	1,160,176.00	105.17%	
CURRENT YEAR MOTOR VEHICLE TAXES	174,370.00	15,392.00	183,576.00	105.28%	
PRIOR YEAR TAXES / Payments & Interest	10,000.00	2,146.00	30,800.00	308.00%	
UTILITIES FRANCHISE TAXES	198,000.00	50,697.00	187,519.00	94.71%	
EMERGENCY FEES	18,000.00	240.00	11,475.00	63.75%	
SALES & USE TAX	595,000.00	78,584.00	788,770.00	135.00%	
ZONING PERMITS/APPLICATIONS	5,000.00	1,345.00	16,325.00	326.50%	
REFUSE COLLECTIONS FEES	403,898.00	37,349.00	447,667.00	110.89%	
STORM WATER COLLECTION	68,930.00	4,926.00	60,681.00	88.77%	
ALL OTHER REVENUES	778,900.35	14,233.00	794,573.00	102.27%	
	3,344,076.35	213,577.00	3,662,565.00	110.12%	
EXPENDITURES					
GOVERNING BODY	25,315.00	1,776.00	22,916.00	90.52%	
ADMINISTRATION	307,049.00	18,625.00	283,630.00	85.92%	
NON-DEPARTMENTAL	266,571.00	15,470.00	264,019.00	92.13%	
PLANNING & INSPECTIONS	69,072.00	586.00	33,601.00	37.72%	
POWELL BILLS/STREETS	202,000.00	2,700.00	164,235.00	81.30%	
POLICE	840,807.35	59,038.00	802,114.00	95.40%	
PO/ICE/SRO	116,840.00	4,820.00	75,455.00	64.58%	
CONTRACT SERVICES-FIRE	252,767.00	4,710.00	253,033.00	100.11%	
PUBLIC WORKS-ADMIN.	103,091.00	8,701.00	102,412.00	99.34%	
PUBLIC WORKS-STREETS	352,704.00	25,448.00	251,080.00	71.19%	
PUBLIC WORKS-SANITATION	348,112.00	30,021.00	345,801.00	99.34%	
PUBLIC WORKS-STORM WATER	15,000.00	1,565.00	13,845.00	92.30%	
RECREATION	323,919.00	32,856.00	286,534.00	88.38%	
LIBRARY	67,664.00	6,869.00	64,482.00	95.26%	
COMMUNITY CENTER	13,135.00	986.00	12,517.00	95.30%	
	3,344,076.35	214,184.00	2,958,864.00	88.48%	
Y-T-D GENERAL FUND BALANCE INCREASE (DECREASE)		(607.00)	723,881.00		

BANK BALANCES AS OF June 2021

CASH MANAGEMENT	1,029,978.78
BIBST CASH IN BANK	332,284.27
FIRST FEDERAL BUSINESS MONEY MARKET	138,533.43
FIRST FEDERAL MONEY MARKET	659,598.85
Y-T-D INVESTMENT BALANCE IN GENERAL FUND ACCOUNTS	3,266,361.14
BIBST STATE FORTFEITURE	4,246.64
BB & T CAPITAL RESERVE/COMM ENHANCEMENT	169,023.56
FIRST FEDERAL CAP. RESERVE/GENERAL	2,348,888.31
SBST HEALTH RESERVE HRA ACCT	17,420.93
PRIEBE FIELD ACCT	8,922.53
AL WOODMALL PARK IMPROVEMENTS	337,840.85
Y-T-D INVESTMENT BALANCE RESTRICTED FUNDS	2,907,442.81
CUMULATIVE BALANCE FOR TOWN OF ERWIN	6,162,803.95

POWELL BILL BALANCE
\$295,692.57

BUDGET ORDINANCE AMENDMENT

BOA 2022 - 01

FISCAL YEAR 2021-2022

BE IT ORDAINED by the Governing Board of the Town of Erwin, North Carolina that the following amendments are made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. This Budget Ordinance Amendment seeks to transfer \$54,280.00 between Departments to account for underestimated line item expenses and overestimated line-item expenses. These transfers will allow the 2021-2022 Department Budgets to be in balance.

Section 2. To amend the General Fund: The revenues are to be changed as follows:

No Changes

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation


Section 3. To amend the General Fund: The Expenditures are to be changed as follows:

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
10-6200-450	Recreation: Contract Serv.	\$6,275.00	\$20,000.00	\$26,275.00
10-4350-450	Planning: Contract Serv.	\$38,280	<-\$20,000.00>	\$18,280.00
10-5100-060	Police Depart. Ins.	\$79.00	\$34,280.00	\$34,359.00
10-4350-450	Planning: Contract Serv.	\$18,280.00	<-\$9,280.00>	\$9,000.00
10-4201-540	Non Dept: Ins. & Bonds	\$93,519.00	<-5,000.00>	\$88,519.00
10-4201-040	Non Dept: Professional Serv.	\$37,760.00	<-10,000.00>	\$27,760.00
10-4201-150	Non Dept: Maint/Repair Grounds	\$15,000.00	<-10,000.00>	\$5,000.00

Section 4. Copies of this budget amendment shall be furnished to the Clerk, to the Governing Board, and to the Budget Officer and the Finance Director for their direction.

Adopted this 5th day of August 2021.

ATTEST:



 Patsy Carson, Mayor



 Lauren Evans, Town Clerk

MINUTES CONTINUED FROM AUGUST 5, 2021

PUBLIC COMMENT

Darold Creech of 209 3rd Street came forward. Mr. Creech spoke at last month's Board Meeting about the bad decline in his neighborhood. He came to inform the Board that he is grateful to them because things are getting better. The Erwin Police have been patrolling and arresting the people doing bad stuff on his road. He stated that about three-fourths of traffic has stopped but he is well pleased with the progress. He is grateful for a great Town, a great Board, and a great Police Department.

PRESENTATION OF CITIZEN OF THE MONTH

Regina Wood of 803 South 15th Street was recognized as the August 2021 Citizen of the Month. Mayor Patsy Carson presented her with a Proclamation Plaque.

PUBLIC HEARING

SU-2021-001

Commissioner Baker made a motion to open the Public Hearing and was seconded by Commissioner Whitman. **The Board voted unanimously.**

Town Manager Snow Bowden informed the Board that the Town received a Special Use Permit application for a parcel off of Erwin Access Road which does not have an address but can be identified by its Harnett County PIN #1507-15-7836.000. It is not adjacent to the 127 Red Hill Church Road that was approved a couple of months ago but it is owned by the same company. They are requesting to use the location for outdoor storage of vehicles and equipment. When we updated our Ordinances to be in compliance with 160D, we will bring these requests to the Board directly because they are quasi-judicial decisions so there will not be anything from the Planning Board.

Mayor Carson asked if anyone would like to come forward and speak in favor of the request.

Kathy Boyer from Boyer Enterprises came forward and was sworn in by Town Clerk Lauren Evans.

Ms. Boyer stated they are proposing storage of equipment such as trailers and box trucks alongside the existing stable that is on the back corner of the property until they can get their buildings set up. They have two buildings in the works in which they will store their off-road equipment. They have some existing storage in the building which is for totes and drums. They will not store anything that has any kind of debris in it.



TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339
Ph: 910-897-5140 • Fax: 910-897-5543
www.erwin-nc.org

Mayor
Patsy M. Carson
Mayor Pro Tem
Randy L. Baker
Commissioners
William R. Turnage
Thurman E. Whitm.
Alvester L. McKoy

PROCLAMATION RECOGNIZING REGINA WOOD FOR CITIZEN OF THE MONTH

2021-2022—001

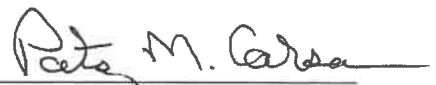
WHEREAS, the Town of Erwin Mayor and Board of Commissioners, realize that the Town of Erwin's greatest asset is viewed as the citizens that contribute tirelessly and unselfishly of themselves to aid in the well-being of the residents within the community. These citizens display characteristics and qualities in an individual that strive to make a real difference in the lives of children, adults and the elderly without desire for recognition, remuneration or personal gain; and

WHEREAS, Ms. Regina Wood of 803 South 15th Street, Erwin was born on May 1, 1972, to Larry Wood and Liz Stewart of Erwin. She is a 1990 graduate of Triton High School, 1993 graduate and 2001 graduate of Johnston Community College, and 2008 graduate of Mt. Olive College. She has (1) son Kenneth Jr.; and

WHEREAS, Ms. Wood has over 20 years of service in Local and State Government that includes the City of Dunn Finance Dept., Police Dept., Harnett County Magistrates Office, Harnett County Schools, and Cumberland County Schools. Attends South Erwin Baptist Church where she has served on the Finance Committee, Social Committee, and VBS Crafts. She has also volunteered on the Harnett County Special Olympics and has served as the Chair of Volunteers for Spring Games; and

NOW THEREFORE BE IT RESOLVED that the Town of Erwin Mayor and Board of Commissioners give recognition and appreciation to Regina Wood for her valuable contributions to the quality of life in our community and proudly acknowledge Regina Wood as the August 2021 Citizen of the Month.

Duly Adopted, this the 5th day of August 2021.


Patsy M. Carson, Mayor

ATTEST:


Lauren Evans, Town Clerk

MINUTES CONTINUED FROM AUGUST 5, 2021

Commissioner Baker inquired about their plan to access the site.

Ms. Boyer stated there is already a road but it is not very well built so they will be reinforcing it. She demonstrated the access routes on the slide show presentation. They have legal access to the drive that goes through where the cell tower is.

Commissioner Randy Baker stated the property is zoned M-1 and asked if they plan to have any buffering, trimming, or fencing to secure the materials that they are storing.

She stated there is already a fence but they can add an additional fence to close it in with a gate. They will have to see if they are able to do that because they are still speaking with Duke Energy about the right of way access. She ensured they will not disturb any of the woodland areas.

Mayor Carson asked if anyone would like to come forward and speak against the request.

No one came forward.

Commissioner Baker made a motion to close the Public Hearing and was seconded by Commissioner Turnage. **The Board voted unanimously.**

Commissioner Baker made a motion in the affirmative that the use is listed among the special uses in the district for which application is made and outdoor storage of equipment and vehicles are an allowed use in our Industrial (M-1) Zoning District and was seconded by Commissioner Whitman. **The Board voted unanimously.**

Commissioner Baker made a motion in the affirmative that the requested use is essential or desirable to the public convenience or welfare, it has an existing business at 127 Red Hill Church Road that provides an essential service for businesses that experience an emergency such as a flood/fire. They also provide other essential services. They need another site to expand their operations for this business and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

Commissioner Turnage made a motion in the affirmative that the requested use will not impair the integrity or character of the surrounding or adjoining districts, nor be detrimental to the health, morals, or welfare. This is a large tract of land that is surrounded by similar uses in the area and was seconded by Commissioner Baker. **The Board voted unanimously.**

Commissioner Baker made a motion in the affirmative that the requested use will be in conformity with the Land Development Plan for the Town of Erwin. This area of land would be in the area identifies for low-intensity growth. This proposed use of this land would be in conformity with our 2014 Land Use Plan and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

MINUTES CONTINUED FROM AUGUST 5, 2021

Commissioner Turnage made a motion in the affirmative that adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided and was seconded by Commissioner Baker. **The Board voted unanimously.**

Commissioner Baker made a motion in the affirmative that adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets. As stated in the Public Hearing, access can be granted off of Erwin Access Road as well as an adjusting road already in place and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

Commissioner Turnage made a motion in the affirmative that the special use shall in all other respects, conform to the applicable regulation of the district in which it is located, except as such regulation may, in each instance, be modified by the Board of Commissioners pursuant to the recommendations of the Planning Board and was seconded by Commissioner Whitman. **The Board voted unanimously.**

Commissioner Baker made a motion to approve the case number SU-2021-001 for the Special Use Permit located at Harnett County PIN #1507-15-7836.000, 2.85 tract of land located in our Industrial (M-1) Zoning District and was seconded by Commissioner Turnage. **The Board voted unanimously.**

NEW BUSINESS

Good Hope Hospital Donation

Town Manager Snow Bowden stated that he was approached by Good Hope Hospital. They have done a lot of good work on the building. They would like to donate the double-wide manufactured home located next to the building to the Town, we would just need to pay to have it moved. He did speak briefly with ECHO.

Commissioner Turnage asked if Public Works could use it for storage.

Town Manager Snow Bowden stated we could store it up there for a while but that is not a permanent fix for Public Works. He informed the Board that would be taking on another building that we would have to pay to keep up.

Commissioner Whitman stated it would cost more to move the building than the building is worth.

Commissioner Alvarado asked what ECHO said about using the manufactured home.

Town Manager Snow Bowden stated the problem with them using it is figuring out where to put it that is zoned for Manufactured Homes. ECHO wants a centralized location downtown.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: August 5, 2021

Subject: SU-2021-001

The Town has received a Special Use Permit application to use a parcel that does not have an address but is located off of Erwin Access Road. The parcel can be identified by its Harnett County PIN # 1507-15-7836.000. The applicant has requested to use this parcel for the outdoor storage of vehicles and equipment.

Attachments:

- SU-2021-001 Application
- SU-2021-001 Staff Report
- SU-2021-001 Property Owners Notified
- Harnett County GIS Image No Zoning
- Harnett County GIS Image Zoning Overlay
- Harnett County GIS Image Wetlands Overlay



TOWN OF ERWIN
 100 West F St., Post Office Box 459
 Erwin, NC 28339
 (910) 897-5140 V (910) 897-5543 F
 www.erwin-nc.org

PAID

JUL - 9 2021 *check 2510*

SPECIAL USE PERMIT APPLICATION
TOWN OF ERWIN

In the Matter Of the Request to the Erwin Board of Commissioners

Applicant Name	Boyer Enterprises East, LLC.		Property Owner Name	PCC Properties, LLC
Mailing Address	127 Red Hill Church Rd.		Mailing Address	1149 Taos Trail
City, State, Zip	Dunn, NC 28334		City, State, Zip	Raleigh, NC 27603
Telephone	919-971-0415		Telephone	919-971-0415
Email	bboyer3@boyer-enterprises-east.com		Email	bboyer3@gmail.com
Address of Subject Property	NO address			
Parcel Identification Number(s) (PIN) of Subject Property	1507 - 15 - 7836 .000			
Legal Relationship of Applicant to Owner	Tenant / same owner		Floodplain SFHA	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Legal Description: Lot	7	Block	Subdivision Thomas L. Ralph	
Zoning District	M-1	Wetlands	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Watershed Area Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Public Water Available:	Y or <input checked="" type="checkbox"/> N	Public Sewer Available:	Y or <input checked="" type="checkbox"/> N Existing Septic Tank: Y or <input checked="" type="checkbox"/> N	
Number of Buildings to Remain	1		Gross Floor Area to Remain	
Describe Proposed Project or Request with Conditions proposed by applicant: outdoor storage of vehicles, equipment and supplies				
Total Acreage or Square Footage to be Disturbed	0			
Estimated Cost of Project \$	0			

Attach a scaled illustrative plot or site plan showing all lot dimensions, buildings, structures, driveways, parking spaces, and distances between structures and property lines.

Provide complete mailing addresses for each adjacent property owners (also property within 100 feet) and/or property owners directly across a street, if any. Names and addresses must be from current Harnett County tax listings.

Office Use Only

Date Application Submitted 7/7/21 Application Fee \$ 300 Received By MSP

Case # SU-2021-001



TOWN OF ERWIN

100 West F St., Post Office Box 459
Erwin, NC 28339
(910) 897-5140 V (910) 897-5543 F
www.erwin-nc.org

Special Use Signature Page

It is understood by the undersigned that the development and execution of the Special Use Permit is based upon the division of the Town into districts within which districts the use of land and buildings, and the bulk and location of buildings and structures in relation to the land, is substantially uniform. It is recognized, however, that there are certain uses which, because of their characteristics, cannot be properly classified in any particular district or districts, without consideration, in each case, of the impact of those uses upon neighboring land and of the public need for the particular location. Such special uses fall into two categories.

1. Uses publicly operated or traditionally affected with a public interest
2. Uses entirely private in character, but of such unusual nature that their operation may give rise to unique problems with respect to their impact upon neighboring property or public facilities.

The Zoning Ordinance as originally adopted and as subsequently amended is presumed by the Town to be appropriate to the property involved and that the burden of proof for a Special Use approval rests with the applicant. Applicant is encouraged to discuss the proposed use with affected property owners.

It is further understood that prior to the granting of any special use, the Board of Commissioners may stipulate, such conditions and restrictions upon the establishment, location, reconstruction, maintenance, and operation of the special use as it is deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified in 9-411.5 of the Town Code. In all cases in which special uses are granted, the Board of Commissioners shall require such evidence and guarantees as it may deem necessary as proof that the conditions stipulated in connection therewith are being and will be complied with.

- Such conditions may include a time limitation;
- Conditions may be imposed which require that one or more things be done before the use requested can be initiated. (For example, "that a solid board fence be erected around the site to a height of 6 feet before the use requested is initiated");
- Conditions of a continuing nature may be imposed. (For example, "exterior loud speakers shall not be used between hours of 10:00 p.m. and 9:00 a.m.")

Compliance with Other Codes: Granting of a Special Use Permit does not exempt applicant from complying with all of the requirements of building codes and other ordinances.

Revocation: In any case where the conditions of the Special Use Permit have not been or are not being complied with, the Building Inspector shall give the permitted notice of intention to revoke such permit at least ten (10) days prior to a Board of Commissioners review thereof. After conclusion of the review, the Board of Commissioners may revoke such permit.

Expiration: In any case where a Special Use Permit has not been exercised within the time limit set by the Board of Commissioners, or within one year if no specific time limit has been set, then without further action, the permit shall be null and void. "Exercised" as set forth in this section shall mean that binding contracts for the construction of the main building have been let; or in the absence of contracts that the main building is under construction to a substantial degree; or that pre-requisite conditions involving substantial investment are contracted for, in substantial development, or completion (sewer, drainage, etc.). When construction is not part of the use, "exercised" shall mean that the use is in operation in compliance with the conditions set for in the permit.

Duration: Duration of a special use and any conditions attached shall be perpetually binding to the property unless it is expressly limited.

Applicant Signature and Date: Kate - J. 7/9/21

** - see attached*



TOWN OF ERWIN

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SPECIAL USE APPLICATION
Record of Adjacent Property Owners
With Mailing Addresses Per Harnett County Land Records

Property Owner (1)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (2)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (3)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (4)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (5)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (6)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (7)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (8)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (9)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (10)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (11)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (12)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____
Property Owner (13)	_____	Mailing
Address	_____	City _____ ST _____ Zip _____

** - see attached*

**Town of Erwin Planning Board
Special Use Guidelines for Findings of Fact**

1. The use requested is listed among the special uses in the district for which application is made:

 Yes No _____

2. The requested use is essential or desirable to the public convenience or welfare

 Yes No _____

3. The requested use will not impair the integrity or character of the surrounding or adjoining districts, nor be detrimental to the health, morals, or welfare

 Yes No _____

4. The requested use will be in conformity with the Land Development Plan

 Yes No _____

5. Adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided

 Yes No _____

6. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets

 Yes No _____

7. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Board of Commissioners pursuant to the recommendations of the Planning Board

 Yes No _____



TOWN OF ERWIN

100 West F St., Post Office Box 459
Erwin, NC 28339
(910) 897-5140 V (910) 897-5543 F
www.erwin-nc.org

SPECIAL USE APPLICATION PROCEDURES

1. Completed application for the Special Use Permit, signed by the applicant, shall be addressed to the Board of Commissioners and presented to the Administrative Official. Applications must be submitted by the first Friday of the month prior to the following Town Board.
2. Each application shall contain or be accompanied by such legal descriptions, maps, plans and other information so as to completely describe the proposed use and existing conditions.
3. Pay the Special Use Permit Fee as established by the Board of Commissioners and found in the Schedule of Fees in the Office of the Town Clerk. Current fee is \$300.

Conditions and Guarantees

Prior to the granting of any special use, the Board of Commissioners may stipulate, such conditions and restrictions upon the establishment, location, reconstruction, maintenance, and operation of the special use as is deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified by ordinance. In all cases in which special uses are granted, the Board of Commissioners shall require such evidence and guarantees as it may deem necessary as proof that the conditions stipulated in connection therewith are being and will be complied with.

- Such conditions may include a time limitation;
 - Conditions may be imposed which require that one or more things be done before the use requested can be initiated. (For example, "that a solid board fence be erected around the site to a height of 6 feet before the use requested is initiated");
 - Conditions of a continuing nature may be imposed. (For example, "exterior loud speakers shall not be used between hours of 10:00 p.m. and 9:00 a.m.")
1. Administrative official posts property at least one (1) week prior to public hearing
 2. Newspaper advertisement once (1) each week for two (2) successive weeks prior to the public hearing
 3. The Board of Commissioners shall approve, modify or deny the application for Special Use Permit following the public hearing.

Action by the Board of Commissioners

In granting a Special Use Permit the Board of Commissioners shall make written findings that the applicable regulations of the district in which it is located are fulfilled. With due regard to the nature and state of all adjacent structures and uses, the district within which same is located, and official plans for future development, the Board of Commissioners shall also make written findings that the following provisions are fulfilled:

1. The use requested is listed among the special uses in the district for which application is made
2. The requested use is essential or desirable to the public convenience or welfare
3. The requested use will not impair the integrity or character of the surrounding or adjoining districts, nor be detrimental to the health, morals, or welfare
4. The requested use will be in conformity with the Land Development Plan
5. Adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided
6. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets
7. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Board of Commissioners.



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IMPORTANT

This is a complete Special Use Application package consisting of 10 pages. For this application to be accepted, it must be completed and returned with all required documents and entries.

Do be aware that under certain conditions the applicant may be required to obtain a Driveway Permit from the NC Department of Transportation prior to Special Use Permit approval.

Using the Zoning Ordinance

- Go to the applicable zoning district in Article 3. That section will serve as a guide to begin the development of your site plan. This section will also direct you to pertinent requirements such as: parking, sign, lighting, and other general provision such as streetscape requirements and other general development regulations that may apply to the proposed development.
- Be sure to read Article 11 – Special Uses.
- Complete the Special Use Permit Application, the Special Use Signature page, and the Record of Adjacent Property Owners sheet; and include other required information with the application. Use additional pages if necessary. Adjacent property owners' names must be from current Harnett County tax listing; so this requires that the applicant contact Harnett County. Addresses of the adjacent property owners must be complete which includes name, mailing address, and zip code.
- The submitted site plan must be drawn to scale and include all dimensions and required provision. Of these dimensions and other requirements, be sure to include the following:
 - Existing structures on the proposed lot, their dimensions and distances between on another and the lot's property lines
 - Proposed structures including their dimensions and distances from other structures on the lot and proposed distances from property lines (i.e. setbacks)
 - All easements and rights-of-way located on the proposed lot
 - All natural features including tree lines, drainage ways, etc.
 - The location and dimensions of required parking area(s) as may be required by Ordinance
 - Proposed lighting plans as may be required by Ordinance
 - Demonstration of the placement of buffers and streetscape as may be required by ordinance



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Processing Requirements

Special Uses are not Uses by Right. It is the responsibility of the applicant to demonstrate that the requested use will meet the minimum requirements set forth in the Erwin Zoning Ordinance. The Board's decision will be greatly influenced by the completeness and neatness of the submitted application.

A requested and very necessary tool is the site plan. Its importance cannot be overstated. Applicant is encouraged to portray in detail and to accurately scale the property boundaries, improvements, and any natural features. In some cases, approval or denial may depend on the quality of the Site Plan.

If the proposed use involves business operations, description of the anticipated activity needs to be sufficiently disclosed. This will assist the Board in determining the Town's infrastructure capability, the public health and safety considerations such as traffic and noise, and how neighboring property may be affected.

All uses require dedicated parking spaces and some may require lighting, buffering, fences, landscaping, and other elements. It is suggested that the applicant spend some time reading the Town's Zoning Ordinance prior to application. Copies of the Zoning Ordinance may be purchased at Town Hall. Copies are available in the Erwin Library and Town Hall for review. An electronic copy of the Ordinance can be found on the Town website as well at www.erwin-nc.org.

A complete application consists of all documents included in the application package and any required maps, site plan, and/or related documents. These documents become the property of the Town. It is the applicant's responsibility to submit 10 copies of this completed application. Each member of the Governing Board receives a copy including the Town Manager, Town Clerk, Town Attorney, and Code Enforcement Officer.

The completed application and fees must be submitted no later than the first Friday of the month to be placed on following month's Town Board Agenda.

**Town of Erwin
Record and Decisions**

Office Use Only

Notice Mailed 7/13/2021 Property Posted 7/13/2021 Newspaper Advertised Date _____

Public Hearing Date and Comments: 8/5/2021 (Thursday August 5th, 2021) at 7pm at the Erwin Town Hall 100 West F street Erwin, NC 28339. For details contact Town manager Snow Bowden 910-591-4200

<u>Governing Body Motion</u>	Record of Decision:	Yea	Nay
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Town Board Decision and Date _____

Certified By: _____



Legend

xxx - empty totes

* corral was removed before we purchased

▭ trucks & trailers

Stable Property



SPECIAL USE REQUEST STAFF REPORT

Case: CU-2021-004

Snow Bowden, Town Manager

townmanager@erwin-nc.org

Phone: (910) 591-4200 Fax: (910) 897-5543

Public Hearing Date: Thursday, August 5th, 2021

Requested special use permit to use a parcel that does not have a Harnett County E-911 address. The parcel is located off of Erwin Access Road. It is adjacent to the Dunn-Erwin Rail Trail and 201 Red Hill Church Road. The parcel can be identified by its Harnett County Tax PIN #1507-15-7836.000

Applicant Information

Owner of Record:

Name: PCC Properties, LLC.

Address: 1149 Taos Trail

City/State/Zip: Raleigh, NC 27603

Applicant:

Name: Boyer Enterprises East, LLC.

Address: 127 Red Hill Church Road

City/State/Zip: Dunn, NC 28334

Property Description

Harnett County Tax PIN 1507-15-7836.000

Acres 2.85

Zoning District- Industrial M-1

Vicinity Map

- See Attached Document

Physical Characteristics

Site Description: This is a large lot in our planning zone that is 2.85 acres. There is an existing building and what appears to be a horse pen on the parcel. The parcel is relatively undeveloped. There is an area of the lot that is in the wetlands.

Surrounding Land Uses: This tract of land is in our planning zone (ETJ). It is adjacent to the Dunn-Erwin Rail Trail. There is an adjacent property that is used for outdoor storage. On the other side of the Dunn-Erwin Rail Trail there is a solar farm. There are similar uses of land in the area with outdoor storage.

Services Available

- Electricity (Duke Energy)
 - Telephone (Centurylink)
-
-

Zoning District Compatibility

Special Use	M-1
Outdoor Storage of Vehicles/Equipment	X

Staff Evaluation

Staff Evaluation

Yes No The use requested is listed among the special uses in the district for which the application is made.

- **Reasoning:** Outdoor storage of equipment and vehicles are a allowed special use in our Industrial (M-1) Zoning District.

Yes No The requested use is essential or desirable to the public convenience or welfare.

- **Reasoning:** The applicant has an existing business at 127 Red Hill Church Road that provides an essential service for businesses that experience an emergency such as a flood/fire. They also provide other essential services. They need another site to expand their operations for this business.

Yes No The requested use will not impair the integrity or character of the surrounding or adjoining districts, nor be detrimental to the health, morals, or welfare. .

- **Reasoning:** This is a large tract of land that is surrounded by similar uses in the area.

Yes No The requested use will be in conformity with the Land Development Plan.

- **Reasoning:** This area of land would be in the area identified for low intensity growth. This proposed use of this land would is in conformity with our 2014 Land Use Plan.

Yes No Adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided.

- **Reasoning:** Yes

Yes No That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

- **Reasoning:** Yes

Yes No That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Board of Commissioners.

- **Reasoning:** Yes

Attachments:

- SU-2021-001 Application
- SU-2021-001 Staff Report
- SU-2021-001 Harnett County GIS Image with Zoning
- SU-2021-001 Harnett County GIS Image with no Zoning
- SU-2021-001 Harnett County GIS Image showing wetlands
- SU-2021-001 property owners notified

PCC Properties, LLC.
1149 Taos Trail
Raleigh, NC 27603

Harnett County
PO Box 759
Lillington, NC 27546

Gerald Edward Creech
1208 Red Hill Church Road
Dunn, NC 28334

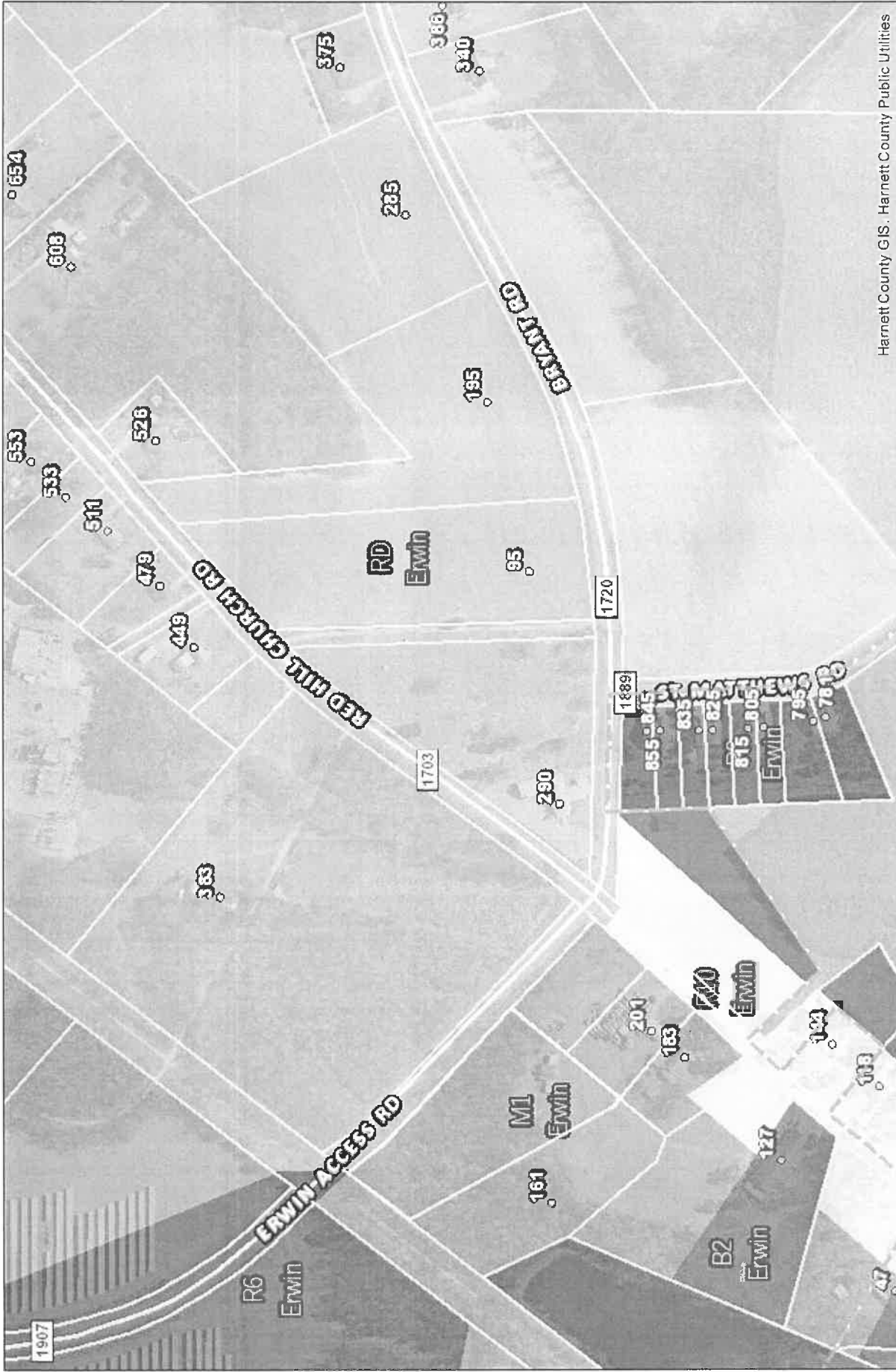
Arvalee McLamb
71 Wise Road
Dunn, NC 28334

Hal and Mary Alice Penny
183 Red Hill Church Road
Dunn, NC 28334

Warren Realty, LLC.
PO Box 1585
Dunn, NC 28334

Boathouse Solar, LLC.
600 Lakeshore Lane
Chapel Hill, NC 27514

Harnett GIS



NOT FOR LEGAL USE

Harnett County GIS, Harnett County Public Utilities



Harnett
COUNTY
North Carolina

GIS/E-911 Addressing
July 12, 2021

Recycle Center

Landfills

Surrounding County Boundaries

Federal Property

City Limits

Harnett County Boundary

Address Numbers

Airport

MajorRoads

Interstate

NC

US

Roads

Mile_Markers

Railroad

Parcels




1 inch = 376 feet

Harnett GIS









NOT FOR LEGAL USE .



Harnett
COUNTY
North Carolina

GIS/E-911 Addressing
July 12, 2021

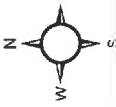
Recycle Center 
Landfills 
Surrounding County Boundaries 
Federal Property 
City Limits 

Harnett County Boundary 
Address Numbers 
Airport 
MajorRoads 
Interstate 

NC US

Roads Mile_Markers Railroad

Parcels



0 165 330 660 Feet


1 inch = 376 feet

Harnett County GIS, Harnett County Public Utilities

Harnett GIS

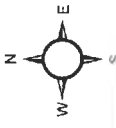


NOT FOR LEGAL USE .

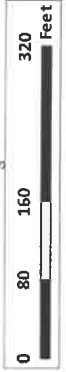


Harnett
COUNTY
NORTH CAROLINA

GIS/E-911 Addressing
July 12, 2021




N
W E
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



0 80 160 320 Feet
1 inch = 188 feet


Recycle Center 


Landfills 


Surrounding County Boundaries 

Federal Property 


City Limits 


Harnett County Boundary  NC


Address Numbers  US


MajorRoads  Airport


Interstate 


Parcels 

Roads 

Mile_Markers 

Railroad 

NC 

US 

MINUTES CONTINUED FROM AUGUST 5, 2021

The consensus of the Board is to decline Good Hope Hospital's offer to donate the manufactured home to the Town of Erwin.

American Rescue Plan

Town Manager Snow Bowden informed the Board that we received our first tranche of the American Rescue Plan. We received around 1.5 million dollars. It can be used for Stormwater, water/sewer, and he and Town Engineer Bill Dreitzler have been looking into other ways we can use the funds. We can use it for stormwater equipment such as a street sweeper and vacuum to suck out drain boxes. We can plan to meet at our regularly scheduled Workshop at the end of the month to discuss how we want to use it. We should receive the next tranche in a year from when the first tranche was received. These funds were placed in a separate bank account to protect the Town and these funds will be audited.

Commissioner Alvarado inquired whether the fund can be used to replace the roof on the gym at the park.

Commissioner Turnage inquired whether the history room can receive a donation from these funds.

Commissioner Whitman inquired whether the ditches at Porter Park can be fixed with these funds.

Town Manager Snow Bowden stated all projects must be approved by the Board and they do have guidelines they can go by. He states he will look into these projects and let them know.

Budget Amendment BOA-2022-02

Town Manager Snow Bowden informed the Board that Joey Ennis' car was totaled in a wreck back in April. We have been dealing with insurance and our insurance sent us a claim determining the car a total loss. The initial estimate is \$12,902.10. We got a quote for a 2021 Dodge Durango ready on site for a cost of \$37,904.34. He asked for a Budget Amendment to transfer funds from our savings account to cover the cost of this vehicle. Once funds are received from the insurance, we can put that back in our savings.

Commissioner Baker made a motion to approved Budget Ordinance Amendment BOA 2022-02 Fiscal Year 2021-2022 for the purposed of covering the cost of the listed vehicle and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: August 5, 2021

Subject: Good Hope Hospital Donation

Good Hope Hospital has approached the Town and asked if we could use the double-wide manufactured building that is currently on that site. It needs to be removed by October. They would donate the building to the Town we would just need to pay to have the building moved. I have been told it is in good shape.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: August 5, 2021

Subject: American Rescue Plan

The Town has received our first round of funds from the American Rescue Plan. These funds are earmarked funds and can only be used for certain expenditures. They can be used for certain stormwater infrastructure, water/sewer infrastructure, and other items that can be directly linked to COVID. To the best of my knowledge, they cannot be used towards any work associated with the Depot project. They can be used to replace HVAC units.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: August 5, 2021

Subject: Budget Amendment

Our property insurance company has determined that one of our police vehicles that was involved in an accident back in June 2021 is a total loss. This vehicle was one of our unmarked Dodge Chargers used by Lt. Ennis. Our insurance has valued the vehicle at \$12,902.10. We can get our equipment out of the vehicle. The Dodge dealership that currently has the state contract for police vehicles has a 2021 Dodge Durango on-site that is equipped and ready to be sold. The total cost is \$37,904.34. I have proposed transferring money out of fund balance to cover this purchase.

Attachments:

- Budget Amendment
- 2021 Dodge Durango Estimate
- Insurance Information

PERFORMANCE

AUTOMOTIVE



DODGE

Jeep



RAM



2021 Dodge Durango Pursuit

5.7L Hemi V-8 or 3.6L Pentastar V-6 Engine

Pursuit Version - All Wheel Drive



Pre production model shown - Final version may vary
Emergency Lighting for Illustrative purposes only

Standard Features

- 8.4" Touchscreen Display
- 265/60R18 BSW On/Off Road Tires
- 18X8 Black Steel Wheels
- Cruise Control
- Deep Tint Sunscreen
- 4 Key Fobs
- Remote Proximity Key with Keyless Go
- Front & Rear Interior LED Lamps
- Full Size Matching Spare Tire
- Heavy Duty Engine Cooling
- Integrated Voice Command w/Bluetooth
- Power 8-Way Driver Seat
- Power Windows/Door Locks
- Rear Load Leveling Suspension
- Sirius XM Satellite Radio
- Tilt/Telescoping Steering Wheel
- Factory Installed Parkview Back-up Camera



Option CUG - Police Console Show

- Cloth Bucket Front Seats
- 2nd Row 60/40 Folding Seats
- Vinyl Floor Covering
- Front License Plate Bracket
- 5yr/100,000 mile Powertrain Warranty
- Spot Lamp Wiring

Standard Colors:			Quantity	Enter Quantity Here
<input type="checkbox"/>	PSC	Billet Silver Metallic Clear Coat		
<input checked="" type="checkbox"/>	PXJ	Black Clear Coat	1.00	
<input type="checkbox"/>	PDN	Destroyer Grey Clear Coat		
<input type="checkbox"/>	PAU	Granite Clear Coat		
<input type="checkbox"/>	PRM	Reactor Blue Pearl Coat		
<input type="checkbox"/>	PRM	Redline 2 Coat Pearl		
<input type="checkbox"/>	PW7	White Knuckle Clear Coat		
<input type="checkbox"/>	PWD	VICE WHITE \$560 EXTRA		

Emergency Equipment/Lighting Upfit			
<input checked="" type="checkbox"/>	Upfit	Slicktop Upfit - See Attached for Detail	\$ 5,107
<input type="checkbox"/>			
<input type="checkbox"/>			

Emergency Equipment Options			ADD
<input type="checkbox"/>	PWD	VICE WHITE - Low Volume Paint Extra Cost	\$ 560
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			

Upfit Video Links:
[2017 Granite Durango SSV, Whelen Slicktop](#)
[2017 White Durango SSV, Whelen Slicktop](#)

Total Price Per Vehicle: \$ 37,904.34

Number Units This Spec: 1.00

Total this Order: \$ 37,904.34

Warranty Information

I. 2021 Durango Pursuit
5 Year / 100,000 Mile Powertrain Warranty
3 Year / 36,000 Mile Bumper to Bumper Warranty

Notes & Instructions:

Quote Date: 7-23-2021

VIN: MC662124, Stock Number: G07681

**Nash Co Sheriff's Office
Interior Lighting Package (2021 Durango)(BLUE)
Vehicle Equipment Upfit Worksheet**

Stock: TBD

VIN: _____

Man.	Description	Part #	QTY	Location	
1	Soundoff	Nforce Visor bar, all blue with 2 white TD's	ENFWB- bronze	1.00	Driver/ Pass Visor
2	Whelen	Dominator 8 module Blue warning only bar with no traffic advisor	D808000	1.00	Rear Window
3	Whelen	Ion Surface mount LED - Blue	IONSMB	2.00	Grill
4	Whelen	Micron Surface mount LED - Blue	MCRSNB	2.00	Front License plate sides
5	Whelen	Ion Surface mount LED - Blue	IONSMB	2.00	Rear Door B pillar
6	Whelen	Ion Surface mount LED - Blue	IONSMB	2.00	Rear side window
7	Whelen	Dominator bracket	DBKT5	1.00	Rear Window
8	Whelen	Micron stud mount LED - Blue	MCRNSTB	2.00	Inside rear hatch
9	Soundoff	Siren Control Center and Switch Center - rotary knob Remote	ETSA481RSR	1.00	Console
10	Soundoff	100 Watt Siren Speaker	ETSS100N-or J	1.00	Grill
11	Sho-Me	Rear Tail Light Flasher	11.1005.STT.BTL	1.00	Rear Hatch
12	Jotto	Durango Console	425-6680	1.00	Console
13	Jotto	Cup holder	425-3704	1.00	Console
14	Jotto	Jotto Armrest	425-6260	1.00	Console
15	Jotto	Faceplate- Soundoff ETSA481 RSR remote or Self Cont	425-6281(R)	1.00	Console
16	Jotto	Faceplate- Radio -Specify make and model	425-Specify	1.00	Console
17	Jotto	Needed Filler plates	425-specify	1.00	Console
18	Laird	1/4 wave antenna (specify frequency)	QWB(SPECIFY FREQ)	1.00	Vehicle roof
19	Laird	Coax kit- with connector end	MB8 w/###	1.00	Various is radio remote or self contained
20	Streamlight	Stinger LED Flashlight	75432 or 75812	1.00	Console
21	Labor	Installation Labor to install equipment	Labor	1.00	Labor
22	Shipping	Shipping & Handling estimate	Ship	1.00	Ship
23	PERF	Shop Supplies	EV Shop	1.00	Install parts

Total Upfit Installed: \$ 5,106.54

Installation Labor:

- Shop labor to install the abovementioned Police Equipment provided by Performance CDJR
- Shop labor to install the following equipment provided by the Department:
- **Shop will activate factory front headlight trim ring wigwags**
- **Shop will activate factory rear brake light wigwags**
- **Install Dept radio as long as radio is onsite prior to start**

Loss Vehicle Detail

Loss vehicle: 2014 Dodge Charger | Police 4 Door Sedan | 5.7L 8 Cyl Gas Injected 5 Speed Auto Trans RWD

Standard Equipment

Exterior

Interior

Mechanical

Safety

Condition Adjustments

Overall Condition: 3.00-Good

Typical Vehicle Condition:

Category	Condition	Comments
Interior		
GLASS	Typical	
DASH/CONSOLE	3 Good	
DOORS/INTERIOR PANELS	3 Good	
CARPET	3 Good	
SEATS	3 Good	
HEADLINER	3 Good	
Exterior	3 Good	
Mechanical	3 Good	
Tire	3 Good	

Typical Vehicle Condition reflects a condition similar to the same year, make and model. Amount of wear and tear/ damage consistent with its age.

Comments:

Common Adjustments

Description	Adjustment Type	Adjustment Amount
Condition (LV 3.00 to Typical 3.00)	Pre-Tax	\$0.00

This valuation has been researched and provided based solely on the information provided by the insurance company, and is to be used for its intended purpose only.

The research and calculations conducted can consist of market research of dealership inventories, automotive appraisal guides and directories, and market surveys of similar comparable vehicles. Information received by or provided to Mitchell is believed to be reliable but no responsibility is assumed by Mitchell or its agents for errors, inaccuracies, or omissions of that information.

Since adjustments are made to each comparable to bring it in line with the loss vehicle, equal weighting factors have been used in averaging the fair market value.

**BUDGET ORDINANCE AMENDMENT
BOA 2022- 02
FISCAL YEAR 2021-2022**

BE IT ORDAINED by the Governing Board of the Town of Erwin, North Carolina that the following amendments are made to the annual budget ordinance for the fiscal year ending June 30, 2022

Section 1. This Budget Ordinance Amendment seeks to increase revenues by \$37,905 and increase expenditures by \$37,905 to recognize additional revenues and expenses for the 2021-2022 Budget.

Section 2. To amend the General Fund: The revenues are to be changed as follows:

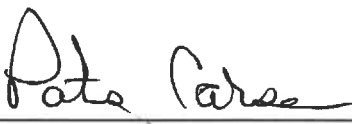
Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
10-3950-600	Tran.from Other Funds	\$100,000	\$37,905	\$137,905
Total Increase in Revenues:			\$37,905	

Section 3. To amend the General Fund: The Expenditures are to be changed as follows:

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
10-5100-740	Maint & Repair	\$119,000	\$37,905	\$156,905
Total Increase in Expenditures:			\$37,905	

Section 4. Copies of this budget amendment shall be furnished to the Clerk, to the Governing Board, and to the Budget Officer and the Finance Director for their direction.

Adopted this 5th day of August 2021.



 Patsy Carson
 Mayor

ATTEST:



 Lauren Evans
 Town Clerk

MINUTES CONTINUED FROM AUGUST 5, 2021

MANAGER'S REPORT

Town Manager Snow Bowden informed the Board that the Town has received a number of Storm Water complaints and Public Works has gotten most of them taken care of. The Town staff is getting ready for Denim Days and will assist the Chamber the best we can.

ATTORNEY'S REPORTS

Town Attorney Tim Morris encouraged the Board and Town Staff to not let their guard down in regards to COVID.

GOVERNING COMMENTS

Commissioner Whitman asked Town Manager Snow Bowden about the directional signs to the park he requested for 14th and 15th street.

Town Manager Snow Bowden stated he is waiting to hear back from Plain View. All signs are back-ordered right now due to COVID.

Commissioner Whitman asked if anything can be done about the stuff piled up at the old auto parts store.

Town Manager stated he will speak with them and fine them if need be.

Commissioner Alvarado asked about the 10th street complaint stating something was ruined due to the backup.

Town Manager Snow Bowden stated he has not heard anything else from the residents. He attempted to call but was unable to leave a voicemail.

Commissioner Baker thanked Town Staff for all that they do. He stated it is always good to hear from the citizens that the staff is doing a good job. If it would please the Board, he requested Town Staff, with the assistance of the Town Engineer, come up with a Storm Water Management Policy that would identify areas in our Town such as culverts and issues of going on private property. All the issues that surround our Storm Water Management need to be reduced to writing in a policy that the Board will look at and approve to establish guidelines and requirements for the Board to direct staff on how to deal with requests when they come in. He stated such policies would also assist in applying for grants. He informed the Board that a close friend and neighbor of his passed away, Mr. Earl West.

MINUTES CONTINUED FROM AUGUST 5, 2021

Commissioner Turnage asked that the Department Heads start providing monthly reports like they used to do prior to COVID. He stated the speeding on 13th street is still really bad and he wants something done about it.

Commissioner McKoy thanked the Board for their continued prayers for his brother.

Mayor Carson updated the Board on Frankie Ballard's health condition. She asked the Board for help with the annual Denim Days. She informed the Board that we will be having an Ice Cream Social this month for Town Employees and the Board of Commissioners.

CLOSED SESSION

Commissioner Baker made a motion to go into Closed Session in Pursuant to General Statute 143-318.11 (a) (6) for the Purpose of Discussing Personnel and General Statute 143-318.11(a) (3) for the Purpose of Preserving the Attorney-Client Privilege at 7:54 PM. and was seconded by Commissioner Turnage. **The Board voted unanimously.**

RECONVENED

Commissioner Baker made a motion to go back in regular session at 9:05 PM. and was seconded by Commissioner Turnage. **The Board voted unanimously.**

ADJOURNMENT

Commissioner Baker made a motion to adjourn at 9:05 P.M. and was seconded by Commissioner Alvarado. **The Board voted unanimously.**

MINUTES RECORDED AND TYPED BY

LAUREN EVANS TOWN CLERK

ATTEST:



Patsy Carson

Mayor



Lauren Evans

Town Clerk